



# PEACE RIVER REGIONAL DISTRICT

## AUGUST BOARD MEETING MINUTES

DATE: August 25, 2016

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

### **Directors**

Chair McPherson, District of Tumbler Ridge  
Vice-Chair Sperling, Electoral Area 'C'  
Director Ackerman, City of Fort St. John  
Director Bumstead, City of Dawson Creek  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Johansson, District of Hudson's Hope  
Director Nichols, District of Chetwynd  
Director Stewart, City of Fort St. John

### **Alternate Directors**

Alternate Director Houley, Electoral Area 'E'  
Alternate Director Michetti, Village of Pouce Coupe  
Alternate Director Ponto, District of Taylor

### **Absent**

Director Fraser, District of Taylor  
Director Lavoie, Village of Pouce Coupe  
Director Rose, Electoral Area 'E'

### **Staff**

Chris Cvik, Chief Administrative Officer  
Shannon Anderson, Deputy Chief Administrative Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Bruce Simard, General Manager of Development Services  
Fran Haughian, Communications Manager / Commission Liaison  
Brenda Deliman, Recording Secretary

### **Others**

Tyrell Heal  
Sally Paquette, Chetwynd  
Lance Ramsay

Jerry Heal  
Ken Griffin

Call to Order                      The Chair called the meeting to order at 11:51 a.m.

VARY AGENDA

RD/16/08/01 (25)  
MOVED Director Goodings, SECONDED Hiebert,  
That the agenda be varied to deal with item R-10 at this time.

**CARRIED.**

**REPORT:**

R-10  
August 18, 2016 –  
Chris Cvik, Chief  
Administrative Officer

NOTICE OF CLOSED SESSION

RD/16/08/02 (25)  
MOVED Director Nichols, SECONDED Director Stewart,  
That permission be granted to resolve to a closed meeting, pursuant to Section 90(1) of  
the *Community Charter* which states that a part of a (Board) meeting may be closed to  
the public if the subject matter being considered relates to or is one or more of the  
following:

“(i) the receipt of advice that is subject to solicitor-client privilege, including  
communications necessary for that purpose;”

**CARRIED.**

Recess                              The meeting recessed to a Closed Session and luncheon at 11:53 a.m.

Reconvene                        The meeting reconvened at 1:00 p.m.

**ADOPTION OF AGENDA:**

ADOPTION OF AGENDA

RD/16/08/03 (25)  
MOVED Director Goodings, SECONDED Director Johansson,  
That the Peace River Regional District Board agenda for the August 25, 2016 meeting,  
including additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Adoption of Minutes**  
M-1 Regional District Meeting Minutes of August 11, 2016
5. **Business Arising from the Minutes**
6. **Delegations**
7. **Petitions**
8. **Correspondence**  
C-1 August 17, 2016 – BC Hydro – Peace Water Use Plan Information Update
9. **Reports**  
R-1 July 28, 2016 – Bryna Casey, Parks and Rural Recreation Coordinator – Site C Outdoor Rec Fund  
R-2 August 16, 2016 – Chris Cvik, Chief Administrative Officer – Appointment of Alternate Directors

RD/16/08/03 (25)  
(continued)

**Adoption of Agenda: (continued)**

**9. Reports (continued)**

R-3 August 17, 2016 – Paulo Eichelberger, General Manager of Environmental Services – Contract Award – Recycling Services

*Handout:* August 17, 2016 – Paulo Eichelberger, General Manager of Environmental Services – Revised Report

R-4 August 18, 2016 – Jill Rickert, Community Services Coordinator – North Peace Light Horse Association Letter of Support for NDI Application

R-5 August 17, 2016 – Jill Rickert, Community Services Coordinator – Grants to Community Organizations – Hudson's Hope Fall High School Rodeo

R-6 July 25, 2016 – Chris Cvik, Chief Administrative Officer – Basecamp Review

R-7 August 18, 2016 – Erin Price, Bylaw Enforcement Officer – Amendment to "Charlie Lake Sewer Regulation Bylaw No. 835, 1993"

*Handout:* "Charlie Lake Sewage Regulation Bylaw No. 835, 1993 Amendment Bylaw No. 2261, 2016"

R-8 August 17, 2016 – Paulo Eichelberger, General Manager of Environmental Services – BC Ministry of Environment Intentions Paper

R-9 ALR Subdivision Application 117/2016 (L'Heureux)

R-10 August 18, 2016 – Chris Cvik, Chief Administrative Officer – Notice of Closed Session

*Handout:*

R-11 August 25, 2016 – Chris Cvik, Chief Administrative Officer – Recommendations from August 25, 2016 Committee of the Whole Meeting

