



# PEACE RIVER REGIONAL HOSPITAL DISTRICT

## MAY BOARD MEETING MINUTES

DATE: May 26, 2016

PLACE: Regional District Office Board Room, Dawson Creek, BC

PRESENT:

**Directors**

Acting Chair Sperling, Electoral Area 'C'  
Director Bumstead, City of Dawson Creek  
Director Fraser, District of Taylor  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Johansson, District of Hudson's Hope  
Director Nichols, District of Chetwynd  
Director Rose, Electoral Area 'E'  
Director Stewart, City of Fort St. John

**Alternate Directors**

Alternate Director Caisley, District of Tumbler Ridge  
Alternate Director Klassen, City of Fort St. John  
Alternate Director Michetti, Village of Pouce Coupe

**Absent**

Chair McPherson, District of Tumbler Ridge  
Director Ackerman, City of Fort St. John  
Director Lavoie, Village of Pouce Coupe

**Staff**

Chris Cvik, Chief Administrative Officer  
Shannon Anderson, Deputy Chief Administrative Officer  
Kim Frech, Chief Financial Officer  
Bruce Simard, General Manager of Development Services  
Jeff Rahn, General Manager of Environmental Services  
Fran Haughian, Communications Manager / Commission Liaison  
Trish Morgan, General Manager of Community and Electoral Area Services  
Jennifer Moore, North Peace Economic Development Officer  
Brenda Deliman, Recording Secretary

**Others**

Emily Epp, BC Wildlife Service  
Tony Falcao, BC Wildfire Service  
Mark Rogers, City of Dawson Creek

Max Birkner, BC Wildlife Service  
Lorna Wollen, Montney

Call to Order                      The Chair called the meeting to order at 10:00 a.m.

**ADOPTION OF AGENDA:**

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RHD/16/05/01 (26)

MOVED Director Nichols, SECONDED Director Fraser,

That the Peace River Regional Hospital District Board agenda for the May 26, 2016 meeting be adopted:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Adoption of Minutes**
  - HM -1 Regional Hospital District Meeting Minutes of May 12, 2016
  - HM-2 Regional Hospital District Committee of the Whole Meeting Minutes of May 12, 2016
5. **Business Arising from the Minutes**
6. **Delegations**
7. **Petitions**
8. **Correspondence**
  - HC-1 May 4, 2016 - Northern Health – Joint Regional Hospital District and Northern Health Board Meeting
9. **Reports**
  - HR-1 May 13, 2016 – Kim Frech, Chief Financial Officer – Correction and Reallocation of Grants Payable
10. **Bylaws**
11. **Diary**
  - Regional Hospital Diary
12. **New Business**
13. **Consent Calendar** (for consideration and receipt)
  - HCA-1 June 2015 - Ministry of Health – Recruitment Contingency Fund Policy
  - HCA-2 May 17, 2016 – Northern Health – Final Quarter 2015/16 Capital Status Reports
14. **Notice of Motion** (for the next meeting):
15. **Media Questions** (on agenda items and business discussed at the meeting)
16. **Adjournment**

**CARRIED.**

**MINUTES:**

HM-1

**ADOPTION OF MINUTES**

RHD/16/05/02 (26)

MOVED Director Hiebert, SECONDED Director Stewart,

That the Regional Hospital District Meeting Minutes of May 12, 2016 be adopted.

**CARRIED.**

HM-2

RHD/16/05/03 (26)

MOVED Director Stewart, SECONDED Director Nichols,

That the Regional Hospital District Committee of the Whole Meeting Minutes of May 12, 2016 be adopted.

**CARRIED.**

**CORRESPONDENCE:**

HC-1  
May 4, 2016 - Northern  
Health

**JOINT REGIONAL HOSPITAL DISTRICT AND NORTHERN HEALTH BOARD  
MEETING**

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RHD/16/05/04 (26)

MOVED Director Bumstead, SECONDED Director Fraser,  
That the Chair, Vice-Chair, Chief Administrative Officer, and Chief Financial Officer  
be authorized to attend the Joint Regional Hospital District and Northern Health  
Board Meeting on October 17-18, 2016 in Prince George, BC.

**CARRIED.**

The Board agreed by consensus that, prior to the Joint Regional Hospital District and  
Northern Health Board meeting on October 17-18, 2016, Director Bumstead provide  
a report on the meeting with the Minister of Health regarding the Dawson Creek and  
District Hospital Patient Care Replacement Project Plan, for the Board's  
consideration.

**REPORTS:**

HR-1  
May 13, 2016 – Kim  
Frech, Chief Financial  
Officer

**CORRECTION AND REALLOCATION OF GRANTS PAYABLE**

RHD/16/05/05 (26)

MOVED Director Nichols, SECONDED Director Goodings,  
That the correction to the Grants Payable to move \$43,200 from DCH Immunoassay  
to DCH Automated Dispensing Cabinet be approved.

**CARRIED.**

RHD/16/05/06 (26)

MOVED Director Bumstead, SECONDED Director Rose,  
That due to project completions, the balances remaining in the following Grants  
Payable be reallocated to the Grants Payable – Northern Health for Future Requests:

- a. DCH Immunoassay - \$78,104.88; and
- b. DCH Automated Dispensing Cabinet - \$1,048.29; and
- c. Rotary Manor Parking Lot - \$50.19; and
- d. DC Parking Lot - \$6,755.85

Total: \$85,959.21

**CARRIED.**

**DIARY:**

**REGIONAL HOSPITAL DIARY**

RHD/16/06/07 (26)

MOVED Director Nichols, SECONDED Director Fraser,  
That the Regional Hospital Diary be received for information.

**CARRIED.**

**CONSENT CALENDAR:**

HCA-1  
June, 2015 – Ministry  
of Health

**RECRUITMENT CONTINGENCY FUND POLICY**

RHD/16/05/08 (26)  
MOVED Director Goodings, SECONDED Director Hiebert,  
That the Recruitment Contingency Fund Policy dated June, 2015, from the Ministry of  
Health be received.

**CARRIED.**

HCA-2  
May 17, 2016 –  
Northern Health

**FINAL QUARTER 2015/16 CAPITAL STATUS REPORTS**

RHD/16/05/09 (26)  
MOVED Alternate Director Klassen, SECONDED Director Nichols,  
That the Final Quarter 2015/16 Capital Status Reports dated May 17, 2016, from  
Northern Health be received.

**CARRIED.**

The Chair adjourned the meeting at 10:08 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional Hospital District from a meeting held on May 26, 2016 in the Regional District Office Board Room, Dawson Creek, BC

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Brad Sperling, Acting Chair

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Chris Cvik, Chief Administrative Officer