



**PEACE RIVER REGIONAL DISTRICT
ELECTORAL AREA DIRECTORS' COMMITTEE
MEETING MINUTES**

DATE: August 17, 2017
PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:
DIRECTORS: Karen Goodings, Electoral Area 'B' (Chair)
Brad Sperling, Electoral Area 'C'
Leonard Hiebert, Electoral Area 'D'
Dan Rose, Electoral Area 'E'

STAFF: Chris Cvik, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Trish Morgan, General Manager of Community Services
Bruce Simard, General Manager of Development Services
Claire Negrin, Planning Services Manager
Ronda Wilkins, Executive Assistant

CALL TO ORDER Chair Goodings called the meeting to order at 10:05 a.m.

ADOPTION OF AGENDA:

August 17, 2017 Agenda MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee agenda for the August 17, 2017 meeting be adopted, including items of new business:

CALL TO ORDER: Director Goodings to Chair meeting

DIRECTOR'S NOTICE OF NEW BUSINESS:

ADOPTION OF AGENDA:

ADOPTION OF MINUTES:

M-1 Electoral Area Directors' Committee Minutes of July 20, 2017

BUSINESS ARISING FROM THE MINUTES:

DELEGATIONS

CORRESPONDENCE:

C-1 August 9, 2017 Email - Chris Cvik, Chief Administrative Officer - Primer on Regional Districts

C-2 August 9, 2017 - Andy Ackerman, Grant Writer, North Peace Economic Development Commission - August 2017 Grant Writer Newsletter

REPORTS:

R-1 August 10, 2017 - Claire Negrin, Planning Services Manager- Zoning Bylaw Consolidation, Sample Process

R-2 August 10, 2017 - Claire Negrin, Planning Services Manager - Update - West Peace Fringe Area Official Community Plan

R-3 August 10, 2017 - Bruce Simard, General Manager of Development Services - Cost Sharing for Part 14 Services (referred from the August 10, 2017 Regional Board Meeting)

R-4 August 10, 2017 - Crystal Brown, Electoral Area Manager - Recommendation from the Agricultural Advisory Committee (referred from the August 10, 2017 Regional Board Meeting)

NEW BUSINESS:

NB-1 Discussion - The 2-hour Rule in the Electoral Area Manager's Contract

NB-2 Discussion - North Peace Fringe Area Official Community Plan

NB-3 Discussion - Meeting at the Union of British Columbia Municipalities Convention

NB-4 Discussion - CRS Maintained Roads (Director Hiebert)

NB-5 Discussion - Kelly Block Line 200 (Director Hiebert)

NB-6 Discussion - Blackfoot

NB-7 - Discussion - Meeting with the Minister of Energy, Mines & Petroleum Resources

NB-8 - Discussion - Wind farms on Crown land (UBCM meeting)

COMMUNICATIONS:

DIARY:

ADJOURNMENT:

CARRIED.

ADOPTION OF MINUTES:

M-1
EADC meeting minutes of
July 20, 2017

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee Meeting minutes of July 20, 2017 be adopted.

CARRIED.

CORRESPONDENCE:

C-1
Primer on Regional Districts

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee refer the August 17, 2017 Agenda Item C-1 - Primer on Regional Districts - to the Electoral Area Manager for further discussion with the electoral directors.

CARRIED.

REPORTS:

R-1
Zoning Bylaw Consolidation,
Sample Process

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee recommends to the Regional Board that staff commence the Zoning Bylaw update and consolidation process, with the Electoral Area Directors Committee acting as the Steering Committee for the project.

CARRIED.

R-3
Municipal Participation in
Planning: DRAFT

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee refer the Municipal Participation in Planning Draft Presentation to the Electoral Area Manager to work with the electoral area directors on how to present the information and organize speakers.

CARRIED.

R-4
Agricultural Advisory
Committee
Recommendations

The Directors discussed the recommendations from the Agricultural Advisory Committee and, by consensus, referred the recommendations back to the Regional Board with no comment.

Director Goodings left the meeting at 11:30 ; Director Hiebert Chaired the meeting

NEW BUSINESS:

NB-1
Two-hour rule in the EA
Manager's contract

The CAO explained that, as the Board directed staff to work on items within the Strategic Plan and other projects by way of Board resolution, staff have to ensure they remain focused on these tasks. The electoral area directors may delegate work to the Electoral Area Manager at any time and the Electoral Area Manager may spend as much time as needed on these projects. The two-hour rule only applies when the Electoral Area Manager requires the assistance of other staff for more than two hours. As staff will have to shift focus to a project solely of an electoral area nature, without prior approval of the Board, it will mean they will be taken away from projects delegated by the Board. As such, if at any time staff are asked to assist the Electoral Area Manager with a project not delegated by the Board that requires more than two hours, staff will request that the Electoral Area Directors' Committee refer it to the Board for authorization to proceed.

Director Goodings returned to the meeting at 11:58 a.m.

NEW BUSINESS [CONTINUED]:

NB-3 and -8
Meetings at the UBCM
Conventions/ Windfarms on
Crown Land

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Manager prepare a package for the Union of British Columbia
Municipalities Convention regarding the lack of consultation with local governments when
windfarms are put on Crown land and that a meeting be set for the directors to meet with the
Ministry of Forests, Lands and Natural Resource Operations and Rural Development.

CARRIED.

Diary

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee July 20, 2017 Agenda item R-3, North Pine TV
Tower be added to the Electoral Area Directors' Committee diary.

CARRIED.

Adjournment: The Chair adjourned the meeting at 12:10 p.m.

Karen Goodings, Chair

Ronda Wilkins, Executive Assistant