



PEACE RIVER REGIONAL DISTRICT  
RURAL BUDGETS ADMINISTRATION COMMITTEE  
MEETING MINUTES

DATE: May 21, 2015

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors  
Director Hiebert, Meeting Chair  
Director Goodings  
Director Sperling  
Director Rose

Staff

Chris Cvik, Chief Administrative Officer  
Kim Frech, Chief Financial Officer  
Shannon Anderson, Deputy Chief Administrative Officer (for a portion of the meeting)  
Trish Morgan, Manager of Community Services  
Fran Haughian, Communication Manager  
Diana Mitchell, Recording Secretary

Guests

North Peace Cultural Centre (NPCC)

- Margaret May, Director
- Karen Mason-Bennett, Vice Chair

Call to Order The Chair called the meeting to order at 10:00 a.m.

NEW BUSINESS:

C-4 Handout - April 17, 2015 letter from the Chetwynd Girls Club Volleyball

ADOPTION OF AGENDA:

May 21, 2015 MOVED Director Sperling, SECONDED Director Goodings,  
That the Rural Budgets Administration Committee agenda for the May 21, 2015 meeting,  
including new business, be adopted as follows:

1. CALL TO ORDER: Director Hiebert to Chair Meeting
2. DIRECTORS' NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. MINUTES:  
M-1 Rural Budgets Administration Committee Meeting Minutes of April 16, 2015.
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:  
10am D-1 North Peace Cultural Centre (NPCC)  
Margaret May, Connie Surerus, David Batterham, Karen Mason-Bennett
  - a) Business Plan – January 2015
  - b) Proposed Budget – 2015-219
  - c) Supporting Data – How the Cultural Centre is Used
  - d) NPCC Business Plan – Power Point

ADOPTION OF AGENDA: (continued)

7. CORRESPONDENCE:
  - C-1 May 1, 2015 funding amendment from North Peace Historical Society.
  - C-2 April 22, 2015 letter from Sarah Terpstra requesting support for travel to provincial rodeo.
  - C-3 April 29, 2015 letter from the North Peace Seniors Housing Society requesting release of funds that were committed in December 2014.
  - C-4 Handout - April 17, 2015 letter from Christi Fowler, Chetwynd Girls Club Volleyball requesting funds toward Provincials.
8. REPORTS:
  - R-1 May 14, 2015 report from Trish Morgan regarding 2015 Recreational and Cultural Grants-in-Aid Area B and C Allocations.
  - R-2 May 12, 2015 report from Trish Morgan regarding 2015 Sub-Regional Recreational & Cultural Grants-in-Aid Allocations.
  - R-3 May 12, 2015 report from Trish Morgan regarding 2015 Area E West Recreational & Cultural Grants-in-Aid Allocations.
  - R-4 May 14, 2015 report from Trish Morgan regarding a funding amendment for Big Bam Ski Hill.
8. REPORTS: (continued)
  - R-5 May 4, 2015 report from Chris Cvik regarding the Peace River Cattlemen's Association – Livestock Protection Program.
  - R-6 May 15, 2015 report from Dan Ross, Protective Services Manager regarding request from District of Chetwynd for partial funding of fire apparatus.
  - R-7 Financial Report – April 2015
9. NEW BUSINESS:
10. COMMUNICATIONS:
11. ADJOURNMENT:

MINUTES:

M-1 April 16, 2015 RBAC Minutes  
MOVED Director Rose, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee Meeting Minutes of April 16, 2015 be adopted.  
CARRIED.

Vary Agenda  
MOVED Director Goodings, SECONDED Director Rose,  
That the agenda be varied to deal with correspondence items at this time.  
CARRIED.

CORRESPONDENCE:

C-1 North Peace Historical Society  
MOVED Director Goodings, SECONDED Director Rose,  
That the Rural Budgets Administration Committee approves the May 1, 2015 funding amendment from the North Peace Historical Society to reallocate \$2,834.50 from 2014 Grant-in-Aid funds to go toward the installation of in-floor electrical sockets and interpretive signs for the museum.  
CARRIED.

C-2 Sarah Terpstra – request for Youth Travel grant  
MOVED Director Sperling, SECONDED Director Goodings,  
That the Rural Budgets Administration Committee approves a \$500 Electoral Area C Youth Travel Grant to the Northern BC High School Rodeo Club to go toward travel costs of club contestants travelling to provincials and national rodeo competitions.  
CARRIED.

CORRESPONDENCE: continued

C-3  
North Peace Seniors  
Housing Society

MOVED Director Goodings, SECONDED by Director Rose,  
That the Rural Budgets Administration Committee approves release of, previously committed,  
Fair Share funds, \$250,000 each from Electoral Areas B and C, to the North Peace Seniors  
Housing Society, to go toward Phase 2 of the North Peace Care Centre in Fort St. John.

CARRIED.

C-4  
Chetwynd Girls Club  
Volleyball

MOVED Director Rose, SECONDED Director Goodings,  
That the Rural Budgets Administration Committee approves a \$500 Electoral Area E Youth  
Travel Grant to the Chetwynd Girls Club Volleyball to go toward costs to attend Provincials in  
Abbotsford and Nationals in Calgary in May, 2015.

CARRIED.

