

# Minutes of Regular North Peace Leisure Pool Commission Meeting



**Date:** December 8<sup>th</sup>, 2015  
**Time:** 10:00 am – 11:00 am  
**Place:** Pool Meeting Room, North Peace Leisure Pool, Fort St. John, BC

**Chair:** **Commissioner Bruce Christensen, Councillor, City of Fort St. John**  
**Present:** Commissioner Karen Goodings, Director, Area B, PRRD  
 Commissioner Brad Sperling, Director Area C, PRRD  
 Commissioner Willi Couch, Alternate for Director Sperling, PRRD  
 Commissioner Arlene Boon, Alternate Director, Area B, PRRD  
 Commissioner Gord Klassen, Councillor, City of Fort St. John  
 Ross deBoer, Director of Recreation & Leisure Services, City of Fort St. John  
 Trish Morgan, Manager of Community Services, PRRD  
 Bryna Casey, Parks and Rural Recreation Coordinator, PRRD  
 Kim Frech, Chief Financial Officer, PRRD  
 Jessica Bookham, Pool Manager, City of Fort St. John  
 Robin Langille, Facilities Manager, City of Fort St. John  
 Mike Roy, Director of Finance, City of Fort St. John  
 Craig Stanley, Director of Facilities & Grounds, City of Fort St. John  
 Maxine Blennerhassett, Recording Secretary, City of Fort St. John

**1. Call Meeting to Order**  
 The meeting was called to order at 10:00 a.m.

<p><b>2. Additions to the Agenda:</b>                  Brad Kerr, from the Inconnu Swim Club under Delegations.                  Grade 4 Swim Program Follow Up under Old Business, as business arising from minutes.                  Request for Swim Passes for the North Peace Division of Family Practice under New Business.</p>	<p><b>Action</b></p>
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<p><b>3. Adoption of the Agenda:</b>                  Resolution No.40/15                  MOVED by Commissioner Couch <span style="float: right;">SECONDED by Commissioner Klassen</span>  <i><b>“THAT, the agenda be adopted as presented.”</b></i>                  CARRIED</p>	<p><b>Action</b></p>
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<p><b>4. Adoption of the Minutes:</b>                  Resolution No.41/15                  MOVED by Commissioner Klassen <span style="float: right;">SECONDED by Commissioner Boon</span>  <i><b>“THAT, the minutes of the North Peace Leisure Pool Committee Meeting of October 6<sup>th</sup>, 2015 be accepted as presented.”</b></i>                  CARRIED</p>	<p><b>Action</b></p>
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<p><b>5. Delegation:</b>  <b>a) Brad Kerr, Inconnu Swim Club:</b></p> <ul style="list-style-type: none"> <li>• Presented an informal update to the Commission on the Inconnu Club accomplishments:                     <ul style="list-style-type: none"> <li>○ On Nov. 28 – 29, Inconnu hosted a local swim meet that was the largest that they've ever had with 171 swimmers in total;</li> <li>○ The swim meet went well, but the facility was very crowded with swimmers from all across the Peace Region;</li> <li>○ Fort St. John City Councillor Byron Stewart was able to attend as a spectator, mentioned that the facility was very busy;</li> </ul> </li> <li>• Brad Kerr thanked the Pool Manager on behalf of the Inconnu Swim Club for her work over the past year;</li> </ul>	<p><b>Action</b></p>
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8. New Business:	Action
<p><b>a) Election of new Chairperson and Alternate Chairperson for 2016:</b></p> <ul style="list-style-type: none"> <li>• A call for nominations from the floor was made for a new Chairperson for the North Peace Leisure Pool Commission for 2016;</li> <li>• Commissioner Klassen made the suggestion to keep the positions the same for 2016;</li> </ul> <p>Resolution No.43/15  MOVED by Commissioner Klassen <span style="float: right;">SECONDED by Commissioner Sperling</span>  <b>"THAT, the North Peace Leisure Pool Commission recommend for Commissioner Bruce Christensen to retain his position as Chairperson of the Commission for 2016, AND FURTHER THAT Commissioner Goodings retains her position as alternate chairperson for 2016."</b></p> <p>CARRIED</p> <p><b>b) 2016 Meeting Dates:</b></p> <ul style="list-style-type: none"> <li>• The following meeting date schedule was proposed: <ul style="list-style-type: none"> <li>○ Tuesday, January 19 at 10:00 a.m.;</li> <li>○ Tuesday, March 22 at 9:00 a.m.;</li> <li>○ Tuesday, June 7 at 9:00 a.m.;</li> <li>○ Tuesday, August 16 at 9:00 a.m.;</li> <li>○ Tuesday, October 4 at 10:00 a.m.;</li> <li>○ Tuesday, December 6 at 10:00 a.m. ;</li> </ul> </li> <li>• The Commission suggested changing the proposed meeting date of January 19, 2016 to an earlier date on January 12, 2016 in order to align with the PRRD budget planning schedule;</li> </ul> <p>Resolution No.44/15  MOVED by Commissioner Boon <span style="float: right;">SECONDED by Commissioner Couch</span>  <b>"THAT, the next NPLP Commission meeting be rescheduled to January 12, 2016, AND FURTHER THAT the 2016 meeting schedule be; January 12, March 22, June 7, August 16, October 4 and December 6, 2016."</b></p> <p>CARRIED</p> <p><b>c) Budget Review – 5 Year Operating Plan:</b></p> <ul style="list-style-type: none"> <li>• Mike Roy, Director of Finance, City of Fort St. John presented the 5 Year Operating Plan Budget 2016 – 2020 for review and discussion by the Commission, highlighting the following: <ul style="list-style-type: none"> <li>○ The staffing numbers reflects new collective agreement rates;</li> <li>○ The categories for the Mechanical Plant and Grounds &amp; Yard Maintenance have been merged for 2016 and onwards;</li> <li>○ BC Hydro rates are increasing by 4% in 2016, water and sewer rates will also be increased, however the hope is that the leak repair will offset some of those costs;</li> <li>○ The proposed staffing additions as outlined in the Pool Manager's report are not included;</li> <li>○ The line item for Rentals has been decreased to be a more accurate representation of numbers;</li> </ul> </li> <li>• Commissioner Couch asked if the family area improvements discussed at the June 6, 2015 Commission Meeting will be included in the Capital Plan for 2016;</li> <li>• The Facilities Manager stated that the decision was made to wait until building envelope repairs are completed to see if it will help with the issue, if not, the Commission can revisit at that time;</li> <li>• The Pool Manager noted that the revenues for rentals are very low, partly because the cost of renting the Pool Meeting room is extremely underpriced for its value;</li> <li>• The Director of Finance noted that this is a draft budget, and the finalized budget will be reviewed on Jan. 12;</li> <li>• As a result of the building envelope repairs being delayed, capital budget items need to be carried over into the 2016 budget;</li> <li>• Commissioner Klassen asked if the one week of shut down required for the pool leak repair in 2016 has been taken into account for revenue;</li> <li>• The Pool Manager confirmed that it has been accounted for and they will attempt to complete the repair during</li> </ul>	<p>Director of Facilities and Grounds:  Forward carry-over capital budget items to Kim and Mike.</p>

