

PEACE RIVER REGIONAL DISTRICT

Emergency Executive Committee Meeting A G E N D A

for the meeting to be held on Thursday, July 23, 2015
at the Dawson Creek office at 9:00 a.m.

1. **CALL TO ORDER:** **Director Sperling to chair**

2. **Adoption of the Agenda:**

3. **MINUTES:**
M-1 Emergency Executive Committee Meeting Minutes of June 30, 2015

4. **BUSINESS ARISING FROM THE MINUTES:**

5. **DELEGATION:**

6. **CORRESPONDENCE:**

7. **REPORTS:**
R-1 July 15, 2015 - Jill Rickert, Community Services Coordinator, 2015 Search and Rescue Allocation Recommendations

8. **NEW BUSINESS:**

9. **ITEMS FOR INFORMATION:**

10. **ADJOURNMENT:**

**PEACE RIVER REGIONAL DISTRICT
EMERGENCY EXECUTIVE COMMITTEE
MEETING MINUTES**



M-1

DATE: Tuesday, June 30, 2015

PLACE: Regional District Offices, Dawson Creek, BC

PRESENT: Director Brad Sperling, Electoral Area 'C' – Meeting Chair
Director Karen Goodings, Electoral Area 'B'
Director Leonard Hiebert, Electoral Area 'D'
Director Lori Ackerman, City of Fort St. John
Director Dale Bumstead, City of Dawson Creek
Chris Cvik, Chief Administrative Officer

Staff

Dan Ross, Protective Services Manager
Trish Morgan, General Manager of Community and Electoral Area Services
Jill Rickert, Community Services Coordinator
Suzanne Garrett, Corporate Services Coordinator

1) Call to Order The meeting was called to order at 10:10 am

ADOPTION OF THE AGENDA:

2) Adoption of the Agenda MOVED by Director Bumstead, SECONDED by Director Goodings, that the Emergency Executive Committee agenda for the June 30, 2015 meeting be adopted as follows:

1. **Call to Order:**
2. **Notice of New Business:**
3. **Adoption of the Agenda:**
4. **Adoption of the Minutes:**
M-1 Emergency Executive Committee Meeting Minutes of February 19, 2015
5. **Business Arising from the Minutes:**
6. **Correspondence:**
C-1 April 17, 2015 Emergency Management BC re: update on the Alert Ready Project
7. **REPORTS:**
R-1a) Emergency Program background information for reference
R-1b) Rural Emergency Management presentation
R-2 June 25, 2015 report from Jill Rickert, Community Services Coordinator re: 2015 Search and Rescue grant applications.
R-3 June 22, 2015 report from Trish Morgan, General Manager of Community and Electoral Area Services re: information items
8. **NEW BUSINESS:**
9. **ITEMS FOR INFORMATION:**
I-1 Emergency Incident Register
I-2 June 18, 2015 Snow Survey and Water Supply Bulletin
I-3 2014 Earthquake Preparedness Consultation Report
I-4 2014 Fire Season debrief
10. **Adjournment:**

CARRIED.

MINUTES:

- 3) M-1 EEC Mtg. Minutes of Feb 19, 2015
- MOVED by Director Goodings, SECONDED by Director Bumstead, that the Emergency Executive Committee Meeting Minutes of February 19, 2015 be adopted.

CARRIED.

REPORTS:

- 4) R-1a) & b)
- Discussion ensued regarding dam safety. Under the Dam Safety Regulation (BC 163/2011) BC Hydro, as the permit holder, is required to prepare and maintain emergency plans. However there is no requirement for BC Hydro to include public education, public notification procedures or to assist in the coordination of emergency response and recovery efforts to ensure the safety of those residing downstream.

MOVED by Director Ackerman, SECONDED by Director Goodings, That the Emergency Executive Committee recommends that “dam safety” be forwarded to the Community Measures Agreement conversations with a request that BC Hydro provide adequate funding to the Regional District for the continued review and update to its emergency plan to include public education, public notification procedures to ensure the safety of residents living downstream of the dam, plus ongoing annual funds to ensure it continues.

CARRIED.

MOVED by Director Goodings, SECONDED by Director Ackerman, That “dam safety” be forwarded to Marilyn Chiang, Senior Policy Analyst, 2015 UBCM Convention for discussion at the Electoral Area Directors Forum.

CARRIED.

It was noted that 60 to 80 acre “dams” are being constructed on land for industrial Use. If the owner is diverting water from a stream they require a permit. The Regional District is only notified if the landowner proposes to construct the dam on agricultural lands.

Staff will follow-up on:

- are neighbours being advised?
- if the Regional District is approving these facilities, are we accepting any liability?

