



PEACE RIVER REGIONAL DISTRICT

DECEMBER BOARD MEETING MINUTES

DATE: December 9, 2016

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bumstead, City of Dawson Creek
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
(via teleconference)
Director Hiebert, Electoral Area 'D'
Director Johansson, District of Hudson's Hope
(via teleconference)
Director McPherson, District of Tumbler Ridge
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Brownlee, District of Chetwynd
Alternate Director Lavoie, Village of Pouce Coupe

Absent

Director Michetti, Village of Pouce Coupe
Director Nichols, District of Chetwynd

Staff

Chris Cvik, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Kim Frech, Chief Financial Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community and Electoral Area Services
Bruce Simard, General Manager of Development Services
Brenda Deliman, Recording Secretary

Others

Jack Blair
Andy Lass

Graham McCoubrey

Call to Order The Chair called the meeting to order at 1:00 p.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/16/12/01

MOVED Director Rose, SECONDED Alternate Director Brownlee,
That the Peace River Regional District Board agenda for the December 9, 2016
meeting, including additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Adoption of Minutes**
M-1 Regional Board Meeting Minutes of November 24, 2016
5. **Business Arising from the Minutes**
6. **Delegations**
7. **Petitions**
8. **Correspondence**
C-1 November 22, 2016 – District of Chetwynd – Chetwynd Library Building and Lands
C-2 November 25, 2016 - MP Guy Caron. Rimouski-Neigette-Témiscouata-Les Basques –
Taxation on Family Business Transfers
C-3 November 27, 2016 – Treaty 8 Tribal Association and Tumbler Ridge Museum Foundation –
Dinosaur Trackway Information Session
C-4 November 30, 2016 – Federation of Canadian Municipalities – Canada 150 Community
Leaders
C-5 December 1, 2016 – MMM Group Limited, Agent for Golden Sunrise Land Development Ltd.
– Official Community Plan Amendment Bylaw No. 2267, 2016 and Zoning Amendment Bylaw
No. 2268, 2016 (*Refer to B-1*)

Handout:

- C-6 November 29, 2016 – City of Fort St. John – Mutual Aid Agreement – Request for Early
Termination
9. **Reports**
R-1 November 29, 2016 – Shannon Anderson, Deputy Chief Administrative Officer – Award of
PRRD Water Facility Feasibility Studies
R-2 December 1, 2016 – Chris Cvik, Chief Administrative Officer – SPEDC Economic
Development Coordinator Contract
R-3 November 28, 2016 – Brenda Deliman, Secretary of Legislative Services – 2017 Regional
Board Outreach Meeting
R-4 Development Variance Permit Application 131/2016 (Badenhorst)
R-5 Development Variance Permit Application 160/2016 (Velkjar)
R-6 Development Variance Permit Application 163/2016 (Aitchison)
R-7 ALR Subdivision Application 199/2016 (Giesbrecht)
R-8 December 1, 2016 – Erin Price, Bylaw Enforcement Officer – Remedial Action Requirement –
Request for Extension
R-9 November 30, 2016 – Deborah Jones-Middleton, Protective Services Manager – Purchase of
Water Tanker and Accessory Equipment for the Dawson Creek Fire Department to Utilize
R-10 November 28, 2016 – Chris Cvik, Chief Administrative Officer – Notice of Closed Session
R-11 November 25, 2016 – Paulo Eichelberger, General Manager of Environmental Services –
Recommendation from the Special Solid Waste Committee Meeting of November 24, 2016
R-12 December 2, 2016 – Shannon Anderson, Deputy Chief Administrative Officer – Stream
Rehabilitation Works Contractor Award

Handout: Revised Report

RD/16/12/01
(continued)

Adoption of Agenda: (continued)

10. Bylaws

B-1 Official Community Plan Amendment Bylaw No. 2267, 2016 and Zoning Amendment Bylaw No. 2268, 2016 (Golden Sunrise Land Development Ltd.) (Refer to C-5)

Consideration of First and Second Readings

- a) November 3, 2016 report from Ashley Murphey, North Peace Land Use Planner; and
- b) "Official Community Plan Amendment Bylaw No. 2267, 2016"; and
- c) "Zoning Amendment Bylaw No. 2268, 2016"

B-2 Official Community Plan Amendment Bylaw No. 2213, 2016 and Zoning Amendment Bylaw No. 2271, 2016 (Blair's Sand and Gravel Ltd.)

Consideration of First and Second Readings

- a) November 14, 2016 report from Ashley Murphey, North Peace Land Use Planner; and
- b) "Official Community Plan Amendment Bylaw No. 2213, 2016"; and
- c) "Zoning Amendment Bylaw No. 2271, 2016"

11. Diary

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

12. New Business

13. Appointments

- a) 2016 List of Board Appointments

14. Consent Calendar (for consideration and receipt)

MA-1 Civic Properties Commission Meeting Minutes of October 25, 2016

MA-2 Chetwynd Communications Society Annual General Meeting Minutes of December 15, 2015 and Meeting Minutes of September 20, 2016

MA-3 Rural Budgets Administration Committee Draft Meeting Minutes of October 20, 2016

MA-4 South Peace Economic Development Commission Draft Meeting Minutes of November 30, 2016

MA-4 South Peace Economic Development Commission Draft Meeting Minutes of November 30, 2016

CA-1 November 18, 2016 – Union of BC Municipalities – Gas Tax Agreement Community Works Fund Payment

CA-2 November 28, 2016 – Mayor Facio, Harrison Hot Springs – Short Term Rentals in the Tourism Accommodation Sector

CA-3 November 22, 2016 – BC Hydro – Site C Clean Energy Project – 85th Avenue Industrial Lands Detailed Operations Plan

CA-4 October 17, 2016 – City of Richmond – George Massey Tunnel Replacement Project

CA-5 November 28, 2016 – MLA Pat Pimm, Peace River North – Land Transfer to Treaty 8 First Nations

CA-6 November 17, 2016 – Minister of International Trade – Pacific NorthWest LNG Project

CA-7 November 29, 2016 – North Central Local Government Association – PRRD Concerns Regarding Northern Interests

CA-8 November 28, 2016 – North Central Local Government Association – Economic Snapshot

CA-9 November 29, 2016 – City of Fort St. John – Rural Fire Protection Agreement – Notice Provision

CA-10 November 28, 2016 – North Peace Economic Development Commission – Notices of Termination

15. Notice of Motion (for the next meeting):

16. Media Questions (on agenda items and business discussed at the meeting)

17. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/16/12/02

MOVED Director Fraser, SECONDED Director McPherson,
That the Board Meeting Minutes of November 24, 2016 be adopted.

CARRIED.

Director Stewart entered the meeting at 1:05 p.m.

CORRESPONDENCE:

C-1

November 22, 2016 –
District of Chetwynd

CHETWYND LIBRARY BUILDING AND LANDS

RD/16/12/03

MOVED Director Rose, SECONDED Director Ackerman,
That staff prepare a report on the possible outcomes that would result if the Peace River Regional District accepted ownership of the Chetwynd Library building and lands for the Board's consideration at a future meeting, and further that the correspondence dated November 22, 2016 from the District of Chetwynd regarding same be referred to the Chetwynd Public Library Building Feasibility Study.

CARRIED.

C-2

November 25, 2016 -
MP Guy Caron.
Rimouski-Neigette-
Témiscouata-Les
Basques

BILL C-274 – TRANSFER OF SMALL BUSINESS, FAMILY FARM OR FISHING OPERATION

RD/16/12/04

MOVED Director Ackerman, SECONDED Director McPherson,
That the correspondence dated November 25, 2016 from MP Guy Caron, Rimouski-Neigette-Témiscouata-Les Basques, regarding Bill C-274, be received for information.

CARRIED.

C-3

November 27, 2016 –
Treaty 8 Tribal
Association and
Tumbler Ridge
Museum Foundation

DINOSAUR TRACKWAY INFORMATION SESSION

RD/16/12/05

MOVED Director Fraser, SECONDED Director McPherson,
That the email dated November 27, 2016 from the Treaty 8 Tribal Association and Tumbler Ridge Museum Foundation regarding the Dinosaur Trackway Information Session, be received for information.

CARRIED.

CORRESPONDENCE: (continued)

C-4
November 30, 2016 –
Federation of
Canadian
Municipalities

CANADA 150 COMMUNITY LEADERS

RD/16/12/06
MOVED Director Fraser, SECONDED Director McPherson,
That the email dated November 30, 2016 from the Federation of Canadian
Municipalities regarding the designation of Canada 150 Community Leaders, be
received for information.

CARRIED.

C-5
December 1, 2016 –
MMM Group Limited,
Agent for Golden
Sunrise Land
Development Ltd.

OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2267, 2016 AND ZONING
AMENDMENT BYLAW NO. 2268, 2016 (GOLDEN SUNRISE LAND DEVELOPMENT
LTD.)

RD/16/12/07
MOVED Director Ackerman, SECONDED Director Hiebert,
That item C-5 be considered with item B-1.

(Refer to B-1)

CARRIED.

C-6 (Handout)
November 29, 2016 –
City of Fort St. John

NORTH PEACE MUTUAL AID AGREEMENT – REQUEST FOR EARLY
TERMINATION

RD/16/12/08
MOVED Director Fraser, SECONDED Director Ackerman,
That the correspondence dated November 29, 2016 from the City of Fort St. John
regarding the North Peace Mutual Aid Agreement, be received for information.

CARRIED.

REPORTS:

R-1
November 29, 2016 –
Shannon Anderson,
Deputy Chief
Administrative Officer

AWARD OF PRRD WATER FACILITY FEASIBILITY STUDIES CONTRACT

RD/16/12/09
MOVED Director Goodings, SECONDED Director Rose,
That WSP Canada Inc. be awarded a contract for the sum of \$125,000 plus GST, to
complete water feasibility studies for existing and new potable water dispensing
facilities in Electoral Area 'B'.

CARRIED.

R-2
December 1, 2016 –
Chris Cvik, Chief
Administrative Officer

SPEDC ECONOMIC DEVELOPMENT COORDINATOR CONTRACT

RD/16/12/10
MOVED Director Rose, SECONDED Director Bumstead,
That the draft correspondence to Community Futures Peace Liard regarding a 60 Day
Termination Notice under the contract between the South Peace Economic
Development Commission and Community Futures Peace Liard, as presented, be
approved and forwarded.

CARRIED.

REPORTS: (continued)

R-3
November 28, 2016 –
Brenda Deliman,
Secretary of Legislative
Services

2017 REGIONAL BOARD OUTREACH MEETING
RD/16/12/11
MOVED Director Ackerman, SECONDED Director Hiebert,
That the community outreach Board meeting on July 27, 2017 be held at the Charlie
Lake Community Hall in Charlie Lake, BC.

CARRIED.

R-4
November 15, 2016

DEVELOPMENT VARIANCE PERMIT APPLICATION 131/2016 (BADENHORST)
RD/16/12/12
MOVED Director Fraser, SECONDED Director McPherson,
That the issuance of Development Variance Permit No. 131/2016 (Badenhorst) be
refused as it is contrary to the zoning bylaw and the structures can be moved.

CARRIED.

R-5
November 14, 2016

DEVELOPMENT VARIANCE PERMIT APPLICATION 160/2016 (VELKJAR)
RD/16/12/13
MOVED Director Fraser, SECONDED Director Ackerman,
That the issuance of Development Variance Permit No. 160/2016 (Velkjar) be refused
as it is contrary to the zoning bylaw and encroaches on the road right of way.

CARRIED.

R-6
November 14, 2016

DEVELOPMENT VARIANCE PERMIT APPLICATION 163/2016 (AITCHISON)
RD/16/12/14
MOVED Director Rose, SECONDED Director Hiebert,
That the issuance of Development Variance Permit No. 163/2016 (Aitchison) be refused
as it is contrary to the zoning bylaw.

CARRIED.

R-7
November 23, 2016

ALR SUBDIVISION APPLICATION 199/2016 (GIESBRECHT)
RD/16/12/15
MOVED Director Goodings, SECONDED Director Ackerman,
That the Regional Board support ALR Subdivision Application 199/2016 (Giesbrecht),
and authorize the application to proceed to the Agricultural Land Commission as it is
consistent with the Official Community Plan.

CARRIED.

REPORTS: (continued)

R-8
December 1, 2016 –
Erin Price, Bylaw
Enforcement Officer

REMEDIAL ACTION REQUIREMENT – REQUEST FOR EXTENSION

RD/16/12/16
MOVED Director Rose, SECONDED Director Hiebert,
That the email dated November 28, 2016 from Ms. Barbara Annie Williams as a request for reconsideration, pursuant to Section 78 (2) of the *Community Charter*, be accepted and that, pursuant to Section 78 (3) of the *Community Charter*, Ms. Williams be provided with an opportunity to make a representation to the Board on or before January 31, 2017.

CARRIED.

R-9
November 30, 2016 –
Deborah Jones-
Middleton, Protective
Services Manager

PURCHASE OF WATER TANKER AND ACCESSORY EQUIPMENT FOR THE DAWSON CREEK FIRE DEPARTMENT TO UTILIZE

RD/16/12/17
MOVED Director Bumstead, SECONDED Director Fraser,
a) That a contract be awarded to Hub Fire Engines & Equipment Ltd. for the purpose of purchasing a Water Tanker and Accessory Equipment in the amount of \$432,359 plus taxes; and
b) That the Chair and Chief Administrative Officer be authorized to sign the contract.

CARRIED.

R-10
November 28, 2016 –
Chris Cvik, Chief
Administrative Officer

NOTICE OF CLOSED SESSION

RD/16/12/18
MOVED Director Rose, SECONDED Director Hiebert,
That permission be granted to resolve to a closed meeting, pursuant to Section 90(1) of the *Community Charter* which states that a part of a (Board) meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
“(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;”

CARRIED.

RD/16/12/19
MOVED Director Ackerman, SECONDED Director Fraser,
That item R-10 be tabled until the end of the meeting.

CARRIED.

REPORTS: (continued)

R-11
November 25, 2016 –
Paulo Eichelberger,
General Manager of
Environmental
Services –
Recommendation from
the Special Solid
Waste Committee
Meeting of November
24, 2016

**CONTRACT AWARD – WASTE REDUCTION, PROMOTION AND EDUCATION
PROGRAM**

RD/16/12/20

MOVED Director Rose, SECONDED Alternate Director Brownlee,

- a) That the Waste Reduction, Promotion and Education Program Contract be awarded to the Northern Environmental Action Team, for a one (1) year term beginning January 1, 2017, in the amount of \$345,780, plus applicable taxes; and
- b) Subject to a satisfactory review/evaluation of the program; and
- c) That the completion of a six month public consultation process be conducted with residents across the region, to determine their desire for these programs, with said consultation to take place prior to the program review/evaluation.

DEALT WITH BY THE FOLLOWING

RD/16/12/21

MOVED Director Rose, SECONDED Director Hiebert,

That the Waste Reduction, Promotion and Education Program Contract be awarded to the Northern Environmental Action Team, for a one (1) year term beginning January 1, 2017, in the amount of \$345,780, plus applicable taxes.

CARRIED.

RD/16/12/22

MOVED Director Goodings, SECONDED Director Rose,

That the Waste Reduction, Promotion and Education Program Contract awarded to the Northern Environmental Action Team be subject to a satisfactory review/evaluation of the program.

CARRIED.

RD/16/12/23

MOVED Director Ackerman, SECONDED Director Rose,

That the completion of a six month public consultation process be conducted with residents across the region, to determine their desire for diversion programs, with said consultation to take place prior to the Waste Reduction, Promotion and Education Program review/evaluation.

CARRIED.

REPORTS: (continued)

R-12
December 2, 2016 –
Shannon Anderson,
Deputy Chief
Administrative Officer

STREAM REHABILITATION WORKS - CONTRACT AWARD

RD/16/12/24

MOVED Director Rose, SECONDED Director Ackerman,

- a) That contracts be awarded to Brocor Construction Ltd., Commotion Creek Contracting Ltd. and Mighty Peace Constructors Ltd. for the supply of men and equipment necessary to complete stream rehabilitation works associated with the 2016 floods; and
- b) That contracts be awarded to Commotion Creek Contracting and KPA Oilfield Services for the supply of aggregate for the stream rehabilitation works; and
- c) That the Chair and Chief Administrative Officer be authorized to sign the contracts.

CARRIED.

BYLAWS:

B-1
November 3, 2016

OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2267, 2016 AND ZONING AMENDMENT BYLAW 2268, 2016 (GOLDEN SUNRISE LAND DEVELOPMENT LTD.)

RD/16/12/25

MOVED Director Goodings, SECONDED Director Fraser,

That consideration of “Official Community Plan Amendment Bylaw No. 2267 (Golden Sunrise Land Development Ltd.), 2016” and “Zoning Amendment Bylaw No. 2268 (Golden Sunrise Land Development Ltd.), 2016” be deferred to the January 12, 2017 Board meeting; and further, that the proponent be provided the opportunity to address the Board.

CARRIED.

B-2
November 14, 2016

OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2213, 2016 (BLAIR'S SAND AND GRAVEL LTD.)

RD/16/12/26

MOVED Director Rose, SECONDED Director Fraser,

1. That the Regional Board has considered the requirements of Section 475 of the *Local Government Act*, and has provided opportunity for early and ongoing consultation with those persons, organizations and authorities the Board considers will be affected as summarized in the Development Services report dated November 4, 2016; and
2. That “Official Community Plan Amendment Bylaw No. 2213 (Blair’s Sand and Gravel), 2016” be read a first and second time this 9th day of December, 2016; and
3. That a Public Hearing be held pursuant to the *Local Government Act*; and
4. That the holding of the Public Hearing be delegated to the Director of Electoral Area “C”.

CARRIED.

BYLAWS: (continued)

B-2 (continued)

ZONING AMENDMENT BYLAW NO. 2271, 2016 (BLAIR'S SAND AND GRAVEL LTD.)

RD/16/12/27

MOVED Director Rose, SECONDED Director Fraser,

1. That the Regional Board has considered the requirements of Section 475 of the *Local Government Act*, and has provided opportunity for early and ongoing consultation with those persons, organizations and authorities the Board considers will be affected as summarized in the Development Services report dated November 4, 2016; and
2. That "Zoning Amendment Bylaw No. 2271 (Blair's Sand and Gravel), 2016" be read a first and second time this 9th day of December, 2016; and
3. That a Public Hearing be held pursuant to the *Local Government Act*; and
4. That the holding of the Public Hearing be delegated to the Director of Electoral Area "C".

CARRIED.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/16/12/28

MOVED Director Fraser, SECONDED Director Hiebert,
That the December 9, 2016 Consent Calendar be received.

CARRIED.

NOTICE OF MOTION: (for consideration at the next Board meeting)

NM-1
Alternate Director
Brownlee

SUB-REGIONAL BUILDING INSPECTION SERVICE

That the resolution passed by the Regional District Board of Directors on November 17, 2016, recorded as follows:

“That the Board provides direction they do not support the idea of creating a sub-regional Building Inspection Service”

be reconsidered, and that the following motion be substituted in its place:

“That, the Board provide direction to its Administration to begin preparations to define those portions of Electoral Areas within Municipal Fire Protection Boundaries as “Mandatory” Building Inspection Areas,

And Further, that the Board supports the idea of creating a sub-regional Building Inspection Service,

And that the Board authorizes Administration to continue to explore the idea with member municipalities in more detail with any financial decision whether or not to participate coming back to the Board.”

ADJOURNMENT

The Chair adjourned the meeting to a Closed Session at 2:04 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on December 9, 2016 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Chris Cvik, Chief Administrative Officer