

Minutes of Regular North Peace Leisure Pool Commission Meeting



Date: March 4 th , 2015	
Time: 10:00 am – 11:00 am	
Place: Pool Meeting Room, North Peace Leisure Pool, Fort St. John, BC	
Chair:	Commissioner Bruce Christensen, Councillor, City of Fort St. John
Present:	Commissioner Karen Goodings, Director, Area B, PRRD Commissioner Arlene Boon, Alternate Director, Area B, PRRD Commissioner Brad Sperling, Director Area C, PRRD Commissioner Willy Couch, Alternate for Director Sperling, PRRD Trish Morgan, Manager Community Services, PRRD Jessica Bookham, Pool Manager, City of Fort St. John Craig Stanley, Director of Facilities & Grounds, City of Fort St. John Maxine Blennerhassett, Recording Secretary, City of Fort St. John Teriney Bennett, Aquatic Supervisor, City of Fort St. John
Absent:	Commissioner Gord Klassen, Councillor, City of Fort St. John Ross deBoer, Director of Recreation & Leisure Services, City of Fort St. John Kim Frech, Chief Financial Officer, PRRD Mike Roy, Director of Finance, City of Fort St. John Brad Kerr, Inconnu Swim Club

1. Call Meeting to Order	
The meeting was called to order at 10:01 am.	
2. Additions to the Agenda:	Action
None.	
3. Adoption of the Agenda:	Action
Resolution No.09/15 MOVED by Commissioner Boon SECONDED by Commissioner Sperling <i>"THAT, the agenda be adopted as presented."</i> CARRIED	
4. Adoption of the Minutes:	Action
Resolution No.10/15 MOVED by Commissioner Boon SECONDED by Commissioner Couch <i>"THAT, the minutes of the North Peace Leisure Pool Committee Meeting of January 28th, 2015 be accepted as amended."</i> CARRIED	
5. Delegation:	Action
a) None;	;
6. Old Business:	Action
a) Timing system issues and repair;	;
<ul style="list-style-type: none"> • Jason Brockman and Brad Kerr from the Inconnu Swim Club were unable to attend the Commission Meeting, however, they communicated a couple of points to the Pool Manager to relay at the meeting; <ul style="list-style-type: none"> ○ Timing system (clock) freezing issue has been resolved and repaired, expressed thank you to City maintenance staff for resolving the issue and doing so in a timely manner; ○ Also expressed gratitude, on behalf of the Inconnu Swim Club, towards the Commission for their willingness to listen and openness to hear ideas and concerns; 	

- The Pool Manager reviewed her report with the Commission highlighting the following:
 - Family Free Day on February 9, 2015 as part of High On Ice Festivities, was a successful event with 428 patrons;
 - Senior Swim & Tea event on February 24, 2015:
 - Event had no attendees;
 - The City has been advertising the event on a variety of different mediums, event is also included in the monthly E-Momentum, which is circulated to the PRRD;
 - An additional event is scheduled for March 31, 2015 during spring break;
 - Commissioner Couch suggested that the event be advertised with posters at local senior centres and housing complexes;
 - Commissioner Christensen has contact information for Kim Wilson from the North Peace Seniors Housing Society – suggested communicating with Kim to ask if she has any ideas or sees potential conflicts with the time and date of the next scheduled event;
 - The NPLP will continue to run the event as there is no financial impact, only need adequate staffing;
 - Spring Break Programming - NPLP will offer additional lessons and activities for all age groups and levels;
 - Spring lessons are currently open for registration;
 - Pool Concession RFP;
 - Two proposals are currently under review, however both proposals failed to meet all of the guidelines of the RFP;
 - The City has requested some follow up information from both proponents, will have a recommendation for the Commission once the additional information has been received;
 - The Commission discussed various alternative options in the event that the proponents are not suitable - including filling the space with vending machines.

Commissioner Christensen:
Forward Kim Wilson's contact info to Pool Manager

Discussion:

- Commissioner Christensen discussed the City of Fort St. John's new "Tap, Know and Go" information kiosks, in partnership with Tourism Fort St. John, that will be placed in various locations around the City;
 - The kiosks are a great opportunity to promote tourism and will provide important information to visitors;
 - Six additional kiosks are planned, their locations are yet to be decided;
 - Commissioner Christensen, as a part of the deciding committee, will suggest the NPLP as a location for one of the new kiosks.

b) Director Facilities & Grounds Report, Craig Stanley:

- The Director of Facilities and Grounds reviewed his report with the Commission highlighting the following:
 - North Peace Leisure Pool Leaks:
 - Canadian Leak Inspection was scheduled to be onsite April 5th and April 6th to inspect leaks and create repair plan, however, Canadian Leak Inspection is now unable to come on those dates;
 - The new proposed dates and closure times for the leak inspection to take place are as follows:
 - Closing at 6:00pm on April 2, 2015, reopening at 1:00pm on April 4, 2015

Resolution No: 12/15

MOVED by Commissioner Goodings

SECONDED by Commissioner Couch

"THAT, the North Peace Leisure Pool be closed for business from 6:00 p.m. April 2, 2015, inclusive until 1:00 p.m. April 4, 2015 in order for Canadian Leak Detection to perform their assessment and conduct repairs."

CARRIED

- Building Envelope Repairs:
 - Members of the Commission met with West Edge Engineering on February 4, 2015 to discuss the building envelope repairs;
 - \$840,000 has been budgeted from the Capital budget for the repairs, however, the repairs are not expected to cost the full amount;