- 5) R-2 re: SAR grant applications
- MOVED by Director Bumstead, SECONDED by Director Hiebert, That upon review of the 2015 Search and Rescue Grant applications, the Emergency Executive Committee refers the following organizations to the Search and Rescue Grant allocation meeting scheduled for 10:00 am, July 14, 2015.

- Chetwynd Search and Rescue Society
- North Peace Search and Rescue
- South Peace Search and Rescue; and
- Tumbler Ridge Search and Rescue

CARRIED.

6) R-3 re: Information Items 2015 Summer Weather prediction – above normal temperatures. Increases the demand on power consumption – air conditioners. With higher temperatures some residents may be more vulnerable, i.e. elderly, does Northern Health have a list of residents that may require additional assistance.

Staff will follow-up with Northern Health.

7) Adjournment: MOVED by Director Bumstead, SECONDED by Director Goodings,
That the meeting adjourn.

The meeting adjourned at 11:55 am

Brad Sperling,
Chair

Suzanne Garrett,
Corporate Services Coordinator



Peace River Regional District REPORT

To: Emergency Executive Committee

Date: July 15, 2015

From: Jill Rickert, Community Services Coordinator

Subject: 2015 Search & Rescue Grant Allocation Recommendations

RECOMMENDATION(S):

That the Emergency Executive Committee approves the 2015 Search and Rescue funding grants allocations as follows:

Chetwynd Search & Rescue	\$ 6,000.00
North Peace Search & Rescue	\$ 7,276.41
South Peace Search & Rescue	\$ 6,723.59
Tumbler Ridge Search & Rescue	<u>\$ 2,000.00</u>
TOTAL	\$22,000.00

BACKGROUND/RATIONALE:

The Search and Rescue (SAR) grant allocation meeting was held on July 14, 2015 to which those in attendance and representing the four SAR groups agreed on the above noted amounts. It is important to note that the SAR groups met independently of the SAR Allocation meeting held by the Regional District, and collectively came to an agreement of the allocated amounts which they presented to the Committee for recommendation.

STRATEGIC PLAN RELEVANCE: none

FINANCIAL CONSIDERATION(S):

\$22,000.00 was budgeted in the Emergency Services function for Search and Rescue grants.

COMMUNICATION CONSIDERATION(S):

Upon ratification all applicants will be notified of their approved allocation by written correspondence.

OTHER CONSIDERATION(S):

The following information is attached:

- July 14, 2015 SAR Allocation Meeting Minutes
- 2015 SAR Grant Allocations
- SAR Group Presentation of Allocations
- July 13, 2015 Summary of Payables

Staff Initials:

J. Rickert

Dept. Head:

L. Morgan

CAO:

Ch. Birk

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**PEACE RIVER REGIONAL DISTRICT
SEARCH AND RESCUE GRANT ALLOCATION
MEETING MINUTES**

DATE: July 14, 2015
TIME: 10:00 a.m.
PLACE: Regional District Office Boardroom, Dawson Creek, BC
PRESENT:
Chair: Director Dan Rose
Staff: Trish Morgan, General Manager of Community & Electoral Area Services
Dan Ross, Protective Services Manager
Jill Rickert, Community Services Coordinator
SAR Groups: Jackie Caldwell, Tumbler Ridge SAR
Anna Eichelberger, South Peace SAR
Jeremiah Smith, South Peace SAR
Brian Lamond, North Peace SAR
Don Wheeler, Chetwynd SAR

Call to Order Director Rose called the meeting to order at 10:03 a.m.

ADOPTION OF AGENDA:

July 14, 2015 Agenda MOVED by Brian Lamond, SECONDED by Anna Eichelberger,
That the Search and Rescue Grant Allocation Meeting agenda for the July 14, 2015 meeting, be adopted:

1. **CALL TO ORDER:**
Director Rose to chair the meeting
2. **ADOPTION OF THE AGENDA:**
3. **ADOPTION OF THE MINUTES:**
M-1 Search and Rescue Grant Allocation Meeting Minutes of July 9, 2014
4. **BUSINESS ARISING FROM THE MINUTES:**
5. **NEW BUSINESS:**
NB-1 2015 Search and Rescue Grant Applications
6. **REPORTS:**
R-1 July 13, 2015 Search and Rescue Grant Summary of Payables
7. **ITEMS FOR INFORMATION:**
I-1 Search and Rescue Funding Policy Statement
8. **ADJOURNMENT:** To be no later than 12:00 p.m.

CARRIED.

MINUTES:

M-1 Search and Rescue Grant Allocation Meeting Minutes of July 9, 2014
MOVED by Anna Eichelberger, SECONDED by Don Wheeler,
That the Search and Rescue Grant Allocation Meeting minutes of July 9, 2014 be adopted as amended with the correction to attendee name Ana Eichelberger to Anna Eichelberger.

CARRIED.

