



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: October 15, 2015
PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Hiebert, Meeting Chair, Electoral Area D
Director Sperling, Electoral Area C
Director Goodings, Electoral Area B
Director Rose, Electoral Area E

Staff

Chris Cvik, CAO
Kim Frech, Chief Financial Officer
Trish Morgan, General Manager of Community and Electoral Area Services
Fran Haughian, Communications Manager
Barb Coburn, Recording Secretary
Ronda Wilkins, Recording Secretary

Others

Chelsea Mottishaw
Delegation from Kiskatinaw Watershed Program, City of Dawson Creek

Call to Order The Chair called the meeting to order at 10:05 am

DIRECTORS NOTICE OF NEW BUSINESS:

Director Hiebert, NB-1 Tomslake Natural Gas Service Extension
Director Goodings, NB-2 Wowown Grant-in-Aid Request

ADOPTION OF AGENDA:

October 15, 2015 RBAC/15/10/11
MOVED by Director Sperling, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee agenda for the October 15,
2015 meeting, including Director's new business and additional items for the
agenda, be adopted as amended:
1. CALL TO ORDER:
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting of September 10, 2015
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
D-1 Delegation from Kiskatinaw Watershed Program – Chelsea Mottishaw
7. CORRESPONDENCE:
C-1 Thank you letter from Dry Grad Fest Celebration outgoing Chair – Sandra Richardson
C-2 Moberly Lake Watershed Proposal
8. REPORTS:
R-1 Peace River Agreement Reports
R-2 September 9th, 2015 RBAC Monthly Financials
9. NEW BUSINESS:
NB-1 Tomslake Natural Gas Service Extension
NB-2 Wowown Grant-in-Aid Request
10. COMMUNICATIONS:
11. ADJOURNMENT:

CARRIED

ADOPTION OF MINUTES:

M-1 RBAC/15/10/12
September 10, 2015 MOVED by Director Rose, SECONDED by Director Goodings,
RBAC Minutes That the Rural Budgets Administration Committee Meeting Minutes of
September 10, 2015 be adopted.

CARRIED.

DELEGATIONS:

D-1 Kiskatinaw The Kiskatinaw Watershed delegation was in attendance to provide an update
Watershed on current and past achievements and initiatives made possible through the
Delegation grants from the Rural Budgets Administration Committee. A Power Point
presentation was shown to the Committee. The delegation was requesting
continued support from the Committee.

RBAC/15/10/13
MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee request staff to send out a
funding application to Chelsea Mottishaw from the City of Dawson Creek's
Kiskatinaw Watershed Program.

CARRIED

CORRESPONDENCE:

C-1 Thank you letter RBAC/15/10/14
from outgoing Dry MOVED by Director Rose, SECONDED by Director Goodings,
Grad Chair – Sandra That the Rural Budgets Administration Committee receive the thank you letter
Richardson from Sandra Richardson,

CARRIED.

*Shannon Anderson entered the meeting at 10:55 am
Bruce Simard entered the meeting at 10:57 am*

C-2 Moberly Lake RBAC/15/10/15
Watershed Proposal MOVED by Director Rose, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee refer the Moberly Lake
Watershed Proposal back to staff to provide a report showing the differences
from the previous and current Moberly Lake Watershed Proposal and the
consistency with the previous response sent from the Rural Budgets
Administration Committee to the Moberly Lake Community Association.

CARRIED.

Bruce Simard left the meeting at 11:04 am

REPORTS:

R-1 Peace River RBAC/15/10/16
Agreement Reports MOVED by Director Sperling, SECONDED by Director Rose,
R-1

1. THAT the Rural Budgets Administration Committee approves the following
five categories for reporting purposes as a requirement of the Peace River
Agreement:

- a. Recreation & Cultural Facilities within Electoral Areas
- b. Recreation & Cultural Facilities within Municipalities
- c. Rural Utilities
- d. Rural Services and Functions
- e. Other Rural Assistance

CARRIED.

REPORTS CON'T:

R-1
Peace River
Agreement Reports

RBAC/15/10/17

MOVED by Director Goodings, SECONDED by Director Rose,

2. THAT the Rural Budgets Administration Committee approves the four templates for submissions as a requirement of the Peace River Agreement:
 - a. Application (October 31st each year);
 - b. Annual Development Plan (October 31st each year);
 - c. Long-Term Development Plan (October 31, 2015 and every 5 years thereafter); and
 - d. Annual Progress Report (January 31, 2017 and every year thereafter).

CARRIED.

R-1
Peace River
Agreement Reports

RBAC/15/10/18

MOVED by Director Sperling, SECONDED by Director Rose,

THAT the Rural Budgets Administration Committee, as the body that the Board has delegated its powers, duties and functions pertaining to the Fair Share Memorandum of Understanding – Rural Allocation per Bylaw No. 1166, 1998 approves submission of the 2016 Application Form, Long Term Development Plan and Annual Development Plan to the Province by the October 31st deadline.

Note that Bylaw No. 1166, 1998 will be updated to include the new name "Peace River Agreement" for future references to those that may not be familiar with the terminology "Fair Share Memorandum of Understanding".

CARRIED.

R-2
Financial Report

RBAC/15/10/19

MOVED by Director Sperling, SECONDED by Director Rose,
That the September 2015 Financial Report from Kim Frech, Chief Financial Officer be received.

CARRIED

NEW BUSINESS

NB-1 Tomslake
Natural Gas Service
Extension

Tomslake Natural Gas Service Extension June 29th, 2015 meeting notes were handed out along with a letter to the Committee. The purpose of the meeting was to examine whether there was an opportunity and interest to continue the extension of natural gas service in Tomslake and that a new opportunity had arisen that may allow the Regional District and PNG to examine this project. Residents attending the Tomslake meeting expressed their concerns regarding cost of connecting, previous project cost, bills for service not received, residents backing out of the project and cost of converting heating systems. Staff will work with Director Hiebert to look at the original service agreement with Pacific Northern Gas and help determine what the approximate costs may be today for residents to connect to the mainline in Tomslake.

NB-2
Wonowon Grant In
Aid Request

RBAC/15/10/20
MOVED by Director Goodings, SECONDED by Director Rose
That the Rural Budgets Administration Committee approve \$1,500 from the
Area B, 2015 Grants in Aid for repairs to address the ventilation concerns for
the Wonowon Hall and that a grant application be forwarded to Evelyn Baker,
President of the Wonowon Hall, to be ratified at the next Rural Budgets
Administration Committee.

ADJOURNMENT

RBAC/15/10/21
MOVED by Director Sperling, SECONDED by Director Rose

That the meeting adjourn.

CARRIED.

The meeting adjourned at 11:55 am