**10. Bylaws**

B-1 Board Procedure Amendment Bylaw No. 2256, 2016

**Consideration of Adoption**

- a) August 18, 2016 report from Jo-Anne Frank, Corporate Officer; and
- b) "Board Procedure Amendment Bylaw No. 2256, 2016"

B-2 Peace River Regional District Zoning Amendment Bylaw No. 2249, 2016

**Consideration of Third Reading and Adoption**

- a) August 18, 2016 report from Bruce Simard, General Manager of Development Services, and Claire Negrin, Assistant Manager of Development Services; and
- b) "Zoning Amendment Bylaw No. 2249, 2016"

**11. Diary**

- a) Strategic Plan
- b) Agenda Preparations Schedule
- c) Schedule of Events

**12. New Business**

**13. Appointments**

A-1 August 17, 2016 – Paulo Eichelberger, General Manager of Environmental Services – Solid Waste Plan Monitoring Advisory Committee (PMAC)

- a) 2016 List of Board Appointments

**14. Consent Calendar** (for consideration and receipt)

MA-1 Chetwynd Communications Society Meeting Minutes of April 15, 2016

MA-2 Building Inspection Services Roundtable Meeting Notes of June 13, 2016

MA-3 Solid Waste Committee Meeting Minutes of August 4, 2016

CA-1 August 8, 2016 – Spectra Energy – Jackfish Lake Expansion Project

CA-2 August 9, 2016 – City of Fort St. John – Parks and Recreation Master Plan

CA-3 August 8, 2016 – Fraser Valley Regional District – Mattress and Bulky Furniture Extended Producer Responsibility

CA-4 July 22, 2016 – Minister of Community, Sport and Cultural Development – Unconditional Grant Funding Letter

CA-5 August 13, 2016 – Director Goodings – Cypress Creek Cemetery

CA-6 August 10, 2016 – BC Hydro – BCUC Order No. G-130-16A

RA-1 Building Permit Report for July 2016

**15. Notice of Motion** (for the next meeting):

**16. Media Questions** (on agenda items and business discussed at the meeting)

**17. Adjournment**

**CARRIED.**

**ADOPTION OF MINUTES:**

M-1

**ADOPTION OF MINUTES**

RD/16/08/04 (25)

MOVED Alternate Director Ponto, SECONDED Director Sperling,  
That the Board Meeting Minutes of August 11, 2016 be adopted.

**CARRIED.**

**CORRESPONDENCE:**

C-1

August 17, 2016 – BC  
Hydro

**PEACE WATER USE PLAN INFORMATION UPDATE**

RD/16/08/05 (25)

MOVED Director Sperling, SECONDED Director Johansson,  
That those Electoral Area Directors who wish to attend the BC Hydro – Peace Water  
Use Plan Information Update on October 26, 2016 in Hudson’s Hope, BC be authorized  
to do so.

**CARRIED.**

**REPORTS:**

R-1

July 28, 2016 – Bryna  
Casey, Parks and  
Rural Recreation  
Coordinator

**SITE C OUTDOOR REC FUND**

RD/16/08/06 (25)

MOVED Director Sperling, SECONDED Alternate Director Ponto,  
That the report dated July 28, 2016 from Bryna Casey, Parks and Rural Recreation  
Coordinator, regarding the Site C – Peace River Community Recreation Site Fund be  
referred to the Regional Parks Committee to engage in the development of a Terms of  
Reference (criteria and eligibility), and request further clarification on the Regional  
District’s role in administration and management of the fund.

**DEFEATED.**

RD/16/08/07 (25)

MOVED Director Ackerman, SECONDED Director Stewart,  
That a letter be forwarded to BC Hydro regarding its Site C – Peace River Community  
Recreation Site Fund to request that written clarification on the Regional District’s role  
in administration and management of the fund be provided, or that a presentation on  
same be made at a future Committee of the Whole meeting.

**CARRIED.**

R-2

August 16, 2016 –  
Chris Cvik, Chief  
Administrative Officer

**APPOINTMENT OF ALTERNATE DIRECTORS**

RD/16/08/08 (25)

MOVED Director Bumstead, SECONDED Director Johansson,  
That the draft letter regarding the Appointment of Alternate Directors, as presented, be  
approved and forwarded to the Ministry of Community, Sport and Cultural Development.

**CARRIED.**

**REPORTS: (continued)**

R-3  
August 17, 2016 –  
Paulo Eichelberger,  
General Manager of  
Environmental  
Services

**CONTRACT AWARD – RECYCLING SERVICES**

RD/16/08/09 (25)

MOVED Director Sperling, SECONDED Director Hiebert,

- a) That the “Recycling Services” contract be awarded to R-3 Recycle It Resource Recovery (Recycle It), for a five year term, in the approximate annual amount of \$1,504,700, excluding taxes; and
- b) That the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Regional District.

**CARRIED.**

R-4  
August 18, 2016 – Jill  
Rickert, Community  
Services Coordinator

**NORTH PEACE LIGHT HORSE ASSOCIATION – LETTER OF SUPPORT**

RD/16/08/10 (25)

MOVED Director Nichols, SECONDED Director Goodings,

That a letter be forwarded to the North Peace Light Horse Association in support of their application to Northern Development Initiative Trust for a grant in the amount of \$30,000 to assist with the building of a new roof for its arena.

**CARRIED.**

RD/16/08/11 (25)

MOVED Director Sperling, SECONDED Alternate Director Ponto,

That a letter be forwarded to the North Peace Light Horse Association to request that its business plan be submitted to the Rural Recreational and Cultural Grants-In-Aid Program, as previously requested by the Program.

**CARRIED.**

R-5  
August 17, 2016 – Jill  
Rickert, Community  
Services Coordinator –  
Grants to Community  
Organizations

**HUDSON'S HOPE FALL HIGH SCHOOL RODEO**

The Board agreed to table item R-5 until clarification of the process for calculating Special Event Grant amounts was investigated.

R-6  
July 25, 2016 – Chris  
Cvik, Chief  
Administrative Officer

**BASECAMP REVIEW**

RD/16/08/12 (25)

MOVED Director Goodings, SECONDED Director Bumstead,

That, with the exception of Bilateral Water Management Agreements, the highlighted Basecamp items listed in the July 25, 2016 report from Chris Cvik, Chief Administrative Officer, regarding the Basecamp Review, be removed from the Basecamp list of outstanding items.

**CARRIED.**

**REPORTS: (continued)**

R-6 (continued)

**BASECAMP REVIEW (continued)**

RD/16/08/13 (25)

MOVED Director Ackerman, SECONDED Director Goodings,

That a letter be forwarded to the Water Protection & Sustainability Branch of the Ministry of Environment to further request that they attend a future 2016 Board meeting to present on Bilateral Water Management Agreements.

**CARRIED.**

R-5

August 17, 2016 – Jill  
Rickert, Community  
Services Coordinator –  
Grants to Community  
Organizations

**HUDSON'S HOPE FALL HIGH SCHOOL RODEO**

RD/16/08/14 (25)

MOVED Director Johansson, SECONDED Director Stewart,

That the High School Rodeos of BC Society be provided a grant in the amount of \$750 from 'Grants to Community Organizations – Annual Event Support' to assist with the cost of the Hudson's Hope Fall High School Rodeo on September 10 – 11, 2016.

**CARRIED.**

R-7

August 18, 2016 – Erin  
Price, Bylaw  
Enforcement Officer

**CHARLIE LAKE SEWAGE REGULATION BYLAW NO. 835, 1993 AMENDMENT  
BYLAW NO. 2261, 2016**

RD/16/08/15 (25)

MOVED Director Sperling, SECONDED Director Hiebert,

That "Charlie Lake Sewage Regulation Bylaw No. 835, 1993 Amendment Bylaw No. 2261, 2016" be given three readings this 25<sup>th</sup> day of August, 2016.

**CARRIED.**

RD/16/08/16 (25)

MOVED Director Sperling, SECONDED Director Hiebert,

That "Charlie Lake Sewage Regulation Bylaw No. 835, 1993 Amendment Bylaw No. 2261, 2016" be adopted this 25<sup>th</sup> day of August, 2016.

**CARRIED.**

R-8

August 17, 2016 –  
Paulo Eichelberger,  
General Manager of  
Environmental  
Services

**BC MINISTRY OF ENVIRONMENT INTENTIONS PAPER**

RD/16/08/17 (25)

MOVED Director Ackerman, SECONDED Alternate Director Ponto,

That the comments with respect to the intentions papers, "Identification of Contaminated Sites" and "Prevention of Site Contamination from Soil Relocation", as presented, be forwarded to the BC Ministry of Environment.

**CARRIED.**

**REPORTS: (continued)**

R-9  
August 12, 2016

ALR SUBDIVISION APPLICATION 117/2016 (L'HEUREUX)

RD/16/08/18 (25)

MOVED Director Goodings, SECONDED Director Sperling,  
That ALR Subdivision Application 117/2016 (L'Heureux) be authorized to proceed to the  
Agricultural Land Commission as it is consistent with the Official Community Plan.

**CARRIED.**

R-11 (Handout)  
August 25, 2016 –  
Chris Cvik, Chief  
Administrative Officer

RECOMMENDATIONS FROM THE AUGUST 25, 2016 COMMITTEE OF THE WHOLE  
MEETING

RD/16/08/19 (25)

MOVED Director Ackerman, SECONDED Director Bumstead,  
That the following be added to the end of Recommendation 7:

*“;and further, that the appropriate Ministries, BC Oil and Gas Commission,  
and Agriculture Advisory Committee, be invited to attend.”; and*

that the following recommendations passed at the August 25, 2016 Committee of the  
Whole meeting, be endorsed as amended:

1. That the Board acknowledges and affirms that it is the Province who is ultimately the steward and regulator for water in the Province of BC, and that the Province recognizes that the quantity and quality of our water supply is essential to public health and sustainable communities, and that, the PRRD has received the report regarding the studies done on watersheds in the Peace, which will be posted for public use; and
2. That the newly developed data base be presented to appropriate regulators and provincial decision makers and request that, in collaboration with the PRRD, a review of all updated information be completed biannually in order to continue with trend analysis; and
3. That the Province be encouraged to share with the public, all new water information in a timely manner; and
4. That the Province, through the North East Water Strategy Working Group (a working group that includes input of local knowledge on water initiatives), determines at risk watersheds or parts of watersheds and conducts further assessment to identify causes and create mitigation strategies; and
5. That the BC Ministry of Environment and the Ministry of Forests, Lands and Natural Resource Operations be requested to create regulations to characterize and monitor the movement of fluids in the intermediate zone between the depths of 500 meters and 2,000 meters; and
6. That the Province be requested to implement monitoring programs to continue to define water baselines both for quantity and quality in areas of the region that are poorly defined or monitored; and
7. That the PRRD host three public meetings to communicate these recommendations and any advancements on them; and further, that the appropriate Ministries, BC Oil and Gas Commission, and Agriculture Advisory Committee, be invited to attend.

**CARRIED.**

**BYLAWS:**

B-1  
August 18, 2016

BOARD PROCEDURE AMENDMENT BYLAW NO. 2256, 2016

RD/16/08/20 (25)  
MOVED Director Nichols, SECONDED Director Bumstead,  
That "Peace River Regional District Board Procedure Amendment Bylaw No. 2256,  
2016" be adopted this 25th day of August, 2016.

**CARRIED.**

B-2  
August 18, 2016

ZONING AMENDMENT BYLAW NO. 2249, 2016

RD/16/08/21 (25)  
MOVED Director Sperling, SECONDED Director Hiebert,  
That "Zoning Amendment Bylaw No. 2249, 2016" be read a third time this 25<sup>th</sup> day of  
August, 2016.

**CARRIED.**

RD/16/08/22 (25)  
MOVED Director Sperling, SECONDED Director Hiebert,  
That "Zoning Amendment Bylaw No. 2249, 2016" be adopted this 25<sup>th</sup> day of August,  
2016.

**CARRIED.**

RD/16/08/23 (25)  
MOVED Director Sperling, SECONDED Director Hiebert,  
That staff be directed to prepare zoning bylaw amendments to rezone the Charlie Lake  
Lagoons and the City of Fort St John Lagoons to the P-3 Zone.

**CARRIED.**

**APPOINTMENTS:**

A-1  
August 17, 2016 –  
Paulo Eichelberger,  
General Manager of  
Environmental  
Services

SOLID WASTE PLAN MONITORING ADVISORY COMMITTEE

RD/16/08/24 (25)  
MOVED Director Goodings, SECONDED Alternate Director Ponto,  
That Henry Dyck be appointed to the Solid Waste Plan Monitoring Advisory Committee  
to replace Roy Dondale, who has resigned from the Committee.

**CARRIED.**

RD/16/08/25 (25)  
MOVED Director Nichols, SECONDED Director Ackerman,  
That the Solid Waste Plan Monitoring Advisory Committee be directed to amend its  
Terms of Reference so that contractors who are Committee members exclude  
themselves from meetings that may place them in conflict of interest.

**CARRIED.**



**CONSENT CALENDAR:**

CONSENT CALENDAR

RD/16/08/26 (25)

MOVED Director Hiebert, SECONDED Director Goodings,  
That the August 25, 2016 Consent Calendar be received.

**CARRIED.**

MA-2  
Building Inspection  
Services Roundtable  
Meeting Notes of June  
13, 2016

BUILDING INSPECTION SERVICES ROUNDTABLE

It was noted that, at the Building Inspection Services Roundtable on June 13, 2016, residents requested an additional meeting be held in September, 2016 due to low turnout.

ADJOURNMENT

RD/16/08/27 (25)

MOVED Alternate Director Ponto, SECONDED Director Stewart,  
That the meeting adjourn.

**CARRIED.**

The Chair adjourned the meeting at 2:38 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on August 25, 2016 in the Regional District Office Board Room, Dawson Creek, BC.

\_\_\_\_\_  
Don McPherson, Chair

\_\_\_\_\_  
Chris Cvik, Chief Administrative Officer