



PEACE RIVER REGIONAL DISTRICT  
RURAL BUDGETS ADMINISTRATION COMMITTEE  
MEETING MINUTES

DATE: September 10, 2015  
PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors  
Director Sperling, Meeting Chair  
Director Rose  
Director Goodings  
Director Hiebert

Staff

Chris Cvik, Chief Administrative Officer  
Kim Frech, Chief Financial Officer  
Trish Morgan, Manager of Community and Electoral Area Services  
Ronda Wilkins, Executive Assistant (recording secretary)

Call to Order                      The Chair called the meeting to order at 2.45 p.m.

NEW BUSINESS:                      No new business

ADOPTION OF AGENDA:

MOVED Director Goodings, SECONDED Director Rose  
That the Rural Budgets Administration Committee agenda for the September 10, 2015 meeting be adopted including handout with the removal of C-3:

1. CALL TO ORDER:
2. DIRECTORS' NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. MINUTES:  
M-1 Rural Budgets Administration Committee Meeting Minutes of August 13, 2015.
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
7. CORRESPONDENCE:  
C-1 August 17, 2015 thank you from the Northern Environmental Action Team  
C-2 August 22, 2015 Draft letter to the City of Dawson Creek – Trucked Waste Receiving Facility Grant.  
~~C-3 August 29, 2015 Rotary Conference scheduled for October 1-4, 2015 in Dawson Creek~~  
C-4 September 4, 2015 – Prespatou Seniors Health Care Training
8. REPORTS:  
R-1 August 21, 2015 Kim Frech, Chief Financial Officer – Old Fort Cemetery reallocation of Fair Share funds.  
R-2 August 2015 Financial Report
9. NEW BUSINESS:
10. COMMUNICATIONS:
11. ADJOURNMENT:

MINUTES:

M-1                                      MOVED Director Rose, SECONDED Director Hiebert  
August 13, 2015 RBAC              That the Rural Budgets Administration Committee Meeting Minutes of August 13, 2015 be adopted.  
Minutes

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

BY CONSENSUS:

That Moberly Lake and Tomslake Fire Departments along with the Search & Rescue groups who are attending the training workshop on October 17, 2015 in Dawson Creek be invited to attend the Volunteer and Recognition Banquet as well.

CORRESPONDENCE:

- C-1  
Northern Environmental  
Action Team  
MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee receive the feedback report from the  
Northern Environmental Action Team as requested for the funds donated from the Electoral  
Areas Fair Share Budget, November 20, 2014. .  
CARRIED.
- C-2  
Trucked Waste Receiving  
Facility Grant  
MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee forward the Trucked Waste Receiving Facility  
Grant letter from CAO, Chris Cvik to the City of Dawson Creek.  
CARRIED
- C-3  
Rotary Conference Oct 1-  
4, 2015 – Dawson Creek  
Deleted from the Agenda
- C-4  
Prespatou Seniors Health  
Care Training  
MOVED Director Goodings, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee forward a letter to Prespatou Independent  
Housing Society suggesting that in order for consideration of their request for funding for  
training, that they confirm with Northern Health as to whether they would consider employing  
the individuals receiving the training.  
CARRIED.

REPORTS:

- R-1  
Old Fort Cemetery  
reallocation of Fair Share  
funds  
MOVED Director Goodings, SECONDED Director Rose,  
That the Rural Budgets Administration Committee cancel the remaining \$376.00 commitment to  
the Old Fort Historical Cemetery sign and fence project and add it to the Rural Improvement  
Grants commitment.  
CARRIED.
- R-2  
August 2015 Financial  
Report  
MOVED Director Rose, SECONDED Director Goodings,  
That the August 2015 Financial Report from Kim Frech, Chief Financial Officer be received  
CARRIED.

COMMUNICATIONS: No communications

ADJOURNMENT: The Chair adjourned the meeting at 3:29 pm

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Brad Sperling, Meeting Chair

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Ronda Wilkins, Executive Assistant (recording secretary)