



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: December 17, 2015
PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**
Director Goodings, Meeting Chair, Electoral Area B
Director Sperling, Electoral Area C
Director Hiebert, Electoral Area D
Director Rose, Electoral Area E

Staff
Trish Morgan, General Manager of Community and Electoral Area Services
Kim Frech, Chief Financial Officer
Ronda Wilkins, Recording Secretary

Others
Delegation: Mr. Jodie Mather and Mr. Stan Brooks from Big Bam Ski Resort

Call to Order The Chair called the meeting to order at 10:00 am

DIRECTORS NOTICE OF NEW BUSINESS:

Kelly Lake Community Centre Grant Application
Moberly Lake

ADOPTION OF AGENDA:

November 19, 2015 RBAC 17/12/01
MOVED by Director Hiebert, SECONDED by Director Rose,
“THAT the Rural Budgets Administration Committee agenda for the December 17, 2015 meeting, with the additions of the Kelly Lake Community Centre Grant Application and Moberly Lake be adopted.”

CALL TO ORDER - Director Goodings to Chair the Meeting

2. **DIRECTORS NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF THE MINUTES:**
M-1 Rural Budgets Administration Committee Meeting of November 19, 2015
5. **BUSINESS ARISING FROM THE MINUTES:**
BA-1 December 1, 2015 Grant request South Peace District Crime Prevention Association
6. **DELEGATIONS:**
D-1 Jody Mather, Big Bam Ski Hill @ 10:15 a.m.
7. **CORRESPONDENCE:**
C-1 September 30, 2015 Grant request from North Peace Historical Society
C-2 November 26, 2015 Grant request from Chetwynd Public Library
C-3 November 25, 2015 Thank you letter from Willow Valley Cemetery
C-4 December 3, 2015 Thank you letter from Sunset Prairie Cemetery Group
C-5 December 8, 2015 Grant request from Kelly Lake Community Centre Society
8. **REPORTS:**
R-1 Report November 30, 2015 from Kim Frech, Chief Financial Officer – PR Agreement Signing Bonus
R-2 Report November 30, 2015 from Jill Rickert, Community Services Coordinator – Youth Travel Request – Chetwynd Secondary Senior Girls Volleyball

**ADOPTION OF
AGENDA Con't:**

- R-3 Report December 7, 2015 from Kim Frech, Chief Financial Officer – Watershed Stewardship Program Grant
- R-4 Report December 7, 2015 from Kim Frech, Chief Financial Officer – NP Regional Airport – Sewer Infrastructure
- R-5 Report December 9, 2015 from Trish Morgan, General Manager of Community & Electoral Area Services – Prespatou School Rink and Skate Shacks
- R-6 Report December 10, 2015 from Trish Morgan, General Manager of Community & Electoral Area Services – North Peace Light Horse Association

9. **NEW BUSINESS:**
NB-1 – Moberly Lake grant application

10. **COMMUNICATIONS:**

11. **ADJOURNMENT:**

**ADOPTION OF
MINUTES:**

M-1
November 19, 2015
RBAC Minutes

RBAC 17/12/02
MOVED by Director Hiebert, SECONDED by Director Rose,
*“THAT the Rural Budgets Administration Committee Meeting Minutes of
November 19, 2015 be adopted.”*

CARRIED

DELEGATIONS:

D-1
Jody Mather, Big
Bam Ski Hill Resort

Mr. Mather and Mr. Brooks updated the Committee on the progress of the work being done at the ski resort. They have been working to make the resort a year round facility. There have been many volunteers, donations and new usages this year. They have been working with the Fort St. John mountain bike group which has diversified the usage in the off time season and provided volunteer support for building trails and donations. They are also looking into more funding for accessibility for disabled persons. They noted that the geo-tech study is ongoing and that completed and continued maintenance to the hill has reduced any signs of slippage. They will also be doing a seeding program with a helicopter which will put a variety of plants on the hill that will stabilize the ground. The chalet is opening and will be used for a variety of events. The delegation wanted to thank the Committee for their funding support.

The delegation left the meeting 10:40am

BUSINESS ARISING FROM THE MINUTES:

BA-1
December 1, 2015 -
Grant request South
Peace District Crime
Prevention Association

RBAC 17/12/03
MOVED by Director Hiebert, SECONDED by Director Rose
*“THAT the Rural Budgets Administration Committee approve the South
Peace District Crime Prevention Association Grant Application in the
amount of \$4,375 from Area D Peace River Agreement funds, under (E) -
Other Rural Assistance for the replacement of member signs in the Doe
River/North Rolla and Rolla/Landry areas.”*

CARRIED

CORRESPONDENCE

:
C-1
September 30, 2015
– Grant request form
North Peace
Historical Society

RBAC 17/12/04
MOVED by Director Sperling, SECONDED by Director Hiebert
*“THAT the North Peace Historical Society grant request application be referred
to the Grant In Aid application process.”*

CARRIED

CORRESPONDENCE Con't:

C-2 RBAC 17/12/05
November 26, 2015 MOVED by Director Rose, SECONDED by Director Hiebert,
Grant request from *“THAT the Rural Budgets Administration Committee approve the funding*
Chetwynd Pubic *request from the Chetwynd Public Library for one-third of the total cost up to*
Library *\$100,000 from Area E Peace River Agreement funds, under (B) Recreation &*
Cultural Facilities within Municipalities towards the exterior renovation of the
library.”