BUSINESS ARISING FROM MINUTES:

MOVED by Brian Lamond, SECONDED by Don Wheeler,
That the Regional District circulate the survey and distribution list to all Search and Rescue groups in attendance, that was used to assist with the potential feasibility study to examine whether a service area and function could be developed to provide long-term financial contributions to effectively deliver Search and Rescue Services in the region.

CARRIED.

NEW BUSINESS:

NB-1
2015 Search and Rescue
Grant Applications

MOVED by Jeramiah Smith, SECONDED by Jackie Caldwell,
That the Emergency Executive Committee ratify the following recommended 2015 SAR Grant Allocations:

Chetwynd Search and Rescue	\$ 6,000.00
North Peace Search and Rescue	\$ 7,276.41
South Peace Search and Rescue	\$ 6,723.59
Tumbler Ridge Search and Rescue	<u>\$ 2,000.00</u>
Total Allocation	<u>\$22,000.00</u>

CARRIED.

REPORTS:

R-1 July 13, 2015 Search
and Rescue Grant Summary
of Payables

It was noted by Director Rose that Chetwynd Search and Rescue still shows \$6,000 unclaimed from their 2014 SAR Grant amount and that all allocations must be claimed within 1 year of the date of ratification. Don Wheeler stated he was aware and would have their 2014 SAR claim submitted for reimbursement by July 31, 2015.

Adjournment

MOVED by Brian Lamond, SECONDED by Don Wheeler,
That the meeting adjourn.

CARRIED.

The meeting adjourned at 10:21 a.m.

Dan Rose, Chair

Jill Rickert, Community Services Coordinator

2015 Search & Rescue Grant Applications

Organization	Projects	2013 Tasks	Fixed Costs	Variable Costs	\$ Request	Agreed Amt
Chetwynd Search and Rescue Society	Operational Cost: insurance, phone expenses, licences, etc	1	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 6,000.00
North Peace Search and Rescue	Operational Costs: insurance, phone, licences, etc; Swiftwater Training costs and purchase of inflatable canoe	22	\$ 5,776.41	\$ 9,167.00	\$ 14,943.41	\$ 7,276.41
South Peace Search and Rescue	Operational Costs: insurance, phone, licences, etc; minor capitol purchases for computer, cell phones and printer	5	\$ 5,645.00	\$ 1,799.00	\$ 7,444.00	\$ 6,723.59
Tumbler Ridge Search and Rescue Society	Training and equipment costs such as updates to first aid; avalanche beacons, first aid training, storage trailer for quad; , Avalanche awareness training	7	\$ -	\$ 11,249.00	\$ 11,249.00	\$ 2,000.00
TOTAL REQUESTED		35	\$ 17,421.41	\$ 22,215.00	\$ 39,636.41	\$ 22,000.00

Amounts Determined	
Total Fund	\$ 22,000.00
Total Alloted	\$ 22,000.00
Total Available	\$ -

2015 Peace River Regional District Search and Rescue Funding Allocation

Meeting July 14, 2015

10:30 A.M.

	Team	Amount
Fixed cost allocation	Chetwynd	\$6,000.00
	Tumbler Ridge	\$1,475.00
	South Peace	\$5,645.00
	North Peace	\$5,776.41
	<u>Total</u>	<u>\$18,896.41</u>
Variable cost allocation	Chetwynd	\$0.00
	Tumbler Ridge	\$525.00
	South Peace	\$1,078.59
	North Peace	\$1,500.00
	<u>Total</u>	<u>\$3,103.59</u>
Total fixed cost		\$18,896.41
<u>Total variable cost</u>		<u>\$3,103.59</u>
Total combined		\$22,000.00

Search & Rescue Summary of Payables

	TOTAL	2009	2010	2011	2012	2013	2014	2015
North Peace Search & Rescue	\$34,921.04			5,988.00	12,657.40	9,869.64	6,406.00	
South Peace Emergency Response Team	\$24,678.68			5,538.90	9,342.60	3,681.18	6,116.00	
Tumbler Ridge Search & Rescue	\$9,490.28			3,443.10	0.00	2,569.18	3,478.00	
Chetwynd Search & Rescue	\$11,880.00			0.00	0.00	5,880.00	6,000.00	
TOTAL	\$80,970.00			14,970.00	22,000.00	22,000.00	\$22,000.00	0.00



Peace River Regional District Search & Rescue Grant-in-Aid Summary of Payables -

Current Year Allocation

	2011	2012	2013	2014	2015	GIA Remaining
North Peace Search & Rescue	0.00	0.00	0.00	0.00		0.00
South Peace Emergency Response Team	0.00	0.00	0.00	0.00		0.00
Tumbler Ridge Search & Rescue	0.00	0.00	0.00	0.00		0.00
Chetwynd Search & Rescue	0.00	0.00	0.00	6,000.00		6,000.00
TOTAL	0.00	0.00	0.00	6,000.00		6,000.00