



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: July 21, 2016

PLACE: Regional District Office, Dawson Creek, BC

PRESENT: Directors
Director Rose, Electoral Area E - Meeting Chair
Director Goodings, Electoral Area B
Director Sperling, Electoral Area C
Director Hiebert, Electoral Area D

Staff

Trish Morgan, General Manager of Community and Electoral Area Services
Fran Haughian, Communications Manager/Commission Liaison
Kari Bondaroff, Invasive Plant Program Manager
Ronda Wilkins, Executive Assistant

Others

Ester Habb, Executive Director, New Day in the Peace Ministries
Chris Habb, Maintenance Mgr., New Day in the Peace Ministries

Call to Order The Chair called the meeting to order at 10:14 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

None

ADOPTION OF AGENDA:

RBAC 21/07/01

MOVED by Director Sperling , SECONDED by Director Hiebert,

"That the Rural Budgets Administration Committee agenda for the July 21 , 2016 meeting,
be adopted:

1. CALL TO ORDER - Director Rose to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting of July 21, 2016
5. BUSINESS ARISING FROM THE MINUTES:
BA – 1 June 8, 2016 report from Kari Bondaroff, Invasive Plant Program Manager -
Funding Request from Peace River Cattlemen's Association.

ADOPTION OF AGENDA: continued

6. DELEGATIONS:
D-1 New Day in the Peace Ministries (10:15 a.m.)

7. CORRESPONDENCE:
C-1 June 16, 2016 - North Peace Historical Society – Recreation and Cultural Grants-in-Aid funding Amendment
C-2 June 30, 2016 - Halfway Graham Community Club – Recreation and Cultural Grants-in-Aid funding Amendment
C-3 July 11, 2016 - South Peace Art Society – Grant request
C-4 July 14, 2016 – Thank you from Fort St. John Arts Council

8. REPORTS:
R-1 July 11, 2016 – Jill Rickert, Community Services Coordinator – Grant Request from Goodlow Community Club - Cemetery
R-2 July 13, 2016 – Kim French, Chief Financial Officer - North Pine Farmer’s Institute Loan & Grant

9. NEW BUSINESS:
10. COMMUNICATIONS:
11. ADJOURNMENT:

ADOPTION OF MINUTES:

M-1 RBAC 21/07/02
RBAC Minutes, MOVED by Director Hiebert, SECONDED by Director Sperling,
June 21, 2016 “That the Rural Budgets Administration Committee Meeting Minutes of June 21, 2016 be adopted.”

CARRIED

The agenda was varied to deal with the Delegation

DELEGATIONS:
D-1
New Day in the
Peace Ministries

New Day in the Peace Ministries representative Ester Habb, Executive Director and her Chris Habb, Maintenance Manager met with the Committee to ask for a grant to help with the construction of a new building. Ester described that a safe place and other services are offered to women and sometimes children at the facility. She noted that with more referrals being sent to the facility there is a need for more staff and room.

RBAC 21/07/03

MOVED by Director Goodings, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee have staff send a letter to New Day in the Peace Ministries requesting a grant application and further that the letter ask for the following information:

- 1) Where do their clients comes from? Are they from the North Peace, South Peace, rural, municipal or outside of our region?
- 2) What are their normal sources of revenue for operations and capital?
- 3) What is the budget for the expansion? Show sources of revenue, expenses, in-kind, short-fall. Please provides quotes.
- 4) Where have they applied for grants?

DELEGATIONS
CON'T:

- 5) Are they non-denominational? Which church groups do they work with?
- 6) Copy of their constitution and bylaws
- 7) Building plans
- 8) Who will be doing the work? What does "at cost" mean?
- 9) Letters of support from other organizations

CARRIED

BUSINESS ARISING
FROM THE
MINUTES:
Livestock Protection
Program

Kari Bondaroff, Invasive Plant Program Manager, spoke to a report on the Livestock Protection Program that she provided to the Committee at the June 21, 2016 meeting in regards to the funding request from the Peace River Cattlemen's Association.

