



# PEACE RIVER REGIONAL DISTRICT

## RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: June 21, 2016

PLACE: Regional District Office, Dawson Creek, BC

PRESENT: **Directors**

Director Hiebert, Meeting Chair

Director Rose

Director Goodings

Director Sperling

**Staff**

Chris Cvik, Chief Administrative Officer

Kim Frech, Chief Financial Officer

Trish Morgan, Manager of Community and Electoral Area Services

Ronda Wilkins, Executive Assistant

**Others**

Larry Houley, North Pine Farmers Institute

Brian Johnston, North Pine Farmers Institute

Gordon Hall, Producer

Call to Order            The Chair called the meeting to order at 2:35 p.m.

**DIRECTORS NOTICE OF NEW BUSINESS:**

Director Rose – Discussion on the Chetwynd library will be referred to the Electoral Directors Advisory Committee as the Library has new options and those options need to be discussed and more information provided (i.e. budget, location, old building and taxation).

**ADOPTION OF AGENDA:**

**RBAC 21/06/01**

MOVED by Director Sperling , SECONDED by Director Goodings,

“That the Rural Budgets Administration Committee agenda for the June 21, 2016 meeting, be adopted:

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1. CALL TO ORDER - Director Hiebert to Chair the Meeting
  2. DIRECTORS NOTICE OF NEW BUSINESS: Chetwynd Library
  3. ADOPTION OF AGENDA:
  4. ADOPTION OF THE MINUTES:  
M-1 Rural Budgets Administration Committee Meeting of April 29, 2016
  5. BUSINESS ARISING FROM THE MINUTES:
  6. DELEGATIONS:  
North Pine Farmers Institute – Larry Houley
  7. CORRESPONDENCE:  
C-1 May 4, 2016 – Electrical Extension Grant Application from Murray Swanson – Ratify May 26, 2016 resolution  
C-2 May 17, 2016 – North Peace Cultural Centre – Sponsorship for “Bright Nights”

**ADOPTION OF AGENDA: continued**

- C-3 May 27, 2016 – Chetwynd Secondary School Senior Girls Volleyball Team – Thank you letter
- C-4 June 3, 2016 - BC Hydro donation for 100<sup>th</sup> Street Viewpoint clean-up
- C-5 Handout – Dawson Creek Sec. School, Scholarship Awards – (late item)

8. **REPORTS:**

- R-1 June 3, 2016, Jill Rickert, Community Services Coordinator – 2016 Recreation and Cultural Grants-in-Aid Allocations for Area B and Area C.
- R-2 June 3, 2016, Jill Rickert, Community Services Coordinator – 2016 Recreational and Cultural Grants-in-aid Allocations for Area E.
- R-3 June 3, 2016, Jill Rickert, Community Services Coordinator – 2016 South Peace Sub Regional Recreational and Cultural Grants-in-Aid Allocations
- R-4 June 8, 2016, Kari Bondaroff, Invasive Plant Program Manager – Livestock Protection- (late report)
- R-5 June 7, 2016, Trish Morgan, GM Community and Electoral Area Services - Municipal Green fund
- R-6 Report May 10, 2016 from Jennifer Rudyk, Finance Clerk – Financial Report – April 2016
- R-7 Report June 9, 2016 from Jennifer Rudyk, Finance Clerk – Financial Report – May 2016

9. **NEW BUSINESS:**

- NB-1 Cemeteries (Director Goodings)
- NB-2 Grant-in Aid Policy and user groups

10. **COMMUNICATIONS:**

**CARRIED**

**ADOPTION OF MINUTES:**

M-1 **RBAC 21/06/02**

RBAC Minutes, April 29, 2016 **MOVED** by Director Rose, **SECONDED** by Director Goodings, "That the Rural Budgets Administration Committee Meeting Minutes of April, 29, 2016 be adopted."

**CARRIED**

**DELEGATIONS:**

D-1 North Pine Farmers Institute The delegation of Brian Johnston and Larry Houley of the North Pine Farmers Institute and Gordon Hall a producer, addressed the Committee for support of their grant request for the upgrade and expansion capability of the grain elevator. They provided background information of their current situation; NDI loan (current); NDI (new application); lease agreement; Strategic Business Plan; quotes and letters of support.

**RBAC 21/06/03**

**MOVED** by Director Goodings, **SECONDED** by Director Rose, "That the Rural Budgets Administration Committee have staff follow-up with the North Pine Farmers Institute to see if they were successful with funding from Northern Development Initiative Trust."

