

PEACE RIVER REGIONAL DISTRICT
REGIONAL PARKS COMMITTEE MEETING
A G E N D A

for the meeting to be held on **Thursday, October 13, 2016**
in the Regional District Office Boardroom 1981 Alaska Avenue,
Dawson Creek, BC, commencing at **9:20 am**

1. **Call to Order:**
2. **Director's Notice of New Business:**
3. **Adoption of Agenda:**
4. **Adoption of Minutes**
M-1 Regional Parks Committee Meeting Minutes of May 20, 2016
5. **Business Arising from the Minutes:**
6. **Delegations:**
7. **Correspondence:**
8. **Reports:**
R-1 August 10, 2016 – Bryna Casey, Parks and Rural Recreation Coordinator – Tenure of Beach Front Land at Blackfoot Regional Park
9. **New Business:**
10. **Adjournment:**



**PEACE RIVER REGIONAL DISTRICT
REGIONAL PARKS COMMITTEE
MEETING MINUTES**

M-1

DATE: May 20, 2016
PLACE: Regional District Office Boardroom, Dawson Creek, BC
PRESENT: **Directors**
Director Dan Rose, Meeting Chair
Director Karen Goodings – via teleconference
Director Rob Fraser

Guest – via teleconference
Erin Harlos, Environmental and Social Mitigation Program, BC Hydro

Staff
Trish Morgan, Manager of Community Services
Bryna Casey, Parks and Rural Recreation Coordinator
Suzanne Garrett, Corporate Services Coordinator

Call to Order: The meeting was called to order at 10:35 am

ADOPTION OF THE AGENDA:

MOVED by Director Fraser, SECONDED by Director Goodings, that the Regional Parks Committee agenda for the May 20, 2016 meeting including additional items, be adopted.

Call to Order

Director's Notice of New Business

Adoption of the Agenda

Minutes

M-1 Regional Parks Committee Meeting Minutes of May 5, 2016

M-2 Regional Parks Committee Meeting Minutes of February 17, 2016

Business Arising from the Minutes

Delegations

D-1 Erin Harlos – Environmental and Social Mitigation Program, BC Hydro, Site C – Peace River Community Recreation Site Fund.

Reports

R-1 May 13, 2016 report from Bryna Casey, Parks and Rural Recreation Coordinator regarding Play Clean Go Signage

R-2 May 12, 2016 report from Bryna Casey, Parks and Rural Recreation Coordinator regarding Regional Parks Day

R-3 May 13, 2016 report from Bryna Casey, Parks and Rural Recreation Coordinator regarding Minaker River Park Study

R-4 May 13, 2016 report from Bryna Casey, Parks and Rural Recreation Coordinator regarding Dunlevy Campground Closure

New Business

Items for Information

Adjournment

CARRIED.

Vary the Agenda: MOVED by Director Goodings, SECONDED by Director Fraser, That the agenda be varied to deal with Item D-1 at this time.

CARRIED.

October 13, 2016

M-1

DELEGATION:

D-1 re: Site C PR
Community
Recreation Site
Fund

Ms. Harlos, Environmental and Social Mitigation Program, BC Hydro, noted that Site C Clean Energy Project Environmental Assessment Condition No. 40 requires that BC Hydro finalize and implement an Outdoor Recreation Mitigation Plan (ORMP) to mitigate changes in recreational opportunities and loss of existing areas resulting from the Site C project. It is anticipated that the Peace River Community Recreation Site Fund, in the amount of \$200,000, will be established in early 2017.

BC Hydro is seeking input from the Regional District if it is interested in taking on the management of the fund to support alignment and coordination with other Regional District recreational grant programs i.e. trails grants, grants-in-aid, while BC Hydro is prepared to manage the fund directly.

A question and answer period ensued. Topics included:

- Intent of ORMP is to upgrade existing undeveloped or new recreation areas
- Is there an opportunity to establish a legacy fund for future use?
- endowment could be discussed later
- regional district should be involved with administration but needs to be cautious with respect to public perception
- is there an opportunity to develop a terms of reference?
- Yes, draft for discussion, BC Hydro is looking for input, review of criteria and eligibility
- Still needs to be discussed at Board level
- Revive previous conversations with BC Hydro re: boat launch at Clayhurst
- BC Hydro required to provide continued operational funding

MOVED by Director Fraser, SECONDED by Director Rose,
That the Parks Committee recommends to the Regional Board that the Site C – Peace River Community Recreation Site Fund be discussed with a focus on what role the Regional District could undertake with respect to the development of a Terms of Reference (criteria and eligibility), including engagement on the application process, possible establishment of an endowment fund, and administration of the fund.

