



# PEACE RIVER REGIONAL DISTRICT

## RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: October 20, 2016

PLACE: Regional District Office, Dawson Creek, BC

PRESENT: Directors

Director Hiebert, Electoral Area D– Meeting Chair

Director Rose, Electoral Area E

Director Goodings, Electoral Area B

Director Sperling, Electoral Area C

Staff

Chris Cvik, Chief Administrative Officer

Shannon Anderson, Deputy Chief Administrative Officer

Trish Morgan, G.M. of Community and Electoral Area Services

Fran Haughian, Communications Manager/Commission Liaison

Ronda Wilkins, Executive Assistant

Absent

Kim Frech, Chief Financial Officer

Call to Order                    The Chair called the meeting to order at 3:05 p.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Three Phase Power

ADOPTION OF AGENDA:

RBAC 16/10/01

MOVED by Director Rose , SECONDED by Director Goodings,

“That the Rural Budgets Administration Committee agenda for the October 20, 2016 meeting approved

1. CALL TO ORDER
2. DIRECTORS NOTICE OF NEW BUSINESS:  
Three phase power
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:  
M-1 Rural Budgets Administration Committee Meeting of September 15, 2016
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
7. CORRESPONDENCE:  
C-1 September 22, 2016 - Kalen Dorer - Thank you letter for Scholarship  
C-2 September 14, 2016 - City of Dawson Creek - Fire Training Facility
8. REPORTS:  
R-1 October 14, 2016 - Trish Morgan, GM of Community and Electoral Area Services - Report on the Value of NCLA, UBCM and FCM Memberships

ADOPTION OF AGENDA (continued):

REPORTS CONTINUED:

R-2 Shannon Anderson, Deputy CAO - Verbal report on Feasibility, Design and Costs Study for Area B.

R-3 October 13, 2016 - Trish Morgan, GM of Community and Electoral Area Services - Notice of Closed Meeting.

9. NEW BUSINESS:

NB-1 Three Phased Power

10. COMMUNICATIONS:

11. ADJOURNMENT:

CARRIED.

ADOPTION OF MINUTES:

M-1  
RBAC Minutes,  
September 15, 2016

RBAC 16/10/02

MOVED by Director Rose, SECONDED by Director Sperling,

"That the Rural Budgets Administration Committee Meeting Minutes of September 15, 2016 be adopted with the following amendments:

Remove Director Rose's name and replace with Alternate Director Houley's"

CARRIED

RBAC 16/10/03

MOVED by Director Goodings, SECONDED by Director Rose,

That the following resolution within the minutes

"That the Rural Budgets Administration Committee approve a grant to the Buick Creek Community Club for up to \$35,000 from the Gas Tax, to fund the application of spray foam in the Buick Creek Arena to address issues around heating inefficiencies, user safety and comfort."

CARRIED

Be changed to

"That the Rural Budgets Administration Committee approve a grant to the Buick Creek Community Club for up to \$35,000 from Area B, PRA funds (A), to fund the application of spray foam in the Buick Creek Arena to address issues around heating inefficiencies, user safety and comfort."

CARRIED

BUSINESS ARISING  
FROM THE  
MINUTES:

RBAC 16/10/04

MOVED by Director Goodings, SECONDED by Director Rose,

That the following motion in the September 15, 2016 be rescinded:

"That the Rural Budgets Administration Committee approve that the Grant-in-Aid for the Wonowon Horse Club of \$1,500 be returned back into the Grant-in-Aid budget to reduce next year's requisition."

CARRIED

CORRESPONDENCE:

C-1  
Kale Dorer - Thank  
you letter for  
Scholarship

RBAC 16/10/05

MOVED by Director Sperling, SECONDED by Director Rose,

"That the Rural Budget Administration Committee receive the letter from Kale Dorer, thanking the committee for the scholarship funding."

CARRIED

C-2  
City of Dawson  
Creek Fire Training  
Facility

Staff reported that they are setting up a meeting with Dawson Creek to gather more information on what Dawson Creek is proposing for a fire training facility and that another meeting will be set up to find out if everyone is in favor of the facility. Staff are also looking at providing a grant through economic development as a regional function (except Fort St. John) as it will benefit everyone in the region. Staff will update the committee after the meetings have taken place.

REPORTS:

R-1  
October 14, 2016 -  
Trish Morgan, GM of  
CEAS - Value of  
NCLGA, UBCM and  
FCM Memberships

RBAC16/10/06  
MOVED by Director Rose, SECONDED by Director Sperling,  
"That the Rural Budgets Administration Committee refer the Value of the NCLGA, UBCM  
and FCM Memberships report until after the NCLGA round table."  
CARRIED

R-2  
Shannon Anderson,  
Deputy CAO - Verbal  
report on Feasibility,  
Design and Costs  
Study for Area B

RBAC16/10/07  
MOVED by Director Goodings, SECONDED by Director Sperling,  
"That the Rural Budgets Administration Committee approve from the Peace River  
Agreement Funds, Area B, Rural Utilities (C) \$230,000 to determine the feasibility, design  
and cost of:  
1) upgrading existing water tank loader sites in Area B to a potable water standard;  
and  
2) developing potable water tank loader sites in Rose Prairie and Buick;  
And that discussion on the water tank loader at Blackfoot Park by referred to a future  
meeting of the Rural Budgets Committee."

CARRIED

R-3  
Trish Morgan, GM of  
CEAS - Notice of  
Closed Meeting

The Committee recessed the regular meeting to go into Closed at 3:51 p.m. pursuant to  
Section 90(1) of the Community Charter which states that a part of a (Board) meeting  
may be closed to the public if the subject matter being considered relates to or is one or  
more of the following:  
(c) - labour relations or other employee relations;

The Committee meeting reconvened the meeting at 4:38 p.m.

NEW BUSINESS:

NB-1  
Three Phase Power

Three Phase Power was not discussed.

Director Goodings noted that Prespatou wants a meeting and information for November  
18, 2016 meeting. Staff will endeavour to attend.

Director Goodings discussed the Health Communities Committee. She noted the good  
work that the Cariboo has done and that there is funding available.

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COMMUNICATIONS: None to post

ADJOURNMENT: RBAC16/10/08

MOVED by Director Goodings, SECONDED by Director Rose,  
"That the Rural Budgets Administration Committee be adjourned at 4:45 p.m."

CARRIED

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Director Hiebert, Meeting Chair

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Ronda Wilkins, Executive Assistant