RBAC 21/07/04

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee have staff verify that the Peace River Agreement funds are allowed to be allocated for funding of the Cattlemen's Livestock Protection program and further that if funds are allowed to be allotted that a letter be sent to the Peace River Cattlemen's Association asking the following questions:

- How people are made aware of the program?
- Has alternative funding been secured?
- Who else have they approached to be a funding partner?
- Has there been a reduction in the losses to the producers and are they the same producers? How has this been documented?
- Has the program been utilized by the same producers each year?
- To provide a complete accounting on the past monies spent and the effectiveness of the program.
- Where did the remainder of the funds go?
- What are the Peace River Cattlemen's willing to contribute to the program?
- Is there an outline describing implementation and administration of the program?
- Do they provides producers with best practices around predator mitigation?
- Provide a detailed written program guide.

CARRIED

CORRESPONDENCE:

C-1

June 16, 2016
North Peace
Historical Society
Recreation and
Cultural GIA funding
amendment

RBAC 21/07/05

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee approve the funding amendment from the North Peace Historical Society to reallocate \$4,749.16 of their remaining 2015 GIA allocation to sandblasting and painting of the sea cans and assisting with the costs to restore and relocate the Allen Homestead House in 2016."

CARRIED

C-2

June 30, 2016
Halfway Graham
Community Club
Recreation and
Cultural GIA funding
Amendment

RBAC 21/07/06

MOVED by Director Goodings, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee approve the funding amendment request from Halfway Graham Community Club to reallocate the unclaimed 2015 GIA in the amount of \$2,959.19 towards the costs for a PA system, varathane for the gym floor and a hall sign."

CARRIED

CORRESPONDENCE CON'T:

C-3 RBAC 21/07/07
July 11, 2016 South Peace Art Society Grant Request
MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee approve the grant request from South Peace Art Society in the amount of \$1,500 from Area D, BCR/PRA funds for their Exhibition and Art Outreach Programs."

C-4 RBAC 21/07/08
Thank you from Fort St. John Arts Council
MOVED by Director Goodings, SECONDED by Director Sperling,
"That the Rural Budgets Administration Committee receive the thank you from the Fort St. John Arts Council."

CARRIED

REPORTS:

R-1 RBAC 21/07/09
July 11, 2016 Jill Rickert, CSC Grant request – Goodlow Community Club - Cemetery
MOVED by Director Goodings, SECONDED by Director Sperling,
"That the Rural Budgets Administration Committee approve the grant request from the Goodlow Community Club in the amount of \$4,000 from Area B, Cemetery Funds and \$3,055 from the BCR/PRA, Area B funds for a new main entrance gate for the cemetery."

CARRIED

RBAC 21/07/10
MOVED by Director Goodings, SECONDED by Director Sperling,
"That the Rural Budgets Administration Committee refer back to staff the Grant Request Application Form to update it by adding a section to show how many volunteers/in-kind work has been provided."

CARRIED

R-2 RBAC 21/07/11
July 13, 2016 Kim Frech, CFO – North Pine Farmer's Institute Loan & Grant
MOVED by Director Goodings, SECONDED by Director Rose,
"That the Rural Budgets Administration Committee ratifies the electronic approval to provide to the North Pine Farmer's Institute a \$300,000 Fair Share grant (\$200,000 from Area B; \$50,000 each from Areas C & D) ; and a \$300,000 loan from the Rural Loan Fund which will be registered against the property."

CARRIED

NEW BUSINESS: None

COMMUNICATIONS: Communication Manager Fran Haughian noted that C-3, R-1 and R-2 would be included in the monthly newsletter.

ADJOURNMENT: RBAC 21/07/12
MOVED by Director Sperling, SECONDED by Director Hiebert,
"That the meeting be adjourned at 11:31 a.m."

CARRIED