



**PEACE RIVER REGIONAL DISTRICT**  
**Solid Waste Committee**  
**A G E N D A**

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for the meeting to be held on **Wednesday, April 27, 2016**  
at the Regional District offices, 1981 Alaska Avenue, Dawson Creek, BC  
commencing at 9:30 am

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1. **Call to Order:**
  2. **Election of Chair:**
  3. **Notice of New Business:**
  4. **Adoption of the Agenda:**
  5. **Topics for Discussion:**
    - a) Review of the Terms of Reference (attached)
    - b) Level of public consultation necessary for amendment of the Regional Solid Waste Management Plan with regard to the North Peace Regional Landfill development project.
    - c) Confirmation of agenda items for the May 3, 2016 meeting with municipal representatives to discuss curbside recycling.
    - d) Topics of discussion for next meeting
    - e) Date of next meeting
  6. **Adjournment:**
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The Peace River Regional District (PRRD) developed a Regional Solid Waste Management Plan that was approved in 2009. The Plan addresses three key areas:

- Greater efficiency of programs and services
- Greater focus on reducing, reusing and recycling to protect our environment
- Greater focus on sustainable management to protect future generations

### **ROLE OF THE COMMITTEE**

With the understanding that Solid Waste Management is a regional function and represents our largest single budget item; the goals of the Solid Waste Committee (SWC) is to act as the policy oversight committee for the Regional District solid waste management function and identify concerns and issues that may arise from the implementation process.

### **STRUCTURE OF THE PLAN MONITORING & ADVISORY COMMITTEE**

**1. Members:** The SWC will consist of five (5) Board members as appointed by the Chair and will consist of:

- Director from the City of Dawson Creek, or alternate
- Director from the City of Fort St. John, or alternate
- Director from the District of Chetwynd, or alternate
- Director from Electoral Area 'B', or alternate (Electoral Area 'C' Director)
- Director from Electoral Area 'E', or alternate (Electoral Area 'D' Director)
- PRRD Board Chair, as ex-officio member
- The meetings will be chaired by a Committee member elected by the Committee participants on an annual basis
- In the absence of the Chair, a member elected Vice-Chair by the Committee on an annual basis will chair the meetings;
- Appropriate Regional District staff person – non-voting.

### **2. Meetings:**

- Meetings will be at the call of the Committee Chair as necessary;
- Meetings will be open to the public;
- Items for the regular agenda must be provided to Administration one (1) week prior to the scheduled meeting;
- The PRRD Board Chair will be given a copy of all Committee meeting agendas.

### **3. Procedures:**

- Quorum – at least one-half of the members of the Committee;
- Voting – all recommendations that come before the Committee shall be determined by way of a majority vote;
- Recommendations – The Committee is advisory to the PRRD Board and all recommendations will be forwarded to the Regional Board for consideration and action.