



PEACE RIVER REGIONAL DISTRICT
RURAL BUDGETS ADMINISTRATION COMMITTEE
MEETING MINUTES

DATE: June 18, 2015
PLACE: Regional District Office Boardroom, Dawson Creek, BC
PRESENT: Directors
Director Rose, Meeting Chair
Director Goodings
Director Sperling
Director Hiebert

Staff
Chris Cvik, Chief Administrative Officer
Kim Frech, Chief Financial Officer
Trish Morgan, Manager of Community Services
Diana Mitchell, Recording Secretary

Call to Order The Chair called the meeting to order at 2:15 p.m.

ADOPTION OF AGENDA:

June 18, 2015 MOVED Director Goodings, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee agenda for the June 18, 2015 meeting be adopted as follows:

1. CALL TO ORDER: Director Rose to Chair Meeting
2. DIRECTORS' NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. MINUTES:
 - M-1 Rural Budgets Administration Committee Meeting Minutes of May 21, 2015.
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
7. CORRESPONDENCE:
 - C-1 Grant Application, business plan and budget information, from the Dawson Creek Sportsman's Club regarding funding toward an indoor range expansion.
(Deferred at the April 16, 2015 meeting).
 - C-2 Pine Valley Sr. Association
 - a) May 30, 2015 Funding Amendment regarding the 2013 Grant-in-Aid allocation.
 - b) May 30, 2015 Funding Amendment regarding the 2014 Grant-in-Aid allocation.
 - C-3 June 9, 2015 Funding Amendment from the North Peace Light Horse Association regarding the 2012 Grant-in-Aid allocation.
8. REPORTS:
 - R-1 June 12, 2015 report from Shannon Anderson, Deputy CAO, and Kim Frech, Chief Financial Officer regarding the City of Dawson Creek Sewer Funding Request.
 - R-2 May 2015 Financial Report
 - a) Discussion: North Peace Fall Fair well testing.
9. NEW BUSINESS:
10. COMMUNICATIONS:
11. ADJOURNMENT:

MINUTES:

M-1
May 21, 2015 RBAC
Minutes

MOVED Director Hiebert, SECONDED Director Sperling ,
That the Rural Budgets Administration Committee Meeting Minutes of May 21, 2015 be
adopted.

CARRIED.

CORRESPONDENCE:

C-1
Dawson Creek
Sportsman's Club

MOVED Director Hiebert, SECONDED Director Goodings,
That the Rural Budgets Administration Committee approve an \$80,000 Electoral Area D and a
\$20,000 Electoral Area E Fair Share Grant commitment, for a total of \$100,000, to go toward
the Dawson Creek Sportsman's Club's proposed indoor range expansion, contingent upon the
Club securing the balance of funds required to construct the range.

CARRIED.

C-2
Pine Valley Sr.
Association

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee approve the May 30, 2015 Funding
Amendment Applications from the Pine Valley Sr. Association requesting the following unused
portions of Grant-in-Aid Funds be reallocated to go toward costs to paint the Seniors' hall
interior:

- \$73.00 from 2013; and
- \$285.19 from 2014.

CARRIED.

C-3
North Peace Lighthouse
Association

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee approve the June 9, 2015 Funding
Amendment from the North Peace Lighthouse Association requesting \$2,460.23 from its 2012
Grant-in-Aid funds be reallocated to go towards the cost of a new fire door for the indoor arena.

CARRIED.

REPORTS:

R-1
Shannon Anderson,
Deputy CAO; Kim Frech,
CFO

MOVED Director Goodings, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee recommend that the Regional Board adopt
the following amended "Fringe Area Funding" policy:
*"That the \$1,750,000 (plus interest) one-time Fair Share Fringe Area funding be
allocated to any host municipality providing water or sewer services to the electoral area,
until such time as the fund is depleted. These funds are intended to support additional
capacity to municipal infrastructure for rural service impacts in exchange for long-term
guaranteed access to the municipal service for the Electoral Areas."*

CARRIED.

MOVED Director Hiebert, SECONDED Director Goodings,
That upon Board adoption of the amended Fringe Area Funding policy, the Rural Budgets
Administration Committee approve a Rural Fringe Fair Share grant of up to \$400,000 be paid to
the City of Dawson Creek to complete the detailed design of a new City owned and operated
sewer receiving facility, and that this payment be conditional upon reaching an agreement with
the City that secures long-term access to the facility for the Electoral Areas.

CARRIED.

REPORTS: (continued)

R-2
May 2015 Financial
Report

The Financial Report was reviewed with the following noted:

- in the Grant-in-Aid letters that are to be mailed out, the Bessborough Community Club and the Hats n' Chaps Gymkhana Club will be sent reminders regarding the policy around outstanding Sub-regional funds; and
- Sunset Prairie Recreation Commission will be sent a letter requesting an update on its projects

MOVED Director Goodings, SECONDED Director Hiebert,
That the \$8,000 Electoral Area B, BC Rail commitment of \$8,000 to the North Peace Fall Fair,
for well testing, be written off as the testing is not required.

CARRIED.

ADJOURNMENT:

The Chair adjourned the meeting at 3:10 p.m.

Director Rose, Meeting Chair

Diana Mitchell, Recording Secretary