PEACE RIVER REGIONAL DISTRICT

JULY BOARD MEETING
MINUTES

DATE: July 28, 2016

PLACE: Northern Grand Hotel Grand 2 Room, Fort St. John, BC

PRESENT:

Directors
Acting Chair Sperling, Electoral Area 'C'
Director Bumstead, City of Dawson Creek
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
Director Hiebert, Electoral Area 'D'
Director Johansson, District of Hudson's Hope
Director Lavoie, Village of Pouce Coupe
Director Stewart, City of Fort St. John

Alternate Directors
Alternate Director Bolin, City of Fort St. John
Alternate Director Brownlee, District of Chetwynd
Alternate Director Caisley, District of Tumbler Ridge
Alternate Director Houley, Electoral Area 'E'

Absent
Chair McPherson, District of Tumbler Ridge
Director Ackerman, City of Fort St. John
Director Nichols, District of Chetwynd
Director Rose, Electoral Area 'E'

Staff
Chris Cvik, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Kim Frech, Chief Financial Officer
Paulo Eichelberger, Manager of Solid Waste Services
Fran Haughian, Communications Manager / Commission Liaison
Bruce Simard, General Manager of Development Services
Jennifer Moore, Northern Economic Development Officer
Brenda Deliman, Recording Secretary

Others
Lorna Wollen, Montney
Jason Blanch, Encana
Shelley Milne
Roy Rounds, Tomslake
Brian Lieverse, Encana
Katie Slipp, Encana
Matt Preprost, Fort St. John

Delegations
D-1 Sue Kenny

Call to Order The Chair called the meeting to order at 10:46 a.m.

DIRECTORS' NOTICE OF NEW BUSINESS:

Director Sperling ATCO Two Rivers Camp Services Ltd. – Recycling Program

Director Sperling PRRD Communication Strategy Interviews

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/16/07/01 (28)
MOVED Director Bumstead, SECONDED Alternate Director Brownlee,
That the Peace River Regional District Board agenda for the July 28, 2016 meeting, including Director's new business and additional items for the agenda, be adopted as amended:

1. Call to Order
2. Directors' Notice of New Business
3. Adoption of Agenda
4. Adoption of Minutes
M-1 Regional District Meeting Minutes of July 14, 2016
5. Business Arising from the Minutes
6. Delegations
7. Petitions
1:30 p.m.
D-1 BC Rural Advisory Council *(at the request of the Board)*
Re: BC Rural Dividend Funding
Sue Kenny, Director
Handout: Power Point Presentation
8. Correspondence
C-1 July 13, 2016 – Mike Morris, MLA, Prince George-Mackenzie – 14th Annual BC Natural Resource Forum
C-2 May 12, 2016 – Taylor Gold Panning – World's Invitational Class "A" Gold Panning Championships
C-3 July 13, 2016 – Spectra Energy – 2016 Pine River Flood Events Meeting
C-4 July 19, 2016 – Chetwynd Public Library – Feasibility Study: Chetwynd Public Library Building
C-5 July 20, 2016 – Union of BC Municipalities – UBCM Executive Nominations
C-6 Letters of Concern – 2016 Flood Event
9. Reports
R-1 July 18, 2016 – Chris Cvik, Chief Administrative Officer – Release of Resolution from Closed Board Meeting
R-2 July 20, 2016 – Shannon Anderson, Deputy Chief Administrative Officer – Recommendations from the Water Stewardship Committee
R-3 July 20, 2016 – Claire Negrin, Assistant Manager of Development Services – Temporary Extension of Licensed Area – Jackfish Dundee's
R-4 July 14, 2016 – Director Dan Rose, Chair, Solid Waste Committee – Recommendations from the Solid Waste Committee
R-5 July 21, 2016 – Karen Goodings, Chair, Electoral Area Directors' Committee – Recommendation from the Electoral Area Directors' Committee
R-6 July 18, 2016 – Paulo Eichelberger, Manager of Solid Waste Services – Flood Damaged Waste vs. Tipping Fees Incurred
R-7 ALR Subdivision Application 283/2015 (Bieri)
R-8 ALR Non-Farm Use Application 100/2016 (Teiber)
R-9 July 21, 2016 – Chris Cvik, Chief Administrative Officer – Notice of Closed Session
Handout:
R-10 July 28, 2016 – Chris Cvik, Chief Administrative Officer – Notice of Closed Session
10. Bylaws
B-1 Board Procedure Amendment Bylaw No. 2256, 2016
Consideration of Three Readings
a) July 20, 2016 report from Jo-Anne Frank, Corporate Officer; and
b) "Board Procedure Amendment Bylaw No. 2256, 2016"; and
c) Public Notice to Amend Board Procedure Bylaw

RD/16/07/01 (28)

Adoption of Agenda: (continued)

10. Bylaws (continued)

B-2 Official Community Plan Amendment Bylaw No. 2244, 2016 and Zoning Amendment Bylaw No. 2245, 2016 (Gayse)

Consideration of Third Reading

a) July 20, 2016 report from Kole A. Casey, South Peace Land Use Planner; and
b) "Official Community Plan Amendment Bylaw No. 2244, 2016"; and
c) "Zoning Amendment Bylaw No. 2245, 2016"

B-3 Official Community Plan Amendment Bylaw No. 2228, 2015 and Zoning Amendment Bylaw No. 2238, 2016 (Encana Corporation)

Consideration of Adoption

a) July 20, 2016 report from Bruce Simard, General Manager of Development Services; and
b) "Official Community Plan Amendment Bylaw No. 2228, 2015"; and
c) "Zoning Amendment Bylaw No. 2238, 2016"

11. Diary

a) Strategic Plan
b) Agenda Preparations Schedule
c) Schedule of Events

12. New Business

NB-1 Director Sperling – ATCO Two Rivers Camp Services Ltd. Recycling Program
NB-2 Director Sperling – PRRD Communication Strategy Interviews

13. Appointments

a) 2016 List of Board Appointments

14. Consent Calendar (for consideration and receipt)

MA-1 PRRD Emergency Executive Committee Meeting Minutes of June 21, 2016
MA-2 Water Stewardship Committee Meeting Minutes of June 28, 2016
MA-3 Solid Waste Committee Meeting Minutes of July 7, 2016
MA-4 Rural Budgets Administration Committee Meeting Minutes of June 21, 2016
CA-1 July 6, 2016 – Northern Development Initiative Trust – Bear Mountain Nordic Ski Association
CA-2 July 6, 2016 – Northern Development Initiative Trust – Saulteau Rodeo Arena Development
CA-3 July 5, 2016 – Selina Robinson, MLA, Coquitlam-Maillardville – 2016 UBCM Meeting
CA-4 July 18, 2016 – MetroVancouver – Mattress and Bulky Furniture Extended Producer Responsibility
CA-5 July 15, 2016 – Canada Westland - Environmental Protection Notice: Laprise Creek Gas Plant
CA-6 July 19, 2016 – City of Prince George – 2016 UBCM Resolutions
RA-1 Building Permit Report for June 2016

15. Notice of Motion (for the next meeting):

16. Media Questions (on agenda items and business discussed at the meeting)

17. Adjournment

CARRIED.

REPORTS:

The Board agreed to vary the agenda to deal with items R-9 and R-10 at this time.

REPORTS: (continued)

R-9
July 21, 2016 – Chris Cvik, Chief Administrative Officer

NOTICE OF CLOSED SESSION

RD/16/07/02 (28)
MOVED Director Fraser, SECONDED Director Hiebert,
That permission be granted to resolve to a closed meeting, pursuant to Section 90(1) of the *Community Charter* which states that a part of a (Board) meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

"(c) labour relations or other employee relations;"

CARRIED.

R-10 (Handout)
July 28, 2016 – Chris Cvik, Chief Administrative Officer

NOTICE OF CLOSED SESSION

RD/16/07/03 (28)
MOVED Director Fraser, SECONDED Director Hiebert,
That permission be granted to resolve to a closed meeting, pursuant to Section 90(1) of the *Community Charter* which states that a part of a (Board) meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

"(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;"

CARRIED.

Recess — The meeting recessed to a Closed Session and luncheon at 10:49 a.m.

Reconvene — The meeting reconvened at 12:55 p.m.

Alternate Director Bolin entered the meeting at 12:55 p.m.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/16/07/04 (28)
MOVED Alternate Director Brownlee, SECONDED Director Fraser,

1. That the following amendments be made to the Board Meeting Minutes of July 14, 2016:
   a) RD/16/07/07 – Change the word 'Plan' to 'Plant'; and
   b) RD/16/07/31 – Record Director Sperling and Alternate Director Breti as Opposed; and
   c) RD/16/07/32 – Record Director Sperling and Alternate Director Breti as Opposed; and
2. That the Board Meeting Minutes be adopted as amended.

CARRIED.

CORRESPONDENCE:

C-1
July 13, 2016 – Mike Morris, MLA, Prince George-Mackenzie

14th ANNUAL BC NATURAL RESOURCE FORUM

RD/16/07/05 (28)
MOVED Director Stewart, SECONDED Director Hiebert,
That those Electoral Area Directors who wish to attend the 14th Annual BC Natural Resource Forum from January 31 – February 2, 2017 in Prince George, BC, be authorized to do so.

CARRIED.

C-2
May 12, 2016 – Taylor Gold Panning

WORLD'S INVITATIONAL CLASS 'A' GOLD PANNING CHAMPIONSHIPS

RD/16/07/06 (28)
MOVED Director Stewart, SECONDED Director Fraser,
That those Electoral Area Directors who wish to attend the World's Invitational Class "A" Gold Panning Championships on July 29 - 31, 2016 in Taylor, BC, be authorized to do so.

CARRIED.

C-3
July 13, 2016 – Spectra Energy

2016 PINE RIVER FLOOD EVENTS MEETING

RD/16/07/07 (28)
MOVED Director Goodings, SECONDED Director Hiebert,
That the attendance of Director Rose, Electoral Area 'E', at the Spectra Energy – 2016 Pine River Flood Events meeting on July 20, 2016, in Chetwynd, BC, be ratified.

CARRIED.

C-4
July 19, 2016 – Chetwynd Public Library

FEASIBILITY STUDY – CHETWYND PUBLIC LIBRARY BUILDING

RD/16/07/08 (28)
MOVED Director Hiebert, SECONDED Director Johansson,
That a feasibility study, with a cost of up to $40,000, be undertaken to investigate options for a new public library building in Chetwynd, BC.

CARRIED.

C-5
July 20, 2016 – Union of BC Municipalities (UBCM)

UBCM EXECUTIVE NOMINATIONS

RD/16/07/09 (28)
MOVED Director Fraser, SECONDED Director Hiebert,
That the July 20, 2016 Notice from the Union of BC Municipalities regarding its Executive Nominations, be received for information.

CARRIED.

CORRESPONDENCE: (continued)

C-6
Letters of Concern

2016 PRRD FLOOD EVENT

RD/16/07/10 (28)
MOVED Alternate Director Houley, SECONDED Director Goodings,

1) That a letter be forwarded to residents in response to their letters of concern regarding the 2016 PRRD flood event to advise as to the Regional District's response process and steps that have been taken; and
2) That, during the meeting with appropriate Ministers in which concerns regarding insufficient infrastructure and resources needed to mitigate fires and flooding in the Regional District area are brought forward, these letters of concern be presented.

CARRIED.

REPORTS:

R-1
July 18, 2016 – Chris Cvik, Chief Administrative Officer

RELEASE OF RESOLUTION FROM CLOSED BOARD MEETING

RD/16/07/11 (28)
MOVED Director Fraser, SECONDED Director Stewart,
That the following resolution carried at the June 23, 2016 Regional Board Closed Meeting, be confirmed in the open Board meeting:

"That the Regional Board approve and send the response letter, as amended, to the April 28, 2016 Kelly Lake Cree Nation Delegation, attention to Jeff Ginter."

CARRIED.

R-2
July 20, 2016 – Shannon Anderson, Deputy Chief Administrative Officer - Recommendations from the Water Stewardship Committee

POLIS PROJECT – ECOLOGICAL GOVERNANCE "*WATER SUSTAINABILITY ACT*"

RD/16/07/12 (28)
MOVED Director Goodings, SECONDED Director Johansson,
That a decision on meeting with groups completing water projects in the northeast be deferred until GW Solutions has made their presentation to the Peace River Regional District Board in August 2016.

CARRIED.

Recommendation No 1

REPORTS: (continued)

R-2 (continued) GW SOLUTIONS

Recommendation No 2

RD/16/07/13 (28)
MOVED Director Johansson, SECONDED Director Hiebert,
That the clarification from GW Solutions, as provided in a verbal report by Shannon Anderson, Deputy Chief Administrative Officer, regarding the following statement from the Water Stewardship Committee Meeting Minutes of December 3, 2014:

"B-3:

There are alternatives to fracking – need to have policies in place to ensure protection of shallow water resources"

be referred to the Solid Waste Committee.

CARRIED.

R-3
July 20, 2016 – Claire Negrin, Assistant Manager of Development Services

TEMPORARY EXTENSION OF LICENSED AREA – JACKFISH DUNDEE'S

RD/16/07/14 (28)
MOVED Director Sperling, SECONDED Director Bumstead,
That the Liquor Control and Licensing Branch be advised that there is no objection to the application by Jackfish Dundee's to temporarily extend the license area for the purpose of hosting a special event, as this use is permitted by zoning regulations.

CARRIED.

R-4
July 14, 2016 – Director Dan Rose, Chair, Solid Waste Committee – Recommendations from the Solid Waste Committee

NORTH PEACE REGIONAL LANDFILL - FINANCING

RD/16/07/15 (28)
~~MOVED Director Goodings, SECONDED Alternate Director Houley,~~
~~That subject to the public consultation process and Ministry of Community, Sport and Cultural Development approval of the amendment to the Regional Solid Waste Management Plan – North Peace Regional Landfill project, the borrowing of $2.5 million over 5 years, to finance the North Peace Landfill project, with the remainder of financing to come from Capital Reserves, be approved.~~

Recommendation No 1
Rescinded at the October 13, 2016 Board Meeting

~~**CARRIED.**~~
See Resolution No. RD/16/10/20

REPORTS: (continued)

R-4 (continued) RECYCLING COUNCIL OF BC

Recommendation No 2 RD/16/07/16 (28)
MOVED Alternate Director Houley, SECONDED Director Hiebert,

a) That staff be directed to gather and compile recycling concerns/issues from the open houses; satisfaction survey; Northern Environmental Action Team; Tervita; SSG; the Plan Monitoring Advisory Committee; and member municipalities; and that it be forwarded to Brock MacDonald with a copy to the Recycling Council of Alberta; and
b) That a copy be emailed to the Solid Waste Committee and Plan Monitoring Advisory Committee for reference; and
c) That a copy be provided to the Regional Board for information.

CARRIED.

Recommendation No 3 SOLID WASTE FACILITIES AND CUSTOMER SATISFACTION SURVEY RESULTS

RD/16/07/17 (28)
MOVED Director Hiebert, SECONDED Director Goodings,

a) That staff prepare a report/matrix detailing locations of all solid waste facilities, services that are provided at these sites, hours of operation and a map indicating their locations, for the next Solid Waste Committee meeting; and
b) That the document be forwarded to Committee members in "word or excel" so members can add their comments/questions, and;
c) That Solid Waste Customer Satisfaction survey results be included.

CARRIED.

R-5
July 21, 2016 – Karen Goodings, Chair, Electoral Area Directors' Committee – Recommendation from the Electoral Area Directors' Committee

FARMERS' ADVOCATE OFFICE

RD/16/07/18 (28)
MOVED Director Goodings, SECONDED Director Hiebert,
That a Notice of Intent to Renew letter be forwarded to the Farmers' Advocate Office, with the offer to renew the contract for a one-year term from August 1, 2016 to July 31, 2017.

CARRIED.

R-6
July 18, 2016 – Paulo Eichelberger, Manager of Solid Waste Services

FLOOD DAMAGED WASTE VS. TIPPING FEES INCURRED

RD/16/07/19 (28)
MOVED Director Fraser, SECONDED Director Lavoie,
That a credit in the amount of $5,685.55 (including GST) be formally issued to the City of Dawson Creek for the landfill tip fees they incurred as a result of their efforts to collect "flood damaged waste" from their residents.

CARRIED.

REPORTS: (continued)

R-7
May 5, 2016

ALR SUBDIVISION APPLICATION 283/2015 (BIERI)

RD/16/07/20 (28)
MOVED Alternate Director Houley, SECONDED Director Goodings,
That ALR Subdivision Application 283/2015 (Bieri) be authorized to proceed to the Agricultural Land Commission as it is consistent with the Official Community Plan.

CARRIED.

R-8
May 31, 2016

ALR NON-FARM USE APPLICATION 100/2016 (TEIBER)

RD/16/07/21 (28)
MOVED Director Sperling, SECONDED Director Stewart ,
That authorization for ALR Non-Farm Use Application 100/2016 (Teiber) to proceed to the Agricultural Land Commission be refused.

CARRIED.

