



PEACE RIVER REGIONAL DISTRICT  
RURAL BUDGETS ADMINISTRATION COMMITTEE  
MEETING MINUTES

DATE: July 16, 2015  
PLACE: Regional District Office Boardroom, Dawson Creek, BC  
PRESENT: Directors  
Director Goodings, Meeting Chair  
Director Rose  
Director Sperling  
Director Hiebert

Staff  
Chris Cvik, Chief Administrative Officer  
Kim Frech, Chief Financial Officer  
Fran Haughian, Manager of Communications  
Trish Morgan, Manager of Community and Electoral Area Services  
Suzanne Garrett, Corporate Services Coordinator

Call to Order The Chair called the meeting to order at 2:40 p.m.

ADOPTION OF AGENDA:

July 16, 2015 MOVED Director Hiebert, SECONDED Director Rose,  
That the Rural Budgets Administration Committee agenda for the July 16, 2015 meeting be  
adopted as follows:

1. CALL TO ORDER: *Director Goodings to Chair Meeting*
2. DIRECTORS' NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. MINUTES:  
M-1 Rural Budgets Administration Committee Meeting Minutes of June 18, 2015.
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
7. CORRESPONDENCE:  
C-1 June 10, 2015 – Thank you from North Peace Seniors Housing Society.  
C-2 June 22, 2015 – Thank you from Dawson Creek Senior Secondary South Peace Campus
8. REPORTS:  
R-1 Grant Funding Opportunities (for information).  
R-2 July 8, 2015 Jill Rickert, Community Services Coordinator – Tupper Community Club  
Funding Amendment 2014 GIA  
R-3 June 2015 Financial Report (to be handed out at the meeting (if ready)).  
R-4 July 13, 2015 Trish Morgan, - NP Light Horse Association – Building Assessment
9. NEW BUSINESS:
10. COMMUNICATIONS:
11. ADJOURNMENT:

MINUTES:

M-1  
June 18, 2015 RBAC  
Minutes MOVED Director Rose, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee Meeting Minutes of June 18, 2015 be  
adopted.

CARRIED.

REPORTS:

R-1  
Grant Funding Opportunities

MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee receives the Grant Funding Opportunities report and that the information be made available to community organizations/associates within the region during future meetings.

CARRIED.

R-2  
Tupper Community Club funding amendment

MOVED Director Hiebert, SECONDED Director Rose,  
That the Rural Budgets Administration Committee approves the June 12, 2015 Funding Amendment from the Tupper Community Club requesting \$2,416.22 from its 2014 Grants-in-Aid fund be reallocated to go towards the purchase of gravel for their parking lot, as per their 2015 Grants-in-Aid project.

CARRIED.

R-3  
Financial report – June 2015

The Financial Report was reviewed with the following noted:

- Sunset Prairie Recreation Commission – will be submitting a funding amendment for unclaimed funds
- Upper Halfway/Graham and Buick – will be contacted regarding submission of a funding amendment
- Charlie Lake Community Club – will be submitting a funding amendment
- Youth Travel – Northern BC High School Rodeo has returned their travel grant, staff will provide an update for the next meeting
- NP Care Centre – second entry will be removed from the list
- City of Dawson Creek – staff will be preparing a formal loan agreement for the \$400,000 funding commitment

R-4  
North Peace Light Horse Association

MOVED Director Hiebert, SECONDED Director Sperling,  
That the North Peace Light Horse Association be invited to attend the Rural Budgets Administration Committee meeting in August to discuss the building issues as described in Beairsto & Associates Engineering report dated June 19, 2015, and to provide the following information:

- Facility usage on an annual basis (data from recreation study)
- Who owns the land, and
- Obtain quotes for repairs to the building.

CARRIED.

Discussion ensued regarding a draft policy, i.e. criteria for funding - frequency of use, number of users/groups, age of facility, etc.

NEW BUSINESS:

NB-1  
North Peace Choir

The North Peace Community Choir is requesting a grant to assist with their performance at Carnegie Hall in New York. The group has submitted an incomplete application and has been requested to provide a letter from the Fort St. John Community Arts Council, project budget indicating anticipated costs, what has been raised to date, and financial reports. Once the information has been obtained staff will bring the application forward for consideration by the Committee.

Director Sperling and Director Goodings agreed to an amount of \$2,500 each from Electoral Area B and C BC Rail funds.

NEW BUSINESS:  
(continued)

NB-2  
GVRD meeting

MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee approves travel expenses, from Electoral  
Area Travel, incurred by Directors Goodings and Sperling for their attendance to the Greater  
Vancouver Regional District Board meeting on July 3, 2015.

CARRIED.

ADJOURNMENT:

The Chair adjourned the meeting at 3:35 p.m.

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Director Goodings, Meeting Chair

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S. Garrett, Corporate Services Coordinator