CARRIED.

C-3 November 25, 2015 - Thank you
letter from Willow
Valley Cemetery
The letter was read by Committee members.

C-4 December 3, 2015 – Thank you
letter from Sunset
Prairie Cemetery
Group
The letter was read by Committee members.

C-5 RBAC 17/12/06
December 8, 2015 – MOVED by Director Hiebert, SECONDED by Director Rose,
Grant request from *“THAT the Rural Budgets Administration Committee approve the request from*
Kelly Lake *the Kelly Lake Community Centre Society in the amount of \$7,000 plus GST*
Community Centre *from the Gas Tax Funds, for the purchase of a new furnace.”*
Society

CARRIED.

REPORTS:

R-1 RBAC 17/12/07
November 30, 2015 MOVED by Director Rose, SECONDED by Director Hiebert,
– Kim Frech, CFO – *“THAT Rural Budgets Administration Committee add \$45,000 from the \$180,000*
PR Agreement *Peace River Agreement Signing Bonus to each of the 4 electoral area’s “BC*
Signing Bonus *Rail” reserve funds and rename it to “BC Rail and PRA” reserve fund and that*
the fund continue to be reported by separate electoral area.”

CARRIED.

R-2 RBAC 17/12/08
November 30, 2015 MOVED by Director Rose, SECONDED by Director Hiebert,
– Jill Rickert, CSC – *“THAT Rural Budgets Administration Committee approve the request for travel*
Youth Travel *assistance from the Chetwynd Secondary School Senior Girls Volleyball Team*
Request – Chetwynd *in the amount of \$1,000 from the 2015 Youth Travel – Electoral Area E Grants*
Secondary Senior *in Aid Funds.”*
Girls Volleyball.

CARRIED.

R-3 RBAC 17/12/09
December 7, 2015 – MOVED by Director Hiebert, SECONDED by Director Rose,
Kim Frech, CFO – *“THAT Rural Budgets Administration Committee November 19th, 2015*
Watershed *authorization of a five-year grant of \$40,000 per year for a total of \$200,00 to*
Stewardship *the City of Dawson Creek for the Watershed Stewardship; Program based on*
Program Grant *25% from Area E and 75% from Area D from the Peace River Agreement*

funds under (C) Rural Utilities.”

CARRIED

REPORTS con't:

R-4

RBAC 17/12/10

December 7, 2015 –
Kim Frech, CFO –
NP Regional Airport
Sewer Infrastructure

MOVED by Director Sperling, SECONDED by Director Rose,
*“THAT Rural Budgets Administration Committee approves a Fair Share Electoral
Area C payment of \$6,289.38 to North Peace airport Services for one-half of
the costs of maintenance of the sewer pumps from March 2015 to present.”*

CARRIED

RBAC 17/12/11

MOVED by Director Sperling, SECONDED by Director Rose,
*“THAT Rural Budgets Administration Committee approves a Fair Share Electoral
Area C maximum payment of up to Twenty Thousand Dollars (\$20,000) to the
North Peace Airport services for one-half of the costs of installing two new
sewer pumps at the Airport subdivision Lift Station.”*

CARRIED

R-5

RBAC 17/12/12

December 9, 2015 –
Trish Morgan,
GMCEA –
Prespatou School
Rink and Skate
Shacks

MOVED by Director Goodings, SECONDED by Director Hiebert,
*“THAT Rural Budgets Administration Committee approves from Area B Peace
River Agreement funds, under, (A) Recreation & Cultural Facilities within
Electoral Areas, a contribution of \$20,000 towards the Prespatou School Rink
and Skate Shacks Application.”*

CARRIED

R-6

RBAC 17/12/13

December 10, 2015
– Trish Morgan,
GMCEA – North
Peace Light Horse
Association

MOVED by Director Sperling, SECONDED by Director Goodings,
*“THAT Rural Budgets Administration Committee have staff send a letter stating
that the Electoral Area Directors cannot provide any funding support until the
Fort St. John boundary expansion has been determined.”*

CARRIED

NEW BUSINESS

NB-1

Moberly Lake Grant
Application

Director Rose informed the Committee that Moberly Lake would be putting in
another grant application at the next RBAC meeting.

COMMUNICATIONS

No Communication

ADJOURNMENT

RBAC 17/12/14

MOVED by Director Hiebert, SECONDED by Director Rose

“THAT the meeting adjourn.”

CARRIED.

The meeting adjourned at 11:26 am