**CARRIED**

**CORRESPONDENCE:**

C-1 **RBAC 21/06/04**

May 4 – Electrical Extension Grant Application – Murray Swanson **MOVED** by Director Rose, **SECONDED** by Director Goodings, That the Rural Budgets Administration Committee ratify the May 26, 2016 following resolution:

**MOVED BY:** Director Rose, **SECONDED** by Director Hiebert "That the Electrical Extension Grant application from Murray Swanson for Block A of SE ¼ of DL 1129 Peace River be approved from Area E for \$4,000."

**CARRIED.**

C-2 **RBAC 21/06/05**  
 May 17, 2016  
 North Peace Cultural Centre – Sponsorship for Bright Nights  
 MOVED by Director Goodings, SECONDED by Director Sperling,  
 “That the Rural Budgets Administration Committee approve the sponsorship in the amount of \$300 from the BC Rail funds from each Electoral Areas B & C from the BCR/PRA Funds to the North Peace Cultural Centre for their “Bright Nights” event, for the theatre rental for the Gala performance. “

**CARRIED**

C-3  
 May 27, 2016  
 Chetwynd Sec. School Senior Girls Volleyball Team  
 Received for information only

C-4 **RBAC 21/06/06**  
 June 3, 2016  
 BC Hydro 100<sup>th</sup> St. Viewpoint cleanup  
 MOVED by Director Sperling, SECONDED by Director Rose,  
 “That the Rural Budgets Administration Committee accept the one-time payment from BC Hydro of \$3,000 to support the clean-up of the 100<sup>th</sup> Street Viewpoint and the cost of purchasing bear-proof garbage cans and that it be received through our Parks function.”

**CARRIED**

C-5  
 Dawson Creek Sec. School – Scholarship Award  
 Received for information only

**REPORTS:**

R-1 **RBAC 21/06/07**  
 June 3, 2016  
 Jill Rickert, CSC  
 2016 Recreation and Cultural Grants-in-Aid Allocations for Area B & C  
**RECOMMENDATION #1**  
 MOVED by Director Goodings, SECONDED by Director Sperling,  
 That the Rural Budgets Administration Committee approve the 2016 Area B Recreational And Cultural Grants-in-Aid allocations as follows:

**2016 Electoral Area ‘B’ Recreational and Cultural GIA**

Golata Creek Recreation Society		\$ 17,995.84
Goodlow Community Club		\$ 38,700.00
Montney Recreation Commission		\$ 6,900.00
North Peace Fall Fair		\$ 1,000.00
North Peace Historical Society		\$ 12,162.61
Osborn Community Hall		\$11,062.05
Rose Prairie Community Curling Centre		\$ 10,679.50
Fort St. John Gradfest		\$ 1,000.00
North Peace 4-H District Council (Annual Area ‘B’ Rural Bursary		\$ 1,000.00
Youth Travel		\$ 1,500.00
	<b>Total</b>	<b>\$ 103,000.00</b>

**CARRIED**

**RBAC 21/06/08**

**RECOMMENDATION #2**

MOVED by Director Goodings, SECONDED by Director Sperling,  
 That the Rural Budgets Administration Committee approve the 2016 Area C Recreational  
 And Cultural Grants-in-Aid allocations as follows:

**2016 Electoral Area 'C' Recreational and Cultural GIA**

Charlie Lake Community Club		\$ 25,125.86
North Peace Fall Fair		\$ 20,000.00
North Peace Historical Society		\$ 24,775.00
Fort St. John Gradfest		\$ 1,000.00
Youth Travel		\$ 1,000.00
Area 'C' Rural Scholarship		\$ 1,000.00
	<b>Total</b>	<b>\$ 72,900.86</b>

**CARRIED**

R-2  
 June 3, 2016  
 Jill Rickert, CSC –  
 2016 Recreation  
 and Cultural Grants-  
 in-Aid Allocations  
 for Area E

**RBAC 21/06/09**

MOVED by Director Rose, SECONDED by Director Goodings,  
 That the Rural Budgets Administration Committee approve the 2016 Area E Recreational  
 and Cultural Grants-in –Aid allocations as follows:

**2016 Electoral Area 'E' Recreational and Cultural GIA**

Chetwynd & District Recreation Centre		\$ 2,500.00
Chetwynd & District Rod and Gun Club		\$ 22,768.25
Chetwynd Electric Eels		\$ 7,637.50
Chetwynd Gymkhana		\$ 5,387.50
Chetwynd Social Planning Committee		\$ 5,000.00
Foothills Team Roping Club		\$1,600.00
Jackfish Community Association		\$ 13,550.50
Little Giant Figure Skating Club		\$ 7,637.50
Little Prairie Heritage Society		\$ 6,281.25
Moberly Lake Community Association		\$6,707.50
Pine Valley Exhibition Park		\$ 16,417.50
Pine Valley Seniors		\$ 3,512.50
Area E Rural Bursary		\$ 1,000.00
Youth Travel		\$ 2,000.00
	<b>Total</b>	<b>\$ 102,000.00</b>

**CARRIED**

R-3  
June 3, 2016  
Jill Rickert, CSC –  
2016 South Pace  
Sub Regional  
Recreational And  
cultural Grants-in-  
Aid Allocations

**RBAC 21/06/10**

MOVED by Director Rose, SECONDED by Director Sperling,  
That the Rural Budgets Administration Committee approve the 2016 South Peace Sub  
Regional recreational and cultural Grants-in-Aid allocations as follows AND FURTHER THAT  
if the Sub Regional budget is in a deficit of \$49.93 it will be collected in next year's tax  
requisition:

**2016 Sub Regional Recreational and Cultural GIA**

**CARRIED**

Bessborough Community Club	\$ 5,000.00
Cutbank Community Club	\$ 8,178.72
Dawson Creek Sportsman's Club	\$ 14,428.72
Dawson Creek Centre for Youth – The Ark	\$ 9,178.72
Doe River Gymkhana Club	\$ 5,829.55
Doe River Recreation Commission	\$ 8,044.08
Farmington Community Commission	\$ 8,178.72
Groundbirch Recreation Commission	\$ 1,350.00
Hats N Chaps Gymkhana	\$ 16,078.72
Kiskatinaw Fall Fair	\$ 11,724.22
McLeod Recreation and Social Service Society	\$ 8,777.38
Rolla Ratepayers Association	\$ 10,491.22
Sunset Prairie Recreation Commission	\$ 7,028.72
Swan Lake Enhancement Society	\$ 825.00
Tomslake Community Cultural Association	\$ 6,928.72
Tomslake Recreation Commission	\$ 12,828.72
Tupper Community Club	\$ 10,678.72
Post-Secondary Scholarship & Bursary	\$ 3,000.00
Annual Youth Travel	\$ 1,500.00
<b>Total</b>	<b>\$ 150,049.93</b>

R-4  
June 8, 2016  
Kari Bondaroff,  
Invasive Plant  
Program Mgr –  
Livestock Protection

**RBAC 21/06/11**

MOVED by Director Goodings, SECONDED by Director Rose,  
"That the Rural Budgets Administration Committee table the report from Kari Bondaroff,  
Invasive Plant Program Manager on Livestock Protection and invite her to the next Rural  
Budgets Administration Committee meeting and further that staff provide verification of  
the allocation of old and new Fair Share monies."

**CARRIED**

The North Pine Farmers Institute delegation arrived at 3:09 p.m. (notes above)

R-5  
June 7, 2016  
Trish Morgan,  
GMCEAS  
Municipal Green

Received for information.

Fund

R-6  
May 10, 2016  
Jennifer Rudyk, FC  
Financial Report  
April 2016

Committee went to the R-7 report as it was the most updated.

R-7  
June 9, 2016  
Jennifer Rudyk, FC  
Financial Report  
April 2016

The Committee had a few questions for staff to follow-up on:  
Under Fair Share commitments for Little Prairie, the tables and tents what is happening with that?  
Area B Grants Wonowon –roof? Trish will ask Jill and follow up.  
Chetwynd library and our commitment for renovations – Staff to review the resolution and notes in regards to the Library facade.

**NEW BUSINESS:**

NB-1  
Cemeteries  
(Director Goodings)

Director Goodings talked about Cypress Creek Cattleman and Upper Half cemeteries joining together and their need for assistance for doing plot surveys. She noted that she would probably need to increase the cemetery funds for next year. She suggested having a meeting in regards to Cypress cemetery the same day as the scheduled public meeting.

NB-2  
Grain-in-Aid Policy  
and user groups

It was discussed the need for a policy that outlines grants issued to societies that get grants for improvements that are constructed on property that is not owned by them. Staff suggested that they bring back a policy for the Committee to review.

**ADJOURNMENT:** The meeting adjourned at 4:31 p.m.



Director Hiebert, Meeting Chair



Ronda Wilkins, Executive Assistant