

**PEACE RIVER REGIONAL DISTRICT
EMERGENCY EXECUTIVE COMMITTEE
MEETING MINUTES**



DATE: Thursday, February 19, 2015

PLACE: Regional District offices, Dawson Creek, BC

PRESENT: Director Karen Goodings, Electoral Area 'B'
Director Brad Sperling, Electoral Area 'C'
Director Dan Rose, Electoral Area 'E'
Chris Cvik, Chief Administrative Officer

Staff

Kim Frech, Chief Financial Officer
Trish Morgan, Manager of Community Services
Jill Rickert, Community Services Coordinator
Suzanne Garrett, Corporate Services Coordinator

- 1) Call to Order The meeting was called to order at 3:25 p.m.
- 2) Election of Chair Mr. Cvik called for nominations for the office of Committee Chair for 2015.
- MOVED by Director Rose, SECONED by Director Goodings,
That Director Sperling be nominated for the office of Committee Chair for 2015.
- CARRIED.
- Director Sperling accepted the nomination.
- Mr. Cvik called a second time for nominations for the office of Committee Chair for 2015.
- Seeing no further nominations, Mr. Cvik declared nominations to be closed and declared Director Sperling as Chair of the Emergency Executive Committee for 2015.
- 3) Election of Vice-Chair Mr. Cvik called for nominations for the office of Committee Vice-Chair for 2015.
- MOVED by Director Sperling, SECONED by Director Goodings,
That Director Rose be nominated for the office of Committee Vice-Chair for 2015.
- CARRIED.
- Director Rose accepted the nomination.
- Mr. Cvik called a second time for nominations for the office of Committee Vice-Chair for 2015.
- Seeing no further nominations, Mr. Cvik declared nominations to be closed and declared Director Rose as Vice-Chair of the Emergency Executive Committee for 2015.

ADOPTION OF THE AGENDA:

4) Adoption of the
Agenda

MOVED by Director Rose, SECONDED by Director Goodings,
That the Emergency Executive Committee agenda for the February 19, 2015
meeting including Additional Items for the Agenda, be adopted as amended.

Election of Chair and Vice-Chair:

Minutes:

M-1 Emergency Executive Committee Meeting Minutes of October 14, 2014

Business Arising from the Minutes:

Correspondence:

Reports:

R-1 January 30, 2015 report from Trish Morgan, Manager of Community
Services regarding the draft 2015 Emergency Services budget

New Business:

NB-1 discussion on whether staff should report observable hazards to PRRD
staff or outside agencies when responding to a bylaw enforcement
complaint (referred from EADC)

Items for Information:

I-1 Emergency Incident Register

I-2 Emergency Program Directive

I-3 Wisdom Gained – the Town of Slave Lake shares its reflections on the
recovery from the 2011 wildfire.

I-4 For Reference:

“Emergency/Disaster Service Establishment Bylaw No. 1598, 2005”; and
“Emergency and Disaster Operations Bylaw No. 1599, 2005.”

CARRIED.

MINUTES:

5) M-1 EEC Mtg.
Minutes of
October 14, 2014

MOVED by Director Goodings, SECONDED by Director Rose,
That the Emergency Executive Committee Meeting Minutes of October 14,
2014 be adopted.

CARRIED.

REPORTS:

6) R-1 re: EEC
budget

Community Specific Evacuation plans – it was noted that those communities
limited access/egress, i.e. one road in and out, should be given priority. For
example, Old Fort, One Island, Upper Halfway and Wonowon.

Emergency Transfer Switches – it was suggested that additional funds be
added to the budget line as the equipment is expensive, especially if it will be
used for backup power and heat generation.

Rural Weather Station Pilot Project – it was suggested there may be funding
available from the Peace River Agriculture Development (PRAD) fund –
possible partnership.

MOVED by Director Rose, SECONDED by Director Goodings,

- a) that the Emergency Executive Committee approve an increase in budget
line item 244 to \$20,000; and
- b) that the Emergency Executive Committee approve the 2014 Emergency
Planning budget, as presented; and
- c) that the budget be forwarded to the Regional Board for inclusion in the 2014
Annual Financial Plan.

CARRIED.

NEW BUSINESS:

- 7) NB-1 re: bylaw enforcement The discussion on whether staff should report observable hazards to PRRD staff or outside agencies when responding to a bylaw enforcement complaint was discussed during the Electoral Area Directors Committee meeting held earlier in the day.

ITEMS FOR INFORMATION:

- 8) Items for Information Committee members reviewed the following items for information:
- I-1 Emergency Incident Register
 - I-2 Emergency Program Directive
 - I-3 Wisdom Gained – the Town of Slave Lake shares its reflections on the recovery from the 2011 wildfire.
 - I-4 For Reference:
 “Emergency/Disaster Service Establishment Bylaw No. 1598, 2005”; and
 “Emergency and Disaster Operations Bylaw No. 1599, 2005.”
- 9) Adjournment MOVED by Rose, SECONDED by Director Goodings,
 that the meeting be adjourned.

CARRIED.

The meeting adjourned at 3:45 p.m.

Brad Sperling,
Chair

Suzanne Garrett,
Corporate Services Coordinator