



# PEACE RIVER REGIONAL DISTRICT

## COMMITTEE OF THE WHOLE MEETING MINUTES

DATE: February 9, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

**Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Bumstead, City of Dawson Creek  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director McPherson, District of Tumbler Ridge  
Director Michetti, Village of Pouce Coupe  
Director Nichols, District of Chetwynd  
Director Stewart, City of Fort St. John

**Alternate Directors**

Alternate Director Heiberg, District of Hudson's Hope  
Alternate Director Ponto, District of Taylor

**Absent**

Director Fraser, District of Taylor  
Director Johansson, District of Hudson's Hope

**Staff**

Chris Cvik, Chief Administrative Officer  
Shannon Anderson, Deputy Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Kim Frech, Chief Financial Officer  
Paulo Eichelberger, General Manager of Environmental Services  
Trish Morgan, General Manager of Community and Electoral Area Services  
Bruce Simard, General Manager of Development Services  
Fran Haughian, Communications Manager / Commission Liaison  
Jennifer Moore, North Peace Economic Development Officer  
Brenda Deliman, Recording Secretary

**Others**

Michael Whalley, Fort St. John  
Jonny Wakefield, Alaska Highway News  
Moira Green, Charlie Lake

Call to Order                      The Chair called the meeting to order at 10:00 a.m.

**ADOPTION OF AGENDA:**

**ADOPTION OF AGENDA**

CW/17/02/01

MOVED Director Nichols, SECONDED Director Hiebert,  
That the Peace River Regional District Board agenda for the February 9, 2017  
Committee of the Whole meeting be adopted:

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Gallery Comments or Questions**
- 4. Reports**
  - 4.1 November 28, 2016 – Chris Cvik, Chief Administrative Officer – Options for Communicating Northern Initiatives
  - 4.2 January 30, 2017 – Brenda Deliman, Secretary of Legislative Services – Strategic Plan Update
  - 4.3 January 30, 2017 – Brenda Deliman, Secretary of Legislative Services – Outstanding Open Board Items
  - 4.4 January 31, 2017 – Chris Cvik, Chief Administrative Officer – Economic Development
- 5. Adjournment**

**CARRIED.**

**REPORTS:**

4.1 & 4.2  
November 28, 2016 –  
Chris Cvik, Chief  
Administrative Officer,  
and January 30, 2017  
– Brenda Deliman,  
Secretary of Legislative  
Services

**COMMUNICATING NORTHERN INITIATIVES**

The Board discussed the recommendations in Item 4.1, Report from the CAO regarding Options for Communicating Northern Initiatives. All strategies were considered and it was acknowledged that the different options would be appropriate in different circumstances, based on the urgency and importance of the issue the Board wished to communicate. The Board did not choose any one of the options as a preferred or default option and by consensus, agreed that the issue was intertwined with the Strategic Plan, slated for review under Item 4.2. At the conclusion of the discussion, the following recommendation was made:

CW/17/02/02

MOVED Director Ackerman, SECONDED Director Bumstead,  
That the Committee of the Whole recommend to the Regional Board that staff be directed to schedule a facilitated Strategic Planning Session to review and update the 2015-2018 Peace River Regional District Strategic Plan not later than March 15, 2017.

**CARRIED.**

**REPORTS: (continued)**

4.3 OUTSTANDING OPEN BOARD ITEMS

January 30, 2017 –

Brenda Deliman,  
Secretary of Legislative  
Services

CW/17/02/03

MOVED Director McPherson, SECONDED Director Bumstead,  
That the Committee of the Whole recommend to the Regional Board that outstanding  
open Board items three months and older be reviewed at the Strategic Planning  
session.

**CARRIED.**

4.4 ECONOMIC DEVELOPMENT FUNDING MODELS

January 31, 2017 –

Chris Cvik, Chief  
Administrative Officer

CW/17/02/04

MOVED Director Ackerman, SECONDED Director Bumstead,  
That the Committee of the Whole recommend to the Regional Board that the report  
dated January 31, 2017 from Chris Cvik, Chief Administrative Officer, regarding  
Economic Development Funding Models be referred to the Strategic Planning session.

**CARRIED.**

4.3 OUTSTANDING OPEN BOARD ITEMS

January 30, 2017 –

Brenda Deliman,  
Secretary of Legislative  
Services

The Board utilized the hour of time remaining in the Committee of the Whole Meeting to  
review the outstanding Board Items. By consensus, it was agreed that the Committee of  
the Whole recommend to the Regional Board that the following items be removed from  
the list of outstanding Board items due to completion or irrelevancy:

