



PEACE RIVER REGIONAL DISTRICT
Solid Waste Committee
and
Plan Monitoring Advisory Committee
Joint Meeting Minutes

DATE: Friday, May 13, 2016

PLACE: Regional District Offices, Dawson Creek, BC

PRESENT: **Solid Waste Committee**
Director Dan Rose, Electoral Area 'E' – Meeting Chair
Director Karen Goodings, Electoral Area 'B'
Director Brad Sperling, Electoral Area 'C'
Director Leonard Hiebert, Electoral Area 'D'
Director Lori Ackerman, City of Fort St. John

Plan Monitoring Advisory Committee
Joe Braun, Tervita Corporation
Corey Pomeroy, Oscar's Disposal Ltd.
Kevin Henderson, City of Dawson Creek
Jeremy Garner, City of Fort St. John
Jason Jensen, Village of Pouce Coupe
Doug Beale, District of Tumbler Ridge
Wayne Hiebert, Member at Large - Electoral D
Rob Henry, Member at Large - Electoral Area E

Staff

Chris Cvik, Chief Administrative Officer
Jeff Rahn, General Manager of Environmental Services
Paulo Eichelberger, Manager of Solid Waste
Loryn Day, Solid Waste Coordinator
Suzanne Garrett, Corporate Services Coordinator

1) Call to Order The meeting was called to order at 1:35 pm

2) **Adoption of the Agenda:**

MOVED by Doug Beale, SECONDED by Director Goodings,
That the Solid Waste Committee and Plan Monitoring Advisory Committee
agenda for the May 13, 2016 meeting including new business and additional
items for the agenda, be adopted, as amended:

Notice of New Business

Adoption of the Agenda

Topics for Discussion:

- a) Background with regard to the North Peace Regional Landfill
development project
- b) Appendix – modification to the Regional Solid Waste Management Plan

CARRIED.

3) Background

The Regional District explored different options to replace the existing Fort St. John (now the North Peace Regional) landfill. The review identified remaining at the existing site was the best option. From here a development plan was initiated and a required Design, Operations and Closure Plan drafted.

In order for the Regional District to fund the redevelopment project at the North Peace Regional Landfill, without using budget reserves, the Regional Board must adopt a borrowing authorization bylaw. The Ministry of Community, Sport and Cultural Development (MCSCD), in their role as the approving body, is requiring that the Regional District specify the project in its Regional Solid Waste Management (RSWMP), with a capital cost estimate so that funds can be borrowed for this project. Consequently a minor amendment to the RSWMP must be undertaken.

The Ministry of Environment has provided the following proposed guidelines to perform a minor amendment to the RSWMP.

- The development of an appendix to be attached to the current Regional Solid Waste Management Plan which outlines the immediate-medium term detailed expenditures for upcoming projects;
- The appendix, once put together, should be reviewed by the Plan Monitoring Advisory Committee (PMAC), who would then suggest an appropriate level of broader public consultation;
- Based on advice from PMAC as to the level of consultation they wish to see, the Regional District will begin consultation.

4) Appendix Modification to RSWMP

Based on Section 5.3.3 of the Regional Solid Waste Management Plan, the Regional District conducted its investigation and selected the option of remaining at the Fort St John Landfill (now referred to as the North Peace Regional Landfill) and utilizing its existing capacity.

This necessitated an amendment to the Regional District's Operational Certificate for the landfill. The new Operational Certificate (OC #106160) required the development of a Design, Operations and Closure Plan (DOCP) in keeping with the Landfill Criteria for Municipal Solid Waste (MSW) which guides how the landfill is constructed to accommodate additional volumes of waste. The Regional District received approval of the new DOCP Plan from the BC Ministry of Environment in 2013. The combined OC and DOCP allows the District to operate the landfill until its available capacity has been used.

Part of the DOCP requires the redesign and relocation of the landfill's front entrance to accommodate added landfill capacity and allow for enhanced services to the public, including dual scale entry/exit to cut down traffic delays, continued drop-off options for waste diversion/recycling as well as a compost pad which will be used to compost chipped wood waste. In later years, the compost pad may be further enhanced to include organics processing.

The capital cost estimate to perform the redesign and development phase at the North Peace Regional Landfill is approximately \$5,000,000. This includes the relocation of the front entrance, dual scale installation, transfer station, material storage area, storm water management, and compost pad to process chipped wood waste.

- 5) Discussion points:
- Public needs to feel that the Regional District is listening
 - PMAC represents a broad base of stakeholders with an interest in solid waste management
 - No connection/communication between the Ministry of Environment and the MCSCD
 - Capital expenditures for next couple of years include closure phase for Chetwynd, new pit for Bessborough, construction of 5 transfer stations.
 - Regional District is required to have a 5 year capital plan in place
 - Solid waste is a regional function so all taxpayers pay
 - \$5 million borrowing loan was built into the 2016 budget, as revenue – to reduce the requisition until borrowing is received and payback of the debt commences. It was noted that the Regional District does not tax until borrowing is received.

MOVED by Director Ackerman, SECONDED by Wayne Hiebert,

- a) That the Solid Waste Committee and Plan Monitoring Advisory Committee recommends to the Regional Board that the following public consultation be approved with respect to adding an amendment to the Regional Solid Waste Management Plan:
- o two consecutive advertisements in the Mirror, Alaska Highway News, Tumbler Ridge News, and Northern Horizon newspapers;
 - o Regional District website, RSS Facebook;
 - o Community newsletters, i.e. Hudson's Hope, etc.
 - o Link to share on municipal webpages;
 - o Host one public open house in Fort St. John for the gathering of comments on the proposed amendment; and
- b) That the public consultation plan, as outlined above, be forwarded to the Ministry of Environment for approval prior to implementation.

CARRIED.

It was noted that drawings and financial information will be available at the open house for public viewing.

6) Committee Report

MOVED by Rob Henry, SECONDED by Director Hiebert, that the recommendations from the Solid Waste Committee and Plan Monitoring Advisory Committee Joint Meeting of May 13, 2016 be recommended to the Regional Board for approval.

CARRIED.

The meeting adjourned at 3:00 pm

Dan Rose,
Chair – Solid Waste Committee

S. Garrett,
Corporate Services Coordinator