DELEGATIONS:

D-1

North Peace Cultural Centre (NPCC)  
The delegation provided an update and presented the business plan for the North Peace  
Cultural Centre. Topics included:

- challenges facing the Cultural Centre
- current strengths
- how the Centre is used
- action plan – immediate steps and looking to the future

REPORTS:

R-1  
Recreational and Cultural  
Grants-in-Aid Area B  
Allocations

MOVED Director Goodings, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee approves the 2015 Area B Recreational and  
Cultural Grants-in-Aid allocations as follows:  
2015 Electoral Area 'B' Recreational and Cultural GIA

Buick Creek Community Club	\$ 3,000.00
Halfway Graham Community Club	\$ 7,000.00
King's Valley Christian Camp	\$ 35,320.00
Montney Recreation Commission	\$ 13,280.00
North Peace 4H District Council	\$ 47,495.00
North Peace Fall Fair	\$ 10,000.00
North Peace Historical Society	\$ 16,250.00
North Peace Light Horse Association	\$ 34,000.00
North Peace Ride for the Disabled	\$ 3,000.00
Osborn Community Hall	\$10,000.00
Rose Prairie Community Curling Centre	\$ 6,000.00
Fort St. John Gradfest	\$ 1,000.00
North Peace 4-H District Council (Annual Grant)	\$ 1,000.00
Area 'B' Rural Bursary	\$ 1,000.00
Youth Travel	\$ 1,500.00
Total	\$ 189,845.00

\$10,155.00 remains unallocated for Area B GIA for 2015

REPORTS: continued

R-1 Recreational and Cultural Grants-in-Aid Area C Allocations  
 MOVED Director Sperling, SECONDED Director Goodings,  
 That the Rural Budgets Administration Committee approves the 2015 Area C Recreation and Cultural Grants-in-Aid allocations as follows:  
 2015 Electoral Area 'C' Recreational and Cultural GIA

Charlie Lake Community Club	\$ 18,000.00
North Peace Fall Fair	\$ 10,000.00
North Peace Historical Society	\$ 16,250.00
North Peace Light Horse Association	\$ 34,000.00
Fort St. John Gradfest	\$ 1,000.00
Youth Travel	\$ 1,000.00
Area 'C' Rural Scholarship	\$ 1,000.00
Total	\$ 81,250.00

\$18,750.00 remains unallocated for Area C GIA for 2015

R-2 Sub-Regional Recreational & Cultural Grants-in-Aid Allocations  
 MOVED Director Hiebert, SECONDED Director Rose,  
 That the Rural Budgets Administration Committee approves the 2015 Sub-Regional Recreational and Cultural Grants-in-Aid allocations as follows:

Bessborough Community Club	\$ 4,400.00
Dawson Creek Sportsman's Club	\$ 24,039.61
Dawson Creek Centre for Youth – The Ark	\$ 4,400.00
Doe River Recreation Commission	\$ 12,609.83
Farmington Community Association	\$ 13,200.00
Groundbirch Recreation Commission	\$ 1,540.00
Kilkerran Recreation Commission	\$ 3,520.00
Kiskatinaw Fall Fair	\$ 16,156.80
McLeod Recreation and Social Service Society	\$ 16,461.85
Rolla Ratepayers Association	\$ 11,000.00
Sunset Prairie Recreation Commission	\$ 2,200.00
Swan Lake Enhancement Society	\$ 1,503.04
Tomslake Community Cultural Association	\$ 5,280.00
Tomslake Recreation Commission	\$ 17,688.00
Tupper Community Club	\$ 11,500.87
Post-Secondary Scholarship & Bursary	\$ 3,000.00
Annual Youth Travel	\$ 1,500.00
Total	\$ 150,000.00

REPORTS: continued

R-3 Area E West Recreational & Cultural Grants-in-Aid Allocations	MOVED Director Rose, SECONDED Director Sperling, That the Rural Budgets Administration Committee approves the 2015 Area E West Recreational and Cultural Grants-in-Aid allocations as follows: Chetwynd & District Recreation Centre \$ 2,500.00 Chetwynd & District Rod & Gun Club \$12,540.00 Chetwynd Electric Eels \$ 8,000.00 Chetwynd Gymkhana Club \$ 3,555.00 Chetwynd Social Planning Committee \$ 5,000.00 Foothills Team Roping Club \$ 5,250.00 Jackfish Community Association \$ 4,875.00 Little Giant Figure Skating Club \$ 4,500.00 Little Prairie Heritage Society \$ 8,000.00 Moberly Lake Community Association \$ 5,900.00 Pine Valley Exhibition Park \$19,000.00 Pine Valley Seniors \$ 3,915.00 Sagitawa Christian Camping Society \$ 15,965.00 Youth Travel \$ 2,000.00 Area 'E' West Bursary \$ 1,000.00 Total \$ 102,000.00
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R-4  
Big Bam Ski Hill

MOVED Director Sperling, SECONDED Director Goodings,  
That the Rural Budgets Administration Committee approves the January 25, 2015 funding  
amendment from Big Bam Ski Hill to reallocate \$76,000 from 2012 and 2013 to go toward the  
purchase of a quad chair lift for the ski hill; and further, that representatives of the Ski Club be  
invited to attend a Rural Budgets Administration Committee meeting to provide an overview of  
the project and questions the Committee may have.

CARRIED.

R-5  
Peace River Cattlemen's  
Association - Livestock  
Protection Program

MOVED Director Sperling, SECONDED Director Goodings,  
That a letter be forwarded to the Peace River Cattlemen's Association advising that funding of  
the Livestock Protection Program will not continue after 2015.

CARRIED.

R-6  
District of Chetwynd Fire  
Apparatus

MOVED Director Rose, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee approves a \$133,000 Electoral Area E Fair  
Share Grant to the District of Chetwynd to go toward the purchase of a new fire apparatus.

CARRIED.

R-7  
Financial Report

The Financial Report was reviewed with the following noted:

- the Financial Report template will be re-worked to satisfy reporting for the Rural  
Budgets Administration Committee and the Province

COMMUNICATIONS: Fran Haughian noted that the Grant-in-Aid approvals will be included in the Electoral Area  
Directors' newspaper inserts.

ADJOURNMENT: The Chair adjourned the meeting at 10:40 a.m.