



**PEACE RIVER REGIONAL DISTRICT  
ELECTORAL AREA DIRECTORS' COMMITTEE  
MEETING MINUTES**

DATE: April 29, 2016

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors: Karen Goodings, Director, Electoral Area 'B' and Meeting Chair  
Leonard Hiebert, Director, Electoral Area 'D'  
Dan Rose, Director, Electoral Area 'E'  
Brad Sperling, Director, Electoral Area 'C'

Staff: Chris Cvik, Chief Administrative Officer  
Shannon Anderson, Deputy Chief Administrative Officer  
Trish Morgan, General Manager of Community and Electoral Area Services  
Bruce Simard, General Manager of Development Services  
Fran Haughian, Communications Manager / Commissions Liaison  
Jeff Rahn, General Manager of Environmental Services  
Barb Coburn, Recording Secretary

Delegations D-1 - Anne Clayton, Aspen Grove Property Services  
Elvin Gowman Advisor Farmers' Advocacy Office (FAO)  
Judi Leeming, Research Assistant Aspen Grove Property Services (contractor for FAO)

Guests: Donna Suisdahl, Fort St. John, BC  
Russell Suisdahl, Fort St. John, BC  
Dale Trottier, Clinton, BC  
Lorna Wollen, Resident, Montney, BC

Call to Order Chair Goodings called the meeting to order at 11:45 a.m.

ADOPTION OF AGENDA:

April 29, 2016 Agenda MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors' Committee agenda for the April 29, 2016 meeting be adopted:  
Call to Order: Director Goodings to Chair the meeting  
Director's Notice of New Business:  
Adoption of Agenda:  
Adoption of Minutes:  
M-1 Electoral Area Directors' Committee Meeting Minutes of March 17, 2016.  
Business Arising from the Minutes:  
Delegations:  
D-1 Anne Clayton, Farmers' Advocacy Office - Update (2 p.m.)  
Correspondence:  
C-1 March 7, 2016 - BC Hydro - Framework for an Agricultural Mitigation and Compensation Plan  
C-2 April 1, 2016 - Community Futures - Peace Liard - BC Rural Dividend Funding Applications  
C-3 April 20, 2016 - Randy Torgrimson - Citizens Attitude Toward the PRRD  
Reports  
R-1 Chris Cvik, Chief Administrative Officer - Review of Electoral Area Directors' Committee Policy Statement  
R-2 Discussion Regarding Timing for Considering Committee of the Whole Recommendations at Board Meetings - Director Sperling  
R-3 Bruce Simard, General Manager of Development Services - Update of Zoning Regulations for Utilities  
R-4 Bruce Simard, General Manager of Development Services - Regulation of Wind Farms  
R-5 Bruce Simard, General Manager of Development Services - Proposed Draft Campground Bylaw  
R-6 Erin Price, Bylaw Enforcement Officer - Enforcement File Update

ADOPTION OF AGENDA (CONTINUED):

New Business:  
Communications:  
Diary:  
Adjournment:

CARRIED.

ADOPTION OF MINUTES:

M-1  
EADC meeting minutes of  
March 17, 2016

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee Meeting minutes of March 17, 2016 be adopted.

CARRIED.

CORRESPONDENCE:

C-2  
BC Rural Dividend Funding  
Application

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommends to the Regional Board that staff research the BC Rural Dividend Funding opportunity to determine whether there may be projects that would meet the criteria required to apply for funding assistance and prepare a report to submit to the next Electoral Area Directors' Committee meeting.

CARRIED.

Recess

The meeting recessed for lunch at 11:58 a.m.

Reconvene

The meeting reconvened at 12:30 p.m.

VARY THE AGENDA:

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the agenda be varied to deal with R-3 at this time.

CARRIED.

REPORTS:

R-3  
Zoning Regulations for  
Utilities

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommends to the Regional Board that Peace River Regional District Zoning Bylaw No. 1343, 2011 be amended to include a new zone 'P3 - Sewage Lagoons', for the portion of Electoral Area 'C' that is within the North Peace Fringe Area.

CARRIED.

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommends to the Regional Board that staff prepare a report to define the benefits and detriments of implementing a zone 'P3-Sewage Lagoons' in each Electoral Area.

CARRIED.

VARY THE AGENDA:

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the agenda be varied to deal with R-5 at this time.

CARRIED.

REPORTS (CONTINUED):

R-5 Proposed Draft Campground Bylaw  
MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommends to the Regional Board that the proposed Campground Bylaw be replaced with guidelines and that staff prepare the 'Private Campground Guidelines' for the Regional Board's consideration.  
CARRIED.

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Electoral Area Directors' Committee recommends that the Regional Board lifts from the table all zoning amendment bylaws and temporary use permit applications regarding campgrounds to allow staff to present them to the Board for its consideration.  
CARRIED.

Recess The meeting recessed at 1:20 p.m.

Reconvene The meeting reconvened at 1:26 p.m.

Vary the Agenda:  
MOVED by Director Sperling, SECONDED by Director Rose,  
That the agenda be varied to hear the delegation at this time.  
CARRIED.

D-1 Farmers' Advocacy Office Update  
Anne Clayton, Aspen Grove Property Services and Elvin Gowman Farmers' Advocacy Office (FAO) gave a PowerPoint presentation to update the directors. They have been under contract since September 2010 for a thirty-month period, declined to bid on the January 2013 offer but did respond to a revised offer and was awarded the contract July 2013 for five one-year contracts. There is information provided to clients through pamphlets, in person meetings and on-line.

The office provides meeting rooms for landowners, assists landowners in completing forms and submissions to appeal tribunals as well as other paperwork. They explain some of the legal terminology and can now offer the services of a Commissioner for Taking Oaths and Affidavits. When requested they will support landowners with negotiations, go on site visits, research other settlements and statutes, review contracts and documents, as well as support during Surface Rights Board conference calls, mediations and arbitrations. They also provide advice on the impact to landowners' property values, negotiation strategies, miscellaneous issues such as gravel and timber value, trespasses, unpaid rent and taxes, etc.

The office also participates in National Energy Board (NEB) Land Matters Group and Landowner Guidance Sub-committee; provide recommendations for Change to *Petroleum and Natural Gas Act* (PNG Act); and assist landowners in being awarded advance costs by the Surface Rights Board through Section 169 of the PNG Act.

The Chair thanked the delegation on behalf of the committee for the informative update.

Recess The meeting recessed for lunch at 2:37 p.m.

Reconvene The meeting reconvened at 2:45 p.m.

REPORTS (CONTINUED):

R-4 Regulations of Wind Farms                      MOVED by Director Sperling, SECONDED by Director Rose,  
That staff refine the R-4 report to address more options regarding regulations for Wind Farms and present it to the next Electoral Area Directors' Committee.

CARRIED.

R-2 Committee of the Whole Recommendations                      MOVED by Director Sperling, SECONDED by Director Rose,  
That the Electoral Area Directors' Committee recommends to the Regional Board that recommendations from Committee of the Whole meetings be presented to the next Regional Board meeting, unless the matter is time-sensitive, to allow Directors more time to consider the information presented before making a decision regarding the matter.

CARRIED.

Adjournment:    The Chair adjourned the meeting at 3:58 p.m.

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Karen Goodings, Chair

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Barb Coburn, Recording Secretary