CARRIED.

MINUTES:

M-1 and M-2
May 5 and Feb 17,
2016

MOVED by Director Fraser, SECONDED by Director Goodings,
that the following minutes be adopted:

- a) Regional Parks Committee Meeting Minutes of May 5, 2016; and
- b) Regional Parks Committee Meeting Minutes of February 17, 2016.

CARRIED.

REPORTS:

R-1 re:
Play Clean Go
Signage

Staff have been raising awareness of invasive species in the region by placing informational signage within Regional District parks and trails focussed on invasive plants. It was noted that invasive species, such as gold fish, should be included on signage within proximity to lakes.

MOVED by Director Goodings, SECONDED by Director Fraser,
That the Parks Committee recommends to the Regional Board that staff be authorized to investigate, working with BC Parks, to determine if there are invasive species, i.e. goldfish, in any lakes or rivers within Regional District parks.

CARRIED.

Reports: (cont'd)

M-1

R-2 re: Regional Parks Day MOVED by Director Fraser, SECONDED by Director Goodings, that the Parks Committee recommends to the Regional Board that a “Regional Parks Day” be scheduled for June 18, 2016 at Blackfoot Regional Park, for an approximate cost of \$2,000, with event expenditures to be cost shared between the Invasive Plant Program and Park budgets.

CARRIED.

R-3 re: Minaker River Park Study In the 2012 – 2017 Minaker River Management Plan re-routing the road away from the river due to ongoing erosion problems was identified as an anticipated project. In order to bring the driveway up to an acceptable standard the road will need to be repaired and the river bank reinforced. Prior to commencing work an application must be submitted to FrontCounter BC for an approval for “Bank Erosion Protection”. The services of a qualified engineer to produce appropriate drawings, maps, and site plans will be necessary.

MOVED by Director Goodings, SECONDED by Director Fraser,

- a) That the Parks Committee recommends to the Regional Board that the Parks Committee and interested Board members be authorized to conduct a site visit at the Minaker River Park to determine the feasibility of repairing the driveway and reinforcing the river bank due to erosion problems; and
- b) that staff be authorized to apply to the Municipal Insurance Association of BC (MIABC) Risk Management Grant Program for a \$10,000 grant to assist with the “Driveway Assessment / Engineering / Road Work” project at the Minaker River Park; and
- c) that staff be instructed not to proceed with the “Driveway Assessment / Engineering / Road Work” study until after the Parks Committee and Board has completed its site visit and determined the merits of the project.

CARRIED.

R-4 re: Dunlevy Campground closure Staff had been directed to investigate the feasibility of the current Dunlevy Boat Launch area as a potential location to establish a Regional District campground. As part of the Water Use Agreement BC Hydro was obligated to construct the boat launch to provide physical works on the reservoir for use by recreational users. Staff contacted private persons, government organizations – BC Hydro, BC Parks and historical archives to understand the history of the campsite. The site has been in existence from 1982 to 1990, reportedly the site was shut down in 1990 due to a lack of funding, however the location is still used to gain access to the boat launch.

MOVED by Director Fraser, SECONDED by Director Goodings, That the Parks Committee recommends to the Regional Board that a letter be forwarded to BC Parks inviting representatives to attend a Parks Committee meeting to update the Committee on BC Parks future plans for the Dunlevy campground on Williston Lake.

CARRIED.

Reports: (cont'd)

R-5 re:
Commemorative
Gifting

Commemorative gifting can provide for a range of opportunities for individual and/or corporate residents to contribute directly to a park or program of their choice. The Commemorative Gifting Program (CGP) not only enhances public spaces but allows for the honouring and memorialization of loved ones and respected community members. The CGP could include bicycle racks for \$250, picnic tables for \$1,000 plus a placard to commemorate the item/person. Maintenance costs are typically built into the item price. The program, if approved, would operate on a cost-recovery basis, planning, procurement, installation and maintenance would all be taken into account when donation requirements are developed.

MOVED by Director Fraser, SECONDED by Director Goodings,
That the Parks Committee recommends to the Regional Board that staff be authorized to develop a commemorative gifting program that operates on a cost recovery basis, to enhance park amenities.