- That the PRRD organize and host a Joint Mtg with SD #60 regarding school  
district concerns; and further, that staff contact SD #60 to discuss mtg agenda  
topics to include: (see comments for agenda topics); and That EA 'B' and 'C'  
Directors be authorized to attend.
- That staff be authorized to determine costs to have the Tier 2 transfer stations  
open for extended hrs, during the 2 wk spring and fall clean-up period.
- That an in-depth customer satisfaction survey be conducted every 5 yrs.
- That the Regional Board acknowledges and affirms that it is the Province who  
is ultimately the regulator responsible for enforcement, education and clean-up  
of illegally dumped items.
- a) That the following public consultation be approved with respect to adding an  
amendment to the Regional SWMP: - 2 consecutive advertisements in the  
Mirror, Alaska Hwy News, TR News, and Northern Horizon newspapers; and -  
RD website, RSS, Facebook; and - Community newsletters, i.e. Hudson's  
Hope, etc.; and - Link to share on municipal webpages; and - Host 1 public  
open house in FSJ for the gathering of comments on the proposed  
amendment; and b) That the public consultation plan, as outlined above, be  
forwarded to the MoE for approval prior to implementation.
- That recs from CoW mtgs be presented to the next Regional Board mtg, unless  
the matter is time-sensitive, to allow Directors more time to consider the info  
presented before making a decision regarding the matter.

*Continued on next page...*

**REPORTS: (continued)**

4.3  
(continued)

**OUTSTANDING OPEN BOARD ITEMS (continued)**

- That consideration of Res No. RD/16/04/20 (28) which states: “a) That the “Waste Reduction Promotion and Education” contract for NEAT be awarded in the amount of \$339,000 for the 1st yr, with a 2% increase in each yr thereafter, for a 5 yr term (incl GST); and b) That the Chair and CAO be authorized to sign the contract on behalf of the RD.” be deferred until such time as NEAT has presented its annual report to the Board.
- That staff prepare a report with Director Stewart on the creation of a Municipal Directors’ Committee for the Board’s consideration at a future mtg.
- That “OCP Amendment Bylaw No. 2236 (Zira Properties Ltd.), 2016” and “Zoning Amendment Bylaw No. 2237 (Zira Properties Ltd.), 2016” be deferred until such time as the NPFA OCP is complete.
- That those EA Directors who wish to do so be authorized to travel to meet with the Hon Rich Coleman, Minister of Energy & Mines, and other Ministers as necessary, to discuss NG availability in rural RD areas; and further, that 1 member of the public from EA 'B' also be authorized to attend.
- That the Hon Rich Coleman, Min of Energy & Mines, be invited to a future Board CoW mtg to discuss development of the region as it relates to NG availability to residents and businesses in the RD area.
- That all future referrals received by the RD from the Comptroller of Water Rights related to the Water Act be placed on the Regional Board Consent Calendar.
- That the Min of Health be notified during the RDs mtg with the Min at UBCM that the Board will be entering into discussions with NH in the near future re the need for seniors assisted living and affordable housing in the RD.
- That the 4th Thurs of every month be reserved for Board CoW mtgs, when required. Further, that the meetings commence at 10 am with the Board mtg to follow
- That the PRRD support UNBC’s application to Gov’t for funding for BSc nursing training in FSJ and DC when requested.
- 1. That “Zoning Amendment Bylaw No. 2164 (1248302 Alberta Ltd.), 2014” be read a 1st & 2nd this 23rd day of Oct/14. 2. That a Public Hearing be held pursuant to the LGA and Policy 8 of the “PRRD Rural OCP Bylaw No. 1940, 2014”. 3. That the holding of the Public Hearing be delegated to the Director of Electoral Area B.
- That the Grant-In-Lieu Allocation Report be received and filed and, should a Site C Grant-in-Lieu be realized, the Report be brought forward to the Board for further discussion.
- That consideration of “NP Fringe Area OCP Amendment Bylaw No. 2134 (Davidson), 2014” and “Zoning Amendment Bylaw No. 2135 (Davidson), 2014” be placed in abeyance until completion of the NP Fringe Area OCP.
- That consideration of “NP Fringe Area OCP Amendment Bylaw No. 2132 (Ditmarsia Holdings Inc), 2014” and “Zoning Amendment Bylaw No. 2133 (Ditmarsia Holdings Inc), 2014” be placed in abeyance until completion of the NP Fringe Area OCP.

*Continued on next page...*

**REPORTS: (continued)**

4.3  
(continued)

**OUTSTANDING OPEN BOARD ITEMS (continued)**

- That consideration of “NP Fringe Area OCP Amendment Bylaw No. 2136 (Wolsey), 2014” and “Zoning Amendment Bylaw No. 2137 (Wolsey), 2014” be placed in abeyance until completion of the NP Fringe Area OCP.
- That staff be authorized to arrange a workshop including representatives from the various care facilities, NH and member municipalities to discuss and come to a consensus on what is needed to be able to move forward to achieve identified goals regarding Sr’s Care facilities.
- That the Regional Board host a regional public forum to discuss: a) How to provide additional assisted living unit opportunities in the region; and b) Medical professional recruitment and retention, incl physicians & support staff.

**ADJOURNMENT:**

**ADJOURNMENT**

The Chair adjourned the meeting at 11:57 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a Committee of the Whole meeting held on February 9, 2017 in the Regional District Office Board Room, Dawson Creek, BC.

\_\_\_\_\_  
Brad Sperling, Chair

\_\_\_\_\_  
Tyra Henderson, Corporate Officer