



# PEACE RIVER REGIONAL DISTRICT

## RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: December 1, 2016

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors  
Meeting Chair Director Rose – Electoral Area E  
Director Goodings – Electoral Area B  
Director Sperling, Electoral Area C  
Director Hiebert, Electoral Area D

### Staff

Chris Cvik, Chief Administrative Officer  
Shannon Anderson, Deputy Chief Administrative Officer (part of meeting)  
Kim Frech, Chief Financial Officer  
Trish Morgan, General Manager of Community and Electoral Area Services  
Paulo Eichelberger, General Manager of Environmental Services (part of meeting)  
Bernie Roters, Environmental Services Coordinator (part of meeting)  
Ronda Wilkins, Executive Assistant

### Others

Call to Order                      The Chair called the meeting to order at 1:46 p.m.

### DIRECTORS NOTICE OF NEW BUSINESS:

None

### ADOPTION OF AGENDA:

RBAC 16/12/01  
MOVED by Director Hiebert, SECONDED by Director Sperling,  
"That the Rural Budgets Administration Committee agenda for the December 1, 2016  
meeting, be adopted."

CARRIED.

### ADOPTION OF MINUTES:

M-1                                      RBAC 16/12/02  
RBAC Minutes -                      MOVED by Director Hiebert, SECONDED by Director Goodings,  
October 20, 2016                      "That the Rural Budgets Administration Committee Meeting Minutes of October 20,  
2016 be adopted."

CARRIED.

BUSINESS ARISING FROM THE MINUTES: RBAC 16/12/03  
MOVED by Director Goodings, SECONDED by Director Sperling,  
"That the Rural Budgets Administration Committee (RBAC) approve from the Water feasibility funds, reimbursement of mileage to the Water Advisory Committee members when they attend the meeting."

DELEGATIONS:

D-1 None

CORRESPONDENCE:

C-1 RBAC 16/12/04  
MOVED by Director Goodings, SECONDED by Director Hiebert,  
Oct. 13, 2016 – North Peace 4H District Council – Recreation and Cultural GIA Sch. D Funding Amendment  
"That the Rural Budgets Administration Committee approve the funding amendment request from the North Peace 4H District Council (NP4H) to use their remaining 2013 Grants-In-Aid funds in the amount of \$498.98 reallocating it towards enhancements to the bleachers."  
CARRIED.

C-2 RBAC 16/12/05  
MOVED by Director Goodings, SECONDED by Director Sperling,  
Nov. 22, 2016 – Peace River Regional Cattlemen's Assoc. – Response to RBAC letter – Oct. 4, 2016  
"That the Rural Budgets Administration Committee (RBAC) invite the Peace River Regional Cattlemen's Association to attend the January 19, 2017 RBAC meeting."  
CARRIED.

REPORTS:

R-1 The Rural Budgets Administration Committee received the Financial report.  
Nov. 17, 2016,  
J. Rudyk, Finance Clerk – Oct. 2016  
Financial report.

R-2 RBAC 16/12/06  
MOVED by Director Sperling, SECONDED by Director Goodings,  
Nov. 8, 2016  
Kim Frech, CFO  
Cancel Commitment of Gas Tax Funds  
That the Rural Budgets Administration Committee cancel the balance remaining of the Gas Tax commitment to the Charlie Lake Sewer Lagoon upgrades and 3-Phase Power Extension and Treatment Plant (approximately \$1.3 million)."  
CARRIED.

R-3  
Nov. 8, 2016 – Trish Morgan, GM of CEAS  
Notice of Closed

RBAC 16/12/07  
MOVED by Director Goodings, SECONDED by Director Hiebert,  
“That the Rural Budgets Administration Committee (RBAC) table the Notice of the Closed meeting until the end of the RBAC meeting.”

CARRIED.