BYLAWS:

B-1
July 20, 2016

BOARD PROCEDURE AMENDMENT BYLAW NO. 2256, 2016

RD/16/07/22 (28)
MOVED Director Hiebert, SECONDED Director Bumstead,

1. That the report dated July 20, 2016 from Jo-Anne Frank, Corporate Officer, be received; and
2. That "Peace River Regional District Board Procedure Amendment Bylaw No. 2256, 2016" be read a first, second and third time this 28th day of July, 2016.

CARRIED.

B-2
July 20, 2016

OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2244, 2016 (GAYSE)

RD/16/07/23 (28)
MOVED Alternate Director Houley, SECONDED Director Hiebert,
That "Official Community Plan Amendment Bylaw No. 2244 (Gayse), 2016" be read a third time this 28th day of July, 2016.

CARRIED.

ZONING AMENDMENT BYLAW NO. 2245, 2016 (GAYSE)

RD/16/07/24 (28)
MOVED Alternate Director Houley, SECONDED Director Hiebert,
That "Zoning Amendment Bylaw No. 2245 (Gayse), 2016" be read a third time this 28th day of July, 2016.

CARRIED.

DELEGATION:

D-1
BC Rural Advisory Council – Sue Kenny, Director

BC RURAL DIVIDEND PROGRAM

The delegation provided an update on the BC Rural Dividend Program. Topics included:

- Goals and objectives
- Eligible communities / applicants
- Project categories
- Leveraging requirements
- Application review and assessment
- Program improvements

A question and answer period ensued. Topics included:

- Alternate funding models
- Single applicants

The BC Rural Advisory Council power point presentation is available for viewing on the cover of the July 28, 2016 agenda on the Regional District website as item D-1.

http://prrd.bc.ca/board/agendas/2016/2016-24-997682690/AGENDA.html

BYLAWS:

B-3
July 20, 2016

OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2228, 2015 AND ZONING AMENDMENT BYLAW NO. 2238, 2016 (ENCANA CORPORATION)

Director Hiebert declared a Conflict of Interest due to an indirect project with the proponent, and left the meeting at 1:51 p.m.

RD/16/07/25 (28)
MOVED Director Bumstead, SECONDED Director Stewart,
That "Official Community Plan Amendment Bylaw No. 2228 (Encana Corporation), 2015" be adopted this 28th day of July, 2016.
OPPOSED: Directors Goodings and Johansson, Alternate Director Houley
CARRIED.

RD/16/07/26 (28)
MOVED Director Bumstead, SECONDED Director Stewart,
That "Zoning Amendment Bylaw No. 2238 (Encana Corporation), 2016" be adopted this 28th day of July, 2016.
OPPOSED: Directors Goodings and Johansson, Alternate Director Houley
CARRIED.

Director Hiebert entered the meeting at 2:06 p.m.

NEW BUSINESS:

NB-1
Director Sperling

ATCO TWO RIVERS CAMP SERVICES LTD. – RECYCLING PROGRAM

RD/16/07/27 (28)
MOVED Director Fraser, SECONDED Alternate Director Brownlee,
That the Solid Waste Committee be directed to investigate the recycling plans of ATCO Two Rivers Camp Services Ltd. and similar companies, and prepare a report, including both the financial impacts as well as impacts to PRRD landfill sites, for the Board's consideration at a future meeting.

CARRIED.

NB-2
Director Sperling

PRRD COMMUNICATION STRATEGY INTERVIEWS

RD/16/07/28 (28)
MOVED Director Hiebert, SECONDED Director Stewart,
That all Directors be authorized to participate in the PRRD Communication Strategy Interviews to be held on August 8 - 10, 2016, in Dawson Creek and Fort St. John, BC.

CARRIED.

APPOINTMENT:

A-1

WATER STEWARDSHIP COMMITTEE

RD/16/07/29 (28)
MOVED Director Johansson, SECONDED Alternate Director Bolin,
That Director Goodings be appointed to the Water Stewardship Committee.

CARRIED.

CONSENT CALENDAR:

CONSENT CALENDAR

RD/16/07/30 (28)
MOVED Director Goodings, SECONDED Director Hiebert,
That the July 28, 2016 Consent Calendar be received.

CARRIED.

ADJOURNMENT

The Chair adjourned the meeting at 2:15 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on July 28, 2016 at the Northern Grand Hotel, Fort St. John, BC.

Brad Sperling, Acting Chair

Chris Cvik, Chief Administrative Officer