



**PEACE RIVER REGIONAL DISTRICT
ELECTORAL AREA DIRECTORS' COMMITTEE
MEETING MINUTES**

M-1

DATE: September 10, 2015

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors: Karen Goodings, Director, Electoral Area 'B' and Meeting Chair
Brad Sperling, Director, Electoral Area 'C'
Leonard Hiebert, Director, Electoral Area 'D'
Dan Rose, Director, Electoral Area 'E'

Staff: Chris Cvik, Chief Administrative Officer
Bruce Simard, General Manager of Development Services
Trish Morgan, General Manager of Community Services and Electoral Areas
Kim Frech, Chief Financial Officer
Jeff Rahn, General Manager of Environmental Services
Kari Bondaroff, Invasive Plant Program Manager (for a portion of the meeting)
Jo-Anne Frank, Corporate Officer (for a portion of the meeting)
Barb Coburn, Recording Secretary

Guests: Agricultural Advisory Committee Members:
Rod Kronlