



PEACE RIVER REGIONAL DISTRICT

NOVEMBER BOARD MEETING MINUTES

DATE: November 10, 2016

PLACE: North Peace Cultural Centre Carpet Room, Fort St. John, BC

PRESENT:

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bumstead, City of Dawson Creek
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Hiebert, Electoral Area 'D'
Director McPherson, District of Tumbler Ridge
Director Nichols, District of Chetwynd
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Heiberg, District of Hudson's Hope
Alternate Director Lavoie, Village of Pouce Coupe

Absent

Director Johansson, District of Hudson's Hope
Director Michetti, Village of Pouce Coupe

Staff

Shannon Anderson, Deputy Chief Administrative Officer
Jo-Anne Frank, Corporate Officer
Kim Frech, Chief Financial Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community and Electoral Area Services
Bruce Simard, General Manager of Development Services
Fran Haughian, Communications Manager / Commission Liaison
Erin Price, Bylaw Enforcement Officer
Devon Bacon, Building Inspector
Brenda Deliman, Recording Secretary

Others

Lorna Wollen, Montney

Call to Order The Deputy Chief Administrative Officer called the meeting to order at 10:08 a.m.

ELECTION OF CHAIR:

ELECTION OF CHAIR

The Deputy Chief Administrative Officer called for nominations for the office of Chair for 2016/2017.

Director Ackerman nominated Director McPherson for the office of Chair for 2016/2017. Director Fraser seconded the nomination.

Director McPherson accepted the nomination.

The Deputy Chief Administrative Officer called a second time for nominations for the office of Chair for 2016/2017.

Director Rose nominated Director Sperling for the office of Chair for 2016/2017. Director Hiebert seconded the nomination.

Director Sperling accepted the nomination.

The Deputy Chief Administrative Officer called a third time for nominations for the office of Chair for 2016/2017 and seeing none, declared nominations to be closed and that an election would be conducted for the office of Chair.

Director McPherson gave a two minute address to the Board.

Director Sperling gave a two minute address to the Board.

A secret vote was conducted. Ballots were handed out, collected and counted by Kim Frech, Chief Financial Officer, and Trish Morgan, General Manager of Community and Electoral Area Services.

The Deputy Chief Administrative Officer declared Director Sperling Chair of the Peace River Regional District Board for 2016/2017.

ELECTION OF VICE CHAIR:

ELECTION OF VICE CHAIR

The Deputy Chief Administrative Officer called for nominations for the office of Vice Chair for 2016/2017.

Director Sperling nominated Director Rose for the office of Vice Chair for 2016/2017. Director Goodings seconded the nomination.

Director Rose accepted the nomination.

ELECTION OF VICE CHAIR: (continued)

The Deputy Chief Administrative Officer called a second time for nominations for the office of Vice Chair for 2016/2017.

The Deputy Chief Administrative Officer called a third time for nominations for the office of Vice Chair for 2016/2017 and seeing none, declared Director Rose Vice Chair of the Peace River Regional District Board for 2016/2017 by acclamation.

RD/16/11/01

MOVED Director Goodings, SECONDED Director Hiebert,
That the ballot papers be destroyed.

CARRIED.

Chair Sperling assumed the Chair at 10:19 a.m.

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/16/11/02

MOVED Director Stewart, SECONDED Director Hiebert,
That the Peace River Regional District Board agenda for the November 10, 2016 meeting, including additional items for the agenda, be adopted as amended:

1. **Call to Order**
 2. **Directors' Notice of New Business**
 3. **Adoption of Agenda**
 4. **Adoption of Minutes**
M-1 Regional Board Meeting Minutes of October 27, 2016
 5. **Business Arising from the Minutes**
 6. **Delegations**
 7. **Petitions**
 8. **Correspondence**
 - C-1 October 24, 2016 – Dawson Creek Athletic Association – Annual General Meeting of the Dawson Creek Athletic Association
 - C-2 October 19, 2016 – District of Chetwynd – Chetwynd Water Treatment Plant
 - C-3 October 27, 2016 – School District No. 59 – Rolla Discovery School
 - C-4 October 31, 2016 – University of Northern BC – Doug Little Memorial Dinner and Lecture
 - C-5 April 11, 2016 – Ministry of Forests, Lands and Natural Resource Operations – Invasive Plant Treatments and Treatment Monitoring
 - C-6 November 2, 2016 – Local Government Leadership Academy – 2016 Chief Elected Officials Forum
 - C-7 November 2, 2016 – Union of BC Municipalities – Electoral Area Directors Forum
 - C-8 November 2, 2016 – NEBC Resource Municipalities Coalition – 2016 Fall Forum
 - C-9 November 3, 2016 – Director Sperling, Electoral Area 'C' – North Central Local Government Association
 - C-10 November 2, 2016 – Union of BC Municipalities – Local Government Leadership Academy 2017 Leadership Forum
- Handout:*
- C-11 November 8, 2016 – Ministry of Forests, Lands and Natural Resource Operations – Roundtable Community Discussion

RD/16/11/02
(continued)

Adoption of Agenda: (continued)

9. Reports

- R-1 October 27, 2016 – Chris Cvik, Chief Administrative Officer – Proposed Agreement for Building and Plumbing Inspection Services between the PRRD and the District of Chetwynd
- R-2 November 1, 2016 – Director Goodings, Electoral Area 'B' – Proposed Potable Water Service in Electoral Area 'B'
- R-3 October 31, 2016 – Chris Cvik, Chief Administrative Officer – Letter of Support – Conuma Coal Resources
- R-4 November 2, 2016 – Brenda Deliman, Secretary of Legislative Services – Proposed 2017 PRRD Board Meeting Schedule
- R-5 November 1, 2016 – Jill Rickert, Community Services Coordinator, Community and Electoral Area Services – Annual Grant Request – Peace Country Beef Promotional Society
- R-6 November 2, 2016 – Jo-Anne Frank, Corporate Officer – Release of Resolution from October 27, 2016 Closed Board Meeting
- R-7 November 1, 2016 – Jill Rickert, Community Services Coordinator – Letter of Support – Canadian Red Cross, Northern BC / Yukon Branch
- R-8 November 2, 2016 – Brenda Deliman, Secretary of Legislative Services – Proposed Committee of the Whole Meeting
- R-9 November 2, 2016 – Jo-Anne Frank, Corporate Officer – Proposed New Board Procedure – Gallery Speakers
- R-10 November 3, 2016 – Erin Price, Bylaw Enforcement Officer and Devon Bacon, Building Inspector – Structure Deemed to be in a Hazardous Condition
- R-11 November 3, 2016 – Trish Morgan, General Manager of Community and Electoral Area Services – Recommendations from the October 20, 2016 Electoral Area Directors' Committee Meeting
- R-12 November 3, 2016 – Jo-Anne Frank, Corporate Officer – Notice of Closed Session

10. Bylaws

- B-1 North Peace Leisure Pool Boundary Amendment Bylaw No. 2275, 2016
Consideration of Three Readings
 - a) October 31, 2016 report from Kim Frech, Chief Financial Officer; and
 - b) "North Peace Leisure Pool Boundary Amendment Bylaw No. 2275, 2016"

- B-2 Security Issuing Bylaw No. 2270, 2016
Consideration of Three Readings and Adoption
 - a) September 26, 2016 report from Christina Wards, Assistant Treasurer; and
 - b) "Security Issuing Bylaw No. 2270, 2016"

- B-3 Revenue Anticipation Borrowing Bylaw No. 2276, 2016
Consideration of Three Readings and Adoption
 - a) November 3, 2016 report from Kim Frech, Chief Financial Officer; and
 - b) "Revenue Anticipation Borrowing Bylaw No. 2276, 2016"

11. Diary

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

12. New Business

13. Appointments

- A-1 November 3, 2016 – Paulo Eichelberger, General Manager of Environmental Services – Solid Waste Plan Monitoring Advisory Committee (PMAC)
 - a) 2016 List of Board Appointments

14. Consent Calendar (for consideration and receipt)

- MA-1 Civic Properties Commission Meeting Minutes of August 23, 2016
- MA-2 Chetwynd Public Library Meeting Minutes of September 27, 2016
- MA-3 South Peace Economic Development Commission Draft Meeting Minutes of September 14, 2016
- MA-4 Electoral Area Directors' Committee Meeting Minutes of October 20, 2016
- MA-5 Farmers' Advocate Management Committee Draft Meeting Notes of October 25, 2016
- MA-6 Rural Budgets Administration Committee Draft Meeting Minutes of October 20, 2016
- CA-1 October 17, 2016 – Minister of Community, Sport and Cultural Development – Region Wide Water Plan

RD/16/11/02
(continued)

Adoption of Agenda: (continued)

14. Consent Calendar (continued)

- CA-2 October 26, 2016 – Pat Pimm, MLA Peace River North - Land Transfer to Treaty 8 First Nations
- CA-3 October 20, 2016 – Minister of Natural Resources – Pacific NorthWest LNG Project
- CA-4 October 31, 2016 – City of Fort St. John – Fort St. John 2016 Boundary Extension
- CA-5 October 24, 2016 – Spectra Energy – Wyndwood Pipeline Expansion Project
- CA-6 November 2, 2016 – Director Goodings, Electoral Area 'B' – District of Hudson's Hope Telepharmacy
- CA-7 October 26, 2016 - Ministry of Agriculture – Regulatory Amendments Affecting Agri-tourism
- CA-8 October 20, 2016 – Liquor Control & Licensing Branch – Farmington Fairways Liquor Primary License
- CA-9 October 20, 2016 – Liquor Control & Licensing Branch – Farmington Fairways Food Primary License

15. Notice of Motion (for the next meeting):

16. Media Questions (on agenda items and business discussed at the meeting)

17. Adjournment

AMENDED BY THE FOLLOWING

Motion to Amend

RD/16/11/03

MOVED Director Goodings, SECONDED Director Hiebert,
That the agenda be varied to deal with item R-12 following Adoption of Agenda.

CARRIED

RD/16/11/04

MOVED Director Ackerman, SECONDED Director Stewart,
That the following be added to the recommendation in item R-12:

“(g) litigation or potential litigation affecting the municipality;” and

“(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;”

CARRIED.

Motion as Amended

ADOPTION OF AGENDA

RD/16/11/02

MOVED Director Nichols, SECONDED Director Stewart,
That the Peace River Regional District Board agenda for the November 10, 2016 meeting, including additional items for the agenda, be adopted as amended:

1. Call to Order

2. Directors' Notice of New Business

3. Adoption of Agenda

9. Report

R-12 November 3, 2016 – Jo-Anne Frank, Corporate Officer – Notice of Closed Session

4. Adoption of Minutes

M-1 Regional Board Meeting Minutes of October 27, 2016

5. Business Arising from the Minutes

6. Delegations

7. Petitions

8. Correspondence

C-1 October 24, 2016 – Dawson Creek Athletic Association – Annual General Meeting of the Dawson Creek Athletic Association

RD/16/11/02
(continued)

Adoption of Agenda: (continued)

8. Correspondence (continued)

- C-2 October 19, 2016 – District of Chetwynd – Chetwynd Water Treatment Plant
- C-3 October 27, 2016 – School District No. 59 – Rolla Discovery School
- C-4 October 31, 2016 – University of Northern BC – Doug Little Memorial Dinner and Lecture
- C-5 April 11, 2016 – Ministry of Forests, Lands and Natural Resource Operations – Invasive Plant Treatments and Treatment Monitoring
- C-6 November 2, 2016 – Local Government Leadership Academy – 2016 Chief Elected Officials Forum
- C-7 November 2, 2016 – Union of BC Municipalities – Electoral Area Directors Forum
- C-8 November 2, 2016 – NEBC Resource Municipalities Coalition – 2016 Fall Forum
- C-9 November 3, 2016 – Director Sperling, Electoral Area 'C' – North Central Local Government Association
- C-10 November 2, 2016 – Union of BC Municipalities – Local Government Leadership Academy 2017 Leadership Forum

Handout:

- C-11 November 8, 2016 – Ministry of Forests, Lands and Natural Resource Operations – Roundtable Community Discussion

9. Reports

- R-1 October 27, 2016 – Chris Cvik, Chief Administrative Officer – Proposed Agreement for Building and Plumbing Inspection Services between the PRRD and the District of Chetwynd
- R-2 November 1, 2016 – Director Goodings, Electoral Area 'B' – Proposed Potable Water Service in Electoral Area 'B'
- R-3 October 31, 2016 – Chris Cvik, Chief Administrative Officer – Letter of Support – Conuma Coal Resources
- R-4 November 2, 2016 – Brenda Deliman, Secretary of Legislative Services – Proposed 2017 PRRD Board Meeting Schedule
- R-5 November 1, 2016 – Jill Rickert, Community Services Coordinator, Community and Electoral Area Services – Annual Grant Request – Peace Country Beef Promotional Society
- R-6 November 2, 2016 – Jo-Anne Frank, Corporate Officer – Release of Resolution from October 27, 2016 Closed Board Meeting
- R-7 November 1, 2016 – Jill Rickert, Community Services Coordinator – Letter of Support – Canadian Red Cross, Northern BC / Yukon Branch
- R-8 November 2, 2016 – Brenda Deliman, Secretary of Legislative Services – Proposed Committee of the Whole Meeting
- R-9 November 2, 2016 – Jo-Anne Frank, Corporate Officer – Proposed New Board Procedure – Gallery Speakers
- R-10 November 3, 2016 – Erin Price, Bylaw Enforcement Officer and Devon Bacon, Building Inspector – Structure Deemed to be in a Hazardous Condition
- R-11 November 3, 2016 – Trish Morgan, General Manager of Community and Electoral Area Services – Recommendations from the October 20, 2016 Electoral Area Directors' Committee Meeting

10. Bylaws

- B-1 North Peace Leisure Pool Boundary Amendment Bylaw No. 2275, 2016

Consideration of Three Readings

- a) October 31, 2016 report from Kim Frech, Chief Financial Officer; and
- b) "North Peace Leisure Pool Boundary Amendment Bylaw No. 2275, 2016"

- B-2 Security Issuing Bylaw No. 2270, 2016

Consideration of Three Readings and Adoption

- a) September 26, 2016 report from Christina Wards, Assistant Treasurer; and
- b) "Security Issuing Bylaw No. 2270, 2016"

- B-3 Revenue Anticipation Borrowing Bylaw No. 2276, 2016

Consideration of Three Readings and Adoption

- a) November 3, 2016 report from Kim Frech, Chief Financial Officer; and
- b) "Revenue Anticipation Borrowing Bylaw No. 2276, 2016"

11. Diary

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

RD/16/11/02
(continued)

Adoption of Agenda: (continued)

- 12. New Business**
- 13. Appointments**
 - A-1 November 3, 2016 – Paulo Eichelberger, General Manager of Environmental Services – Solid Waste Plan Monitoring Advisory Committee (PMAC)
 - a) 2016 List of Board Appointments
- 14. Consent Calendar** (for consideration and receipt)
 - MA-1 Civic Properties Commission Meeting Minutes of August 23, 2016
 - MA-2 Chetwynd Public Library Meeting Minutes of September 27, 2016
 - MA-3 South Peace Economic Development Commission Draft Meeting Minutes of September 14, 2016
 - MA-4 Electoral Area Directors' Committee Meeting Minutes of October 20, 2016
 - MA-5 Farmers' Advocate Management Committee Draft Meeting Notes of October 25, 2016
 - MA-6 Rural Budgets Administration Committee Draft Meeting Minutes of October 20, 2016
 - CA-1 October 17, 2016 – Minister of Community, Sport and Cultural Development – Region Wide Water Plan
 - CA-2 October 26, 2016 – Pat Pimm, MLA Peace River North - Land Transfer to Treaty 8 First Nations
 - CA-3 October 20, 2016 – Minister of Natural Resources – Pacific NorthWest LNG Project
 - CA-4 October 31, 2016 – City of Fort St. John – Fort St. John 2016 Boundary Extension
 - CA-5 October 24, 2016 – Spectra Energy – Wyndwood Pipeline Expansion Project
 - CA-6 November 2, 2016 – Director Goodings, Electoral Area 'B' – District of Hudson's Hope Telepharmacy
 - CA-7 October 26, 2016 - Ministry of Agriculture – Regulatory Amendments Affecting Agri-tourism
 - CA-8 October 20, 2016 – Liquor Control & Licensing Branch – Farmington Fairways Liquor Primary License
 - CA-9 October 20, 2016 – Liquor Control & Licensing Branch – Farmington Fairways Food Primary License
- 15. Notice of Motion** (for the next meeting):
- 16. Media Questions** (on agenda items and business discussed at the meeting)
- 17. Adjournment**

CARRIED.

REPORT:

R-12
November 3, 2016 –
Jo-Anne Frank,
Corporate Officer

NOTICE OF CLOSED SESSION

RD/16/11/05
MOVED Director Fraser, SECONDED Director Ackerman,
That permission be granted to resolve to a closed meeting, pursuant to Section 90(1) of the *Community Charter* which states that a part of a (Board) meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

“(g) litigation or potential litigation affecting the municipality;” and

“(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;” and

“(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;”

CARRIED.

Recess The meeting recessed to a Closed Session and luncheon at 10:26 a.m. and all members of the public left the room.

Reconvene The meeting reconvened at 1:05 p.m.

Director Bumstead did not attend the afternoon portion of the regular Board meeting.

RELEASE OF RESOLUTIONS FROM CLOSED BOARD MEETING:

Resolutions
reconsidered at
November 24, 2016
Board Meeting

RELEASE OF RESOLUTIONS FROM NOVEMBER 10, 2016 CLOSED BOARD MEETING

The Chair advised that the following two resolutions were released from the November 10, 2016 Closed Board meeting and are hereby confirmed in open meeting:

“That the Fire Dispatch Service Request for Proposals process be started over; Further, that a process be initiated by bringing all fire services across the Peace River region together to discuss the best approach for a new Fire Dispatch Service Request for Proposals.”

“That once staff have met with all fire services within the Regional District to discuss a Fire Dispatch Service Request for Proposals, a report be brought forward for the Board’s consideration, informing of the results of that meeting.”

See Resolution No. RD/16/11/12 (24)

ADOPTION OF MINUTES:

M-1 ADOPTION OF MINUTES

RD/16/11/06
MOVED Director Nichols, SECONDED Director Fraser,
That the Board Meeting Minutes of October 27, 2016 be adopted.

CARRIED.

CORRESPONDENCE:

C-1
October 24, 2016 –
Dawson Creek Athletic
Association

DAWSON CREEK ATHLETIC ASSOCIATION ANNUAL GENERAL MEETING

RD/16/11/07
MOVED Director Rose, SECONDED Director Hiebert,
That those South Peace Electoral Area Directors who wish to attend the Dawson Creek Athletic Association Annual General Meeting on November 16, 2016 in Dawson Creek, BC, be authorized to do so.

CARRIED.

CORRESPONDENCE: (continued)

C-2
October 19, 2016 –
District of Chetwynd

CHETWYND WATER TREATMENT PLANT

RD/16/11/08
MOVED Director Nichols, SECONDED Director Rose,
That a letter be forwarded to the District of Chetwynd in support of its funding application to the Federal Government's Clean Water and Wastewater Fund for a grant to assist in funding a new Membrane Water Treatment Plant to replace the aging Rapid Sand Filtration Plant.

CARRIED.

C-3
October 27, 2016 –
School District No. 59

ROLLA DISCOVERY SCHOOL

RD/16/11/09
MOVED Director Rose, SECONDED Director Stewart,
That Director Hiebert, Electoral Area 'D', be authorized to attend the Public Meeting – Proposed School Closure of Rolla Discovery School on November 16, 2016 in Rolla, BC.

CARRIED.

SCHOOL DISTRICT NO. 59

RD/16/11/10
MOVED Director McPherson, SECONDED Director Hiebert,
That a letter be forwarded to School District No. 59 to request an annual joint meeting to discuss school district concerns, similar to the arrangements being made to meet with School District No. 60.

CARRIED.

C-4
October 31, 2016 –
University of Northern
BC

DOUG LITTLE MEMORIAL DINNER AND LECTURE

RD/16/11/11
MOVED Director Goodings, SECONDED Director Stewart,
That the invitation received on October 31, 2016 from the University of Northern BC regarding the Doug Little Memorial Dinner and Lecture, be received for information.

CARRIED.

Director Ackerman entered the meeting at 1:11 p.m.

C-5
April 11, 2016 –
Ministry of Forests,
Lands and Natural
Resource Operations

INVASIVE PLANT TREATMENTS AND TREATMENT MONITORING

RD/16/11/12
MOVED Director Hiebert, SECONDED Director McPherson,
That the correspondence dated April 11, 2016 from the Ministry of Forests, Lands and Natural Resource Operations regarding invasive plant treatment activities and treatment contract monitoring, be received for information.

CARRIED.

CORRESPONDENCE: (continued)

C-6
November 2, 2016 –
Local Government
Leadership Academy

2016 CHIEF ELECTED OFFICIALS FORUM
RD/16/11/13
MOVED Director Fraser, SECONDED Director Ackerman,
That Chair Sperling be authorized to attend the Local Government Leadership
Academy – 2016 Chief Elected Officials Forum on December 6-7, 2016 in Richmond,
BC.

CARRIED.

C-7
November 2, 2016 –
Union of BC
Municipalities

ELECTORAL AREA DIRECTORS FORUM
RD/16/11/14
MOVED Director Goodings, SECONDED Director McPherson,
That those Electoral Area Directors who wish to attend the Electoral Area Directors
Forum on January 31 – February 1, 2017 in Richmond, BC, be authorized to do so.

CARRIED.

C-8
November 2, 2016 –
NEBC Resource
Municipalities Coalition

NEBC RESOURCE MUNICIPALITIES COALITION 2016 FALL FORUM
RD/16/11/15
MOVED Director Ackerman, SECONDED Director Stewart,
That those Electoral Area Directors who wish to attend the NEBC Resource
Municipalities Coalition 2016 Fall Forum on November 29 – December 1, 2016 in
Taylor, BC, be authorized to do so.

CARRIED.

RD/16/11/16
MOVED Director Fraser, SECONDED Director Stewart,
That, based on the determination of Chris Cvik, Chief Administrative Officer,
appropriate staff be authorized to attend the NEBC Resource Municipalities Coalition
2016 Fall Forum on November 29 – December 1, 2016 in Taylor, BC.

CARRIED.

C-9
November 3, 2016 –
Director Sperling,
Electoral Area 'C'

NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION
RD/16/11/17
MOVED Director McPherson, SECONDED Director Ackerman,
That staff prepare a letter to the North Central Local Government Association to advise
that the Regional Board has similar concerns to those of the North Coast Regional
District Board regarding acknowledgement of the diversity of northern interests and
affiliations and request that these issues be addressed; and further, that Chair Sperling
hand deliver the letter.

CARRIED.

CORRESPONDENCE: (continued)

C-10
November 2, 2016 –
Union of BC
Municipalities

LOCAL GOVERNMENT LEADERSHIP ACADEMY – 2017 LEADERSHIP FORUM

RD/16/11/18

MOVED Director Goodings, SECONDED Director Ackerman,
That those Electoral Area Directors who wish to attend the Local Government
Leadership Academy – 2017 Leadership Forum on February 1-3, 2017 in Richmond,
BC, be authorized to do so.

CARRIED.

RD/16/11/19

MOVED Director Fraser, SECONDED Director Goodings.
That a letter be forwarded to the North Central Local Government Association and the
Union of British Columbia Municipalities to advise that the Local Government
Leadership Academy – 2017 Leadership Forum on February 1-3, 2017 in Richmond,
BC conflicts with the Natural Resources Forum on January 31 – February 2, 2017 in
Prince George, BC, and request that, in future, consideration of other key sessions
being held in the Province be given.

CARRIED.

C-11 (Handout)
November 8, 2016 –
Ministry of Forests,
Lands and Natural
Resource Operations

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS –
ROUNDTABLE COMMUNITY DISCUSSION

RD/16/11/20

MOVED Director Ackerman, SECONDED Director Stewart,
That those Electoral Area Directors who wish to attend the Ministry of Forests, Lands
and Natural Resource Operations – Roundtable Community Discussion on November
23, 2016 in Fort St. John, BC, be authorized to do so.

CARRIED.

REPORTS:

R-1
October 27, 2016 –
Chris Cvik, Chief
Administrative Officer

PROPOSED AGREEMENT FOR BUILDING AND PLUMBING INSPECTION
SERVICES BETWEEN THE PRRD AND DISTRICT OF CHETWYND

RD/16/11/21

MOVED Director Nichols, SECONDED Director Stewart,

- a) That the agreement between the Peace River Regional District and District of
Chetwynd for the provision of building and plumbing inspection services at the
hourly rate of \$60.00, plus applicable taxes, be approved as presented; and
- b) That the Chair and Chief Administrative Officer be authorized to execute the
agreement.

CARRIED.

REPORTS: (continued)

R-2
November 1, 2016 –
Director Goodings,
Electoral Area 'B'

PROPOSED POTABLE WATER SERVICE IN ELECTORAL AREA 'B'
RD/16/11/22
MOVED Director Goodings, SECONDED Director Rose,
That the report dated November 1, 2016 from Director Goodings, Electoral Area 'B', regarding proposed potable water service in Electoral Area 'B', be received for information.

CARRIED.

R-3
October 31, 2016 –
Chris Cvik, Chief
Administrative Officer

CONUMA COAL RESOURCES – LETTER OF SUPPORT
RD/16/11/23
MOVED Director Rose, SECONDED Director McPherson,
That the draft letter to Canadian National (CN) Railway in support of Conuma Coal Resources, be approved as presented.

CARRIED.

R-4
Brenda Deliman,
Secretary of Legislative
Services

PROPOSED 2017 PRRD BOARD MEETING SCHEDULE
RD/16/11/24
MOVED Director McPherson, SECONDED Director Nichols,
(1) That the 2017 Peace River Regional District Board meeting schedule be approved as presented; and
(2) That the Board consider a location for the community outreach Board meeting on July 27, 2017.

CARRIED.

The Board directed that staff investigate holding the community outreach Board meeting on July 27, 2017 in either Charlie Lake, BC or Tomslake, BC. Staff was further directed to investigate the possibility of holding only one Board meeting in the month of July and in the month of August.

R-5
November 1, 2016 –
Jill Rickert, Community
Services Coordinator,
Community and
Electoral Area Services

PEACE COUNTRY BEEF PROMOTIONAL SOCIETY – ANNUAL EVENT SUPPORT
RD/16/11/25
MOVED Director Goodings, SECONDED Director Rose,
That the Regional Board supports the grant application from the Peace Country Beef Promotional Society, and approves a grant in the amount \$3,000 to be funded from Grants to Community Organizations – Annual Event Support, for the purpose of hosting the Peace Country Beef Congress taking place on January 6 and 7, 2017.

CARRIED.

REPORTS: (continued)

R-6
November 2, 2016 –
Jo-Anne Frank,
Corporate Officer

**Resolution
reconsidered and
replaced at Jan 12/17
Board meeting**

RELEASE OF RESOLUTION FROM OCTOBER 27, 2016 CLOSED BOARD MEETING
RD/16/11/26
MOVED Director Goodings, SECONDED Director Hiebert,
That the following resolution released from the Closed Board meeting held on October 27, 2016 be confirmed in open meeting:
—“That the Building Inspection function remain as is and a sub-regional Building Inspection service not be pursued at this time.”

CARRIED.

“That a draft resolution for sub-regional building inspection service be prepared for the Board’s consideration at a future meeting.”

See Resolution No. RD/17/01/30

R-7
November 1, 2016 –
Jill Rickert, Community
Services Coordinator

CANADIAN RED CROSS, NORTHERN BC / YUKON BRANCH – LETTER OF SUPPORT
RD/16/11/27
MOVED Director Ackerman, SECONDED Director Goodings,
That the correspondence dated October 26, 2016 from the Canadian Red Cross, Northern BC / Yukon Branch regarding its grant application to the BC Gaming Grant program, be received for information.

CARRIED.

R-8
November 2, 2016 –
Brenda Deliman,
Secretary of Legislative
Services

PROPOSED COMMITTEE OF THE WHOLE MEETING
RD/16/11/28
MOVED Director Fraser, SECONDED Director Hiebert,
That a Committee of the Whole Meeting be convened on Friday, December 9, 2016 at the Regional District Office, Dawson Creek, for the purpose of considering options for communicating northern initiatives to the rest of the Province.

CARRIED.

R-9
November 2, 2016 –
Jo-Anne Frank,
Corporate Officer

PROPOSED NEW BOARD PROCEDURE – GALLERY SPEAKERS
RD/16/11/29
MOVED Director Goodings, SECONDED Director Hiebert,
That the Order of Business at Regular Board Meetings include a section directly following the ‘Adoption of Agenda’ section, titled, “Gallery Comments or Questions”. Further, that comments or questions be limited to items and topics appearing on the current Board meeting agenda. Further, that each individual question or comment be limited to two (2) minutes and the maximum time allotted for this agenda item be limited to 15 minutes. Further, that the Board may resolve by a two-thirds (2/3’s) majority to waive compliance with any part of these procedures. Further, that staff be directed to draft and bring forward for consideration a Board Procedure Amendment Bylaw that reflects the above.

CARRIED.

R-10
November 3, 2016 –
Erin Price, Bylaw
Enforcement Officer
and Devon Bacon,
Building Inspector

STRUCTURE DEEMED TO BE IN A HAZARDOUS CONDITION

RD/16/11/30

MOVED Director Goodings, SECONDED Director Ackerman,

WHEREAS the Board of the Peace River Regional District may impose a remedial action requirement in response to hazardous conditions pursuant to section 305 of the *Local Government Act* and Division 12 of Part 3 of the *Community Charter*;

WHEREAS Section 418 of the *Local Government Act* provides that the authority of a board to require that something be done includes the authority to direct that, if a person subject to the requirement fails to take the required action, the regional district may fulfill the requirement at the expense of the person, and recover the costs incurred from that person as a debt; and

WHEREAS the Board has heard from Erin Price, Bylaw Enforcement Officer, and Devon Bacon, Building Inspector, and received the Staff Report dated November 3, 2016 and attachments;

BE IT RESOLVED THAT:

1. The Board find the mobile home, and the approximately 1700 square foot structure sided mostly with blue siding and the approximately 800 square foot two story structure sided mostly with red siding and the approximately 600 square foot deck joining both the blue and the red structures (collectively called "The Structures"), located on the land legally described as Lot 1 Block 2 Section 18 Township 83 Range 18 West of the 6th Meridian Peace River District Plan 14194 (the "Property"), to be in and to create an unsafe condition because:
 - (a) The mobile home and "The Structures" were placed and/or constructed without building permits;
 - (b) The placement of the mobile home does not meet the requirements of the Development Permit that is registered on title;
 - (c) the construction of "The Structures" does not meet the BC Building Code;
 - (d) the foundation (the "Foundation") that supports "The Structures" has cracks, open fractures and a loss of concrete;
 - (e) past landslides have exposed the concrete piles, foundation slab and removed the grade support gravel to both the mobile home and "The Structures";
 - (f) a large landslide in August 2016 further exposed and deteriorated the foundation. A crack, approximately 4 inches wide, has formed separating the foundation wall from the floor on the lower level of the structure;
 - (g) the second level of "The Structure" has an approximate 8 foot section that extends, unsupported, beyond the foundation (cantilevered) immediately above this 4 inch wide separation of the foundation;
 - (h) The deck portion of "The Structures" has insufficient support beams resting on loose pieces of wood on top of the exposed and damaged foundation; and
 - (i) the ground beneath the mobile home and "The Structures" is at imminent risk of further landslides.
2. The Board find that there is a significant risk to health and safety if action is not taken with regard to the mobile home and "The Structures" within the next 30

- days.
3. The Board hereby order the registered owner Barbara Anne Williams and the registered owner and occupant Darrell Dayton Williams (the "Owners") to:
 - (a) remove the mobile home and "The Structures" from the Property; or
 - (b) demolish the mobile home and "The Structures" and remove the debris from the property; or
 - (c) provide the Regional District with reports from both a structural engineer and a geotechnical engineer, each registered in the Province of British Columbia (the "Structural Reports"), which express the opinion that remedial work described within the report can be performed in accordance with the PRRD Building Bylaw No. 2131, 2014 and the development permit requirements for the Old Fort Development Permit Area No. 5 under North Peace Fringe Area Official Community Plan Bylaw No. 1870, 2009 to make the mobile home and "The Structures", including the Foundation, structurally sound,
within 30 days of the Owners being sent notice of this resolution in accordance with the requirements of s. 77 of the *Community Charter*.
 4. Furthermore, if Owners provide and the Regional District receives the Structural Reports within the time required under section 3(c) of this resolution, the Owners must:
 - (a) obtain the applicable building permits and development permits for the remedial work described within the Structural Reports;
 - (b) perform the remedial work described with the Structural Reports; and
 - (c) provide the Regional District with a letter of assurance from a structural engineer registered in British Columbia that the remedial work has been performed in accordance with the British Columbia Building Code;
within 120 days of being sent notice of this resolution, or such longer period as the Board may permit upon being provided with satisfactory evidence that no structure on the Property is being occupied while the remedial work is being carried out.
 5. If the Owner does not complete an action required under section 3 or section 4 of this Resolution within the time required, the Board direct that the Regional District may, by its staff, agents and contractors, enter onto the Property and remove or demolish the mobile home and "The Structures", and dispose of the resulting debris, without further notice to the Owners.
 6. The Board direct the Regional District to seek recovery of the cost of performing any work on default under s. 5 of this Resolution in accordance with section 418 of the *Local Government Act*.
 7. The Board direct Regional District staff to give notice of this resolution in accordance with section 77 of the *Community Charter*, including notice of the right of reconsideration under section 78 of the *Community Charter* and the possibility of Regional District taking action on default under section 418 of the *Local Government Act*.

CARRIED.

REPORTS: (continued)

R-11
November 3, 2016 –
Trish Morgan, General
Manager of Community
and Electoral Area
Services –
Recommendations
from the October 20,
2016 Electoral Area
Directors' Committee
Meeting

CANADA POST – CIVIC ADDRESSES FOR RURAL RESIDENTS (Recommendation
No 1)

RD/16/11/31

MOVED Director Goodings, SECONDED Director Hiebert,
That a report outlining options to present to Canada Post to utilize community names
found in the Provincial Digital Road Atlas, rather than "Peace River Regional District" as
a community name, as they migrate to utilizing civic addresses rather than post box
numbers for rural residents, as was recently done for Baldonnel and Two Rivers, be
prepared with a copy of the letter being forwarded to Bob Zimmer, Member of
Parliament for Prince George-Peace River-Northern Rockies.

CARRIED.

REPORTS: (continued)

R-11 (continued)

AGRICULTURAL LAND RESERVE APPLICATIONS (Recommendation No 2)

RD/16/11/32

MOVED Director Goodings, SECONDED Director Ackerman,

- a) That, considering that the Board no longer receives Agricultural Land Reserve (ALR) applications that are included in the Delegation Agreement dated June 13, 2013 between the Agricultural Land Commission (ALC) and Oil and Gas Commission (OGC), the following Resolutions from the March 8, 2007 Board meeting which state:

“RD/07/03/09

that the Regional Board adopt a standing resolution to authorize all non-farm use applications for oil and gas activities to proceed to the Agricultural Land Commission and the Oil and Gas Commission, including a comment that non-farm use and alienation of agricultural land be kept to a minimum, except for applications that would require a zoning by-law amendment.”; and

“RD/07/03/10

- a) *that ALC Non-Farm Use Applications for oil and gas activities be referred to the Director for the area, for review within fourteen days; and*
- b) *if there is no comment received from the Director for the area, then the application be forwarded to the Agricultural Land Commission and the Oil and Gas Commission pursuant to the standing resolution; and*
- c) *that, if the Director provides written comment, then the application and a planning report, including the Directors’ comments, be forwarded to an Electoral Area Directors’ Committee meeting; and*
- d) *that the Electoral Area Directors’ Committee forward its recommendation to the Regional Board; and*
- e) *the Regional Board will then consider the application in conjunction with advice received from the Electoral Area Directors’ Committee; and*
- f) *disposition of the application will occur according to Regional Board resolution.”*

be rescinded; and

- b) That the affected Electoral Area Director be authorized to respond through staff with comments to the OGC regarding referrals for ALR non-farm use applications under the ALC/OGC Delegation Agreement dated June 13, 2013; and
- c) That referrals for ALR non-farm use applications under the ALC/OGC Delegation Agreement dated June 13, 2013 for properties that may impact municipal infrastructure also be referred to the appropriate municipality.

CARRIED.

REPORTS: (continued)

R-11 (continued) BYLAW ENFORCEMENT DELEGATION BYLAW NO. 1299, 2000 (Recommendation No. 3)

RD/16/11/33

MOVED Director Goodings, SECONDED Director Hiebert,
That, in consideration of the bylaw fine system established through "Bylaw Notice Enforcement Bylaw No. 2042, 2012", "Peace River Regional District Bylaw Enforcement Delegation Bylaw No. 1299, 2000" be rescinded.

CARRIED.

BYLAWS:

B-1 NORTH PEACE LEISURE POOL BOUNDARY AMENDMENT BYLAW NO. 2275, 2016
October 31, 2016

RD/16/11/34

MOVED Director Goodings, SECONDED Director Nichols,
a) That "North Peace Leisure Pool Boundary Amendment Bylaw No. 2275, 2016" be given three readings this 10th day of November 2016; and
b) That it be forwarded to the Inspector of Municipalities for Statutory Approval.

CARRIED.

B-2 SECURITY ISSUING BYLAW NO. 2270, 2016
September 26, 2016

RD/16/11/35

MOVED Director Nichols, SECONDED Director Rose,
That "Security Issuing Bylaw No. 2270, 2016" be given three readings this 10th day of November, 2016.

CARRIED.

RD/16/11/36

MOVED Director Nichols, SECONDED Director Rose,
That "Security Issuing Bylaw No. 2270, 2016" be adopted this 10th day of November, 2016.

CARRIED.

B-3 REVENUE ANTICIPATION BORROWING BYLAW NO. 2276, 2016
November 3, 2016

RD/16/11/37

MOVED Director McPherson, SECONDED Director Stewart,
That "Revenue Anticipation Borrowing Bylaw No. 2276, 2016" be given three readings this 10th day of November, 2016.

CARRIED.

BYLAWS: (continued)

B-3 (continued) REVENUE ANTICIPATION BORROWING BYLAW NO. 2276, 2016 (continued)

RD/16/11/38

MOVED Director McPherson, SECONDED Director Nichols,
That "Revenue Anticipation Borrowing Bylaw No. 2276, 2016" be adopted this 10th day
of November, 2016.

CARRIED.

SCHEDULE OF EVENTS:

SCHEDULE OF EVENTS

It was noted that the Santa Claus Parade on November 18, 2016 in Fort St. John, BC
be added to the Schedule of Events.

APPOINTMENTS:

A-1
November 3, 2016 –
Paulo Eichelberger,
General Manager of
Environmental
Services

SOLID WASTE PLAN MONITORING ADVISORY COMMITTEE (PMAC)

RD/16/11/39

MOVED Director Rose, SECONDED Director Nichols,
That Lindsay Heal be appointed to the Solid Waste Plan Monitoring Advisory
Committee.

CARRIED.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/16/11/40

MOVED Director Goodings, SECONDED Director Hiebert,
That the November 10, 2016 Consent Calendar be received.

CARRIED.

CA-6
November 2, 2016 –
Director Goodings,
Electoral Area 'B'

DISTRICT OF HUDSON'S HOPE TELEPHARMACY

RD/16/11/41

MOVED Director Goodings, SECONDED Director Rose,
That a letter be forwarded to the College of Pharmacists of BC and Northern Health to
request support in keeping the District of Hudson's Hope telepharmacy operational; and
further, that copies be forwarded to municipalities in the Peace River Regional District
with a request to support same.

CARRIED.

CONSENT CALENDAR: (continued)

CA-2 MLA FIRST NATIONS STAKEHOLDER ADVISORY COMMITTEE MEETING

October 26, 2016 – Pat
Pimm, MLA, Peace
River North

RD/16/11/42
MOVED Director Rose, SECONDED Director Ackerman,
That Director Goodings, Electoral Area 'B', be authorized to attend MLA First Nations
Stakeholder Advisory Committee Meeting on December 9, 2016, in Fort St. John, BC.
CARRIED.

MA-4 ZONING REQUIREMENTS FOR INDEPENDENT POWER PRODUCERS

Electoral Area
Directors' Committee
Meeting Minutes of
October 20, 2016

RD/16/11/43
MOVED Director Goodings, SECONDED Director Fraser,
That staff prepare a report on zoning requirements for independent power producers on
Crown Land for the Board's consideration at a future meeting.
CARRIED.

CA-7 REGULATORY AMENDMENTS AFFECTING AGRICULTURE

October 26, 2016 –
Ministry of Agriculture

RD/16/11/44
MOVED Director Goodings, SECONDED Director Ackerman,
That the correspondence dated October 26, 2016 from the Ministry of Agriculture
regarding regulatory amendments that affect agri-tourism, be referred to the Agriculture
Advisory Committee.
CARRIED.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 2:46 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on November 10, 2016 in the North Peace Cultural Centre Carpet Room, Fort St. John, BC.

Brad Sperling, Chair

Jo-Anne Frank, Corporate Officer