



**PEACE RIVER REGIONAL DISTRICT
REGIONAL PARKS COMMITTEE
MEETING MINUTES**

DATE: May 20, 2016

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**
Director Dan Rose, Meeting Chair
Director Karen Goodings – via teleconference
Director Rob Fraser

Guest – via teleconference
Erin Harlos, Environmental and Social Mitigation Program, BC Hydro

Staff
Trish Morgan, Manager of Community Services
Bryna Casey, Parks and Rural Recreation Coordinator
Suzanne Garrett, Corporate Services Coordinator

Call to Order: The meeting was called to order at 10:35 am

ADOPTION OF THE AGENDA:

MOVED by Director Fraser, SECONDED by Director Goodings, that the Regional Parks Committee agenda for the May 20, 2016 meeting including additional items, be adopted.

Call to Order

Director's Notice of New Business

Adoption of the Agenda

Minutes

M-1 Regional Parks Committee Meeting Minutes of May 5, 2016

M-2 Regional Parks Committee Meeting Minutes of February 17, 2016

Business Arising from the Minutes

Delegations

D-1 Erin Harlos – Environmental and Social Mitigation Program, BC Hydro, Site C – Peace River Community Recreation Site Fund.

Reports

R-1 May 13, 2016 report from Bryna Casey, Parks and Rural Recreation Coordinator regarding Play Clean Go Signage

R-2 May 12, 2016 report from Bryna Casey, Parks and Rural Recreation Coordinator regarding Regional Parks Day

R-3 May 13, 2016 report from Bryna Casey, Parks and Rural Recreation Coordinator regarding Minaker River Park Study

R-4 May 13, 2016 report from Bryna Casey, Parks and Rural Recreation Coordinator regarding Dunlevy Campground Closure

New Business

Items for Information

Adjournment

CARRIED.

Vary the Agenda: MOVED by Director Goodings, SECONDED by Director Fraser, That the agenda be varied to deal with Item D-1 at this time.

CARRIED.

DELEGATION:

D-1 re: Site C PR
Community
Recreation Site
Fund

Ms. Harlos, Environmental and Social Mitigation Program, BC Hydro, noted that Site C Clean Energy Project Environmental Assessment Condition No. 40 requires that BC Hydro finalize and implement an Outdoor Recreation Mitigation Plan (ORMP) to mitigate changes in recreational opportunities and loss of existing areas resulting from the Site C project. It is anticipated that the Peace River Community Recreation Site Fund, in the amount of \$200,000, will be established in early 2017.

BC Hydro is seeking input from the Regional District if it is interested in taking on the management of the fund to support alignment and coordination with other Regional District recreational grant programs i.e. trails grants, grants-in-aid, while BC Hydro is prepared to manage the fund directly.

A question and answer period ensued. Topics included:

- Intent of ORMP is to upgrade existing undeveloped or new recreation areas
- Is there an opportunity to establish a legacy fund for future use?
- endowment could be discussed later
- regional district should be involved with administration but needs to be cautious with respect to public perception
- is there an opportunity to develop a terms of reference?
- Yes, draft for discussion, BC Hydro is looking for input, review of criteria and eligibility
- Still needs to be discussed at Board level
- Revive previous conversations with BC Hydro re: boat launch at Clayhurst
- BC Hydro required to provide continued operational funding

MOVED by Director Fraser, SECONDED by Director Rose,
That the Parks Committee recommends to the Regional Board that the Site C – Peace River Community Recreation Site Fund be discussed with a focus on what role the Regional District could undertake with respect to the development of a Terms of Reference (criteria and eligibility), including engagement on the application process, possible establishment of an endowment fund, and administration of the fund.

CARRIED.

MINUTES:

M-1 and M-2
May 5 and Feb 17,
2016

MOVED by Director Fraser, SECONDED by Director Goodings,
that the following minutes be adopted:

- a) Regional Parks Committee Meeting Minutes of May 5, 2016; and
- b) Regional Parks Committee Meeting Minutes of February 17, 2016.

CARRIED.

REPORTS:

R-1 re:
Play Clean Go
Signage

Staff have been raising awareness of invasive species in the region by placing informational signage within Regional District parks and trails focussed on invasive plants. It was noted that invasive species, such as gold fish, should be included on signage within proximity to lakes.

MOVED by Director Goodings, SECONDED by Director Fraser,
That the Parks Committee recommends to the Regional Board that staff be authorized to investigate, working with BC Parks, to determine if there are invasive species, i.e. goldfish, in any lakes or rivers within Regional District parks.

CARRIED.

Reports: (cont'd)

R-2 re: Regional Parks Day MOVED by Director Fraser, SECONDED by Director Goodings, that the Parks Committee recommends to the Regional Board that a "Regional Parks Day" be scheduled for June 18, 2016 at Blackfoot Regional Park, for an approximate cost of \$2,000, with event expenditures to be cost shared between the Invasive Plant Program and Park budgets.

CARRIED.

R-3 re: Minaker River Park Study In the 2012 – 2017 Minaker River Management Plan re-routing the road away from the river due to ongoing erosion problems was identified as an anticipated project. In order to bring the driveway up to an acceptable standard the road will need to be repaired and the river bank reinforced. Prior to commencing work an application must be submitted to FrontCounter BC for an approval for "Bank Erosion Protection". The services of a qualified engineer to produce appropriate drawings, maps, and site plans will be necessary.

MOVED by Director Goodings, SECONDED by Director Fraser,

- a) That the Parks Committee recommends to the Regional Board that the Parks Committee and interested Board members be authorized to conduct a site visit at the Minaker River Park to determine the feasibility of repairing the driveway and reinforcing the river bank due to erosion problems; and
- b) that staff be authorized to apply to the Municipal Insurance Association of BC (MIABC) Risk Management Grant Program for a \$10,000 grant to assist with the "Driveway Assessment / Engineering / Road Work" project at the Minaker River Park; and
- c) that staff be instructed not to proceed with the "Driveway Assessment / Engineering / Road Work" study until after the Parks Committee and Board has completed its site visit and determined the merits of the project.

CARRIED.

R-4 re: Dunlevy Campground closure Staff had been directed to investigate the feasibility of the current Dunlevy Boat Launch area as a potential location to establish a Regional District campground. As part of the Water Use Agreement BC Hydro was obligated to construct the boat launch to provide physical works on the reservoir for use by recreational users. Staff contacted private persons, government organizations – BC Hydro, BC Parks and historical archives to understand the history of the campsite. The site has been in existence from 1982 to 1990, reportedly the site was shut down in 1990 due to a lack of funding, however the location is still used to gain access to the boat launch.

MOVED by Director Fraser, SECONDED by Director Goodings, That the Parks Committee recommends to the Regional Board that a letter be forwarded to BC Parks inviting representatives to attend a Parks Committee meeting to update the Committee on BC Parks future plans for the Dunlevy campground on Williston Lake.

CARRIED.

Reports: (cont'd)

R-5 re:
Commemorative
Gifting

Commemorative gifting can provide for a range of opportunities for individual and/or corporate residents to contribute directly to a park or program of their choice. The Commemorative Gifting Program (CGP) not only enhances public spaces but allows for the honouring and memorialization of loved ones and respected community members. The CGP could include bicycle racks for \$250, picnic tables for \$1,000 plus a placard to commemorate the item/person. Maintenance costs are typically built into the item price. The program, if approved, would operate on a cost-recovery basis, planning, procurement, installation and maintenance would all be taken into account when donation requirements are developed.

MOVED by Director Fraser, SECONDED by Director Goodings,
That the Parks Committee recommends to the Regional Board that staff be authorized to develop a commemorative gifting program that operates on a cost recovery basis, to enhance park amenities.

CARRIED.

Director Goodings a copy of the page from the Parks and Trails Master Plan that indicates examining opportunities, should they arise, as a result of the Site C Project.

Adjournment:

MOVED by Director Goodings, SECONDED by Director Fraser,
that the meeting adjourn.

CARRIED.

The meeting adjourned at 11:35 pm

Director Rose, Chair

S. Garrett, Corporate Services Coordinator