



# PEACE RIVER REGIONAL DISTRICT

## COMMITTEE OF THE WHOLE MEETING MINUTES

DATE: May 12, 2016

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

### Directors

Acting Chair Sperling, Electoral Area 'C'  
Director Ackerman, City of Fort St. John  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Johansson, District of Hudson's Hope  
Lavoie, Village of Pouce Coupe  
Director Rose, Electoral Area 'E'  
Director Stewart, City of Fort St. John

### Alternate Directors

Alternate Director Caisley, District of Tumbler Ridge  
Alternate Director Deck, District of Chetwynd  
Alternate Director Ponto, District of Taylor  
Alternate Director Shuman, City of Dawson Director Creek

### Absent

Chair McPherson, District of Tumbler Ridge  
Director Bumstead, City of Dawson Creek  
Director Fraser, District of Taylor  
Director Nichols, District of Chetwynd

### Staff

Chris Cvik, Chief Administrative Officer  
Shannon Anderson, Deputy Chief Administrative Officer  
Kim Frech, Chief Financial Officer  
Bailey Chabot, North Peace Land Use Planner  
Jeff Rahn, General Manager of Environmental Services  
Fran Haughian, Communications Manager / Commission Liaison  
Trish Morgan, General Manager of Community and Electoral Area Services  
Brenda Deliman, Recording Secretary

### Others

Lorna Wollen, Montney  
Ken Stregger, Fort St. John  
Chester Pizzey, Fort St. John  
Stan Giesbrecht, Fort St. John  
Bill Demish, Nalco Champion  
Russ & Donna Svisdahl, Fort St. John  
Bud Middleton, Charlie Lake  
Bruce Klassen, Fort St. John  
Dan Simpson, Fort St. John  
Lesley Pizzey, Fort St. John  
Darren Hart, Nalco Champion  
Jo Middleton, Charlie Lake  
Mike Carter, Alaska Highway News

### Presenters

Loretta Lieveise, MNP

Call to Order                      The Chair called the meeting to order at 10:15 a.m.

**ADOPTION OF AGENDA:**

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CW/16/05/01

MOVED Director Hiebert, SECONDED Director Ackerman,  
That the Peace River Regional District Board agenda for the May 12, 2016 Committee of the Whole meeting, including additional items for the agenda, be adopted as amended:

1. **CALL TO ORDER:**
2. **ADOPTION OF AGENDA:**
3. **REPORT:**
  - 3.1 March 18, 2016 – Kim Frech, Chief Financial Officer – 2015 Draft Financial Statements  
(Please refer to 4.1)
4. **PRESENTATION:**
  - 4.1 MNP  
Re: Draft 2015 Financial Statements  
Loretta Lieverse (Please refer to 3.1 and H3.1)  
*Handout:* Schedule: Specified Auditing Procedures Findings
5. **ADJOURNMENT:**

**CARRIED.**

**REPORT:**

3.1  
March 18, 2016 – Kim  
Frech, Chief Financial  
Officer

**2015 FINANCIAL STATEMENTS**

CW/16/05/02

MOVED Director Ackerman, SECONDED Director Rose,  
That the Committee of the Whole recommends that staff prepare a report outlining the process for dealing with Electronic Fund Transfers (EFT's) for the Board's consideration at a future meeting.

**CARRIED.**

CW/16/05/03

MOVED Director Ackerman, SECONDED Director Alternate Director Ponto,  
1. That the Committee of the Whole recommends that the Regional Board accepts the "Draft" Peace River Regional District 2015 Financial Statements.  
2. That the Committee of the Whole recommends that the Regional Board accepts the Draft Financial Statements as presented as the Final Financial Statements and authorizes the Chair, Vice-Chair and Chief Financial Officer to sign the Peace River Regional District 2015 Financial Statements.

**CARRIED.**

**PRESENTATION:**

4.1  
MNP – Loretta  
Lieverse

Loretta Lieverse of MNP provided an overview of the Peace River Regional District 2015 Draft Financial Statements.

ADJOURNMENT

The Chair adjourned the meeting at 10:50 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a Committee of the Whole meeting held on May 12, 2016 in the Regional District Office Board Room, Dawson Creek, BC.

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Brad Sperling, Acting Chair

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Chris Cvik, Chief Administrative Officer