REPORTS CONTINUED:

R-4  
Nov. 28, 2016  
Bernie Roters, Env. Services Coordinator – FSJ Airport Subdivision Water Distribution System

RBAC 16/12/08  
MOVED by Director Sperling, SECONDED by Director Goodings,  
“That the Rural Budgets Administration Committee approve from Electoral Area C Peace River Agreement (PRA) Category ‘C’ – Rural Utilities, a maximum grant of \$15,000 to the Fort St. John Airport Subdivision Water Distribution Maintenance Initiative.”

CARRIED.

R-5  
Nov. 28, 2016  
Bernie Roters, Env. Services Coordinator – Rolla Wastewater Aeration equipment repairs and upgrades

RBAC 16/12/09  
MOVED by Director Hiebert, SECONDED by Director Sperling,  
“That the Rural Budgets Administration Committee approve from Electoral Area D Peace River Agreement (PRA) Category ‘C’ – Rural Utilities, a maximum grant of \$25,000 to the repair and upgrading of the Sewage Treatment equipment at the Rolla Wastewater Treatment Facility.”

CARRIED.

R-6  
Nov. 29, 2016  
Trish Morgan, GM of CEAS – Chetwynd Girls Volleyball youth Travel Request

RBAC 16/12/10  
MOVED by Director Rose, SECONDED by Director Hiebert,  
“That the Rural Budgets Administration Committee approve from Electoral Area E Youth Travel funds, a grant in the amount of \$1,000 to the Chetwynd Sr. Secondary school for the purpose of supporting the Sr. Girls Volleyball team to travel to provincials in Kelowna between December 1 and 3, 2016.”

NB-1  
RBAC Dec. 15, 2016 meeting

By consensus the Committee decided not to have the December 15, 2016 RBAC meeting.

The Committee dealt with R-3- Notice of Closed Meeting.

R-3  
Nov. 8, 2016 – Trish Morgan, GM of CEAS  
Notice of Closed

RBAC 16/12/11  
MOVED by Director Goodings, SECONDED by Director Sperling,  
“Pursuant to Section 90(1) of the Community charter which states that a part of a board meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following: (c) labour relations or other employee relations.”

The Committee recessed the regular meeting at 2:32 p.m.

The Committee reconvened the regular meeting at 3:35 p.m.

RESOLUTIONS RELEASED FROM THE CLOSED MEETING TO OPEN MEETING:

ICRBAC 16/12/12

MOVED by Director Sperling, SECONDED by Director Hiebert,  
"That the Rural Budgets Administration Committee release from the October 20, 2016 Closed Meeting the following resolutions to open meeting":

ICRBAC 16/10/06

MOVED by Director Goodings, SECONDED by Director Sperling,  
"THAT the Rural Budgets Administration Committee release from Closed meeting after discussions have taken place with the North and South Peace Economic Development Services Commissions the following resolutions:

ICRBAC 16/10/02

MOVED by Director Rose, SECONDED by Director Sperling,  
"THAT the Rural Budgets Administration Committee have staff draft a letter to the North Peace Economic Development Commission stating the Electoral Area C is opting out of the Economic Development Service effective December 31, 2016."

ICRBAC 16/10/03

MOVED by Director Rose, SECONDED by Director Sperling,  
"THAT the Rural Budgets Administration Committee have staff set up a face to face meeting with the members of the South Peace Economic Development Commission to discuss the future participation in Economic Development."

ICRBAC 16/10/04

MOVED by Director Rose, SECONDED by Director Sperling,  
"THAT the Rural Budgets Administration Committee have staff set up a conference call meeting with the members of the North Peace Economic Development Commission to discuss future participation in Economic Development."

ICRBAC 16/10/05

MOVED by Director Goodings, SECONDED by Director Sperling,  
"THAT the Rural Budgets Administration Committee formally inform the current North Peace Economic Development Officer and North Peace Economic Coordinator, that the Rural Budgets Administration Committee is conducting an Electoral Area review of the North Peace Economic Development Services effective January 1, 2017 and the effect that may have on their current positions."

ADJOURNMENT

The meeting adjourned at 3.53 p.m.