CARRIED.

Director Goodings a copy of the page from the Parks and Trails Master Plan that indicates examining opportunities, should they arise, as a result of the Site C Project.

Adjournment:

MOVED by Director Goodings, SECONDED by Director Fraser,
that the meeting adjourn.

CARRIED.

The meeting adjourned at 11:35 pm

Director Rose, Chair

S. Garrett, Corporate Services Coordinator

October 13, 2016



REPORT

To: Regional Parks Committee

Date: August 10, 2016

From: Bryna Casey, Parks and Rural Recreation Coordinator

Subject: Tenure of Blackfoot Beach Area

RECOMMENDATION(S):

1. That the Regional Parks Committee recommend to the Regional Board that the Statutory Declaration be signed and submitted to Ministry of Forests, Lands, and Natural Resource Operations that would release tenure of the land previously used as the approach to the boat launch at Blackfoot Regional Park.

2. That the Regional Parks Committee recommend to the Regional Board that staff be authorized to apply for a License of Occupation for the beach area that stretches the expanse of Blackfoot Regional Park.

BACKGROUND/RATIONALE:

Tenure to the parcel of land on the beach area at Blackfoot Regional Park was first obtained in 1997. The land was used as access to the boat launch, operational from 1994-2003. Tenure was held by the Regional District until February of 2016, when it was scheduled to expire. The Ministry of Forests, Lands and Natural Resource Operations provided the following options regarding the future of the land;

- 1. Ensure the land is in a safe, clean, and sanitary condition and provide a completed Statutory Declaration within 30 days; which will allow closure of the file OR
- 2. Replace the tenure.

The land is in a safe, clean and sanitary condition and providing a completed Statutory Declaration will release the PRRD’s interest in the land. This has been recommended by MFLNRO as the best course of action, even if the Regional Parks Committee and Regional Board choose to authorize staff to apply for tenure of the whole of the beach front area.

Currently, Blackfoot Park’s boundaries extend only to the tree line between the park and the beach, making maintenance of the beach and enforcement of the Park regulations impossible at this piece of beach property. Should the Regional District apply for a license of occupation over the entire beach area, it would become an extension of the park and allow our staff and contractors the ability to provide maintenance and management. Staff queried a number of members of the public who attended the “Play, Clean, Go at Blackfoot Regional Park” event, the majority of whom believe that the beach front area is already an extension of the park and under Peace River Regional District management. Attached is a map of the proposed area to apply for tenure over.

OPTIONS:

The Regional Parks Committee could choose not to apply for tenure to the beach area.

STRATEGIC PLAN RELEVANCE:

This report supports Strategic Objective 1.6.1 stating that the PRRD shall “implement the 10 Year – Regional Parks and Trails Master Plan (adopted in 2014).”

October 13, 2016

Staff Initials: Casey

Dept. Head: J. Morgan

CAO: [Signature] Page 1 of 2

R-1

FINANCIAL CONSIDERATION(S):

Signing the Statutory Declaration and submitting the completed form to the Province is free of charge. The cost for applying for a License of Occupation for the expanse of the beach area would be \$262.50. Future maintenance and management costs for the beach area, if acquired, could range from very little to very expensive, depending on future decisions from the Regional Parks Committee and the Regional Board.

COMMUNICATIONS CONSIDERATION(S):

No public communication is required at this time.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

A-1 Statutory Declaration

A-2 Map of Proposed Tenure Extension Area – Blackfoot Regional Park Beach Front

DOMINION OF CANADA)
)
Province of British Columbia)
)
To Wit:)

File: 8009783

IN THE MATTER OF
Licence of Occupation No. 814127

I, _____
of _____

in the Province of British Columbia do solemnly declare that the land known as unsurveyed Crown Land in the vicinity of the Don Phillips Bridge, being part of the bed of the Peace River, Peace River district covered by the above noted tenure has been left in a safe and clean condition as outlined in my tenure document No. 814127 at Article 4 – COVENANTS 4.1 (m).

And I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the “Canada Evidence Act”.

Declared before me at the)
)
of , in the)
)
Province of British Columbia this)
)
day of , A.D.) _____
Signature

*A Commissioner for taking Affidavits for British Columbia or
A Notary Public in and for the Province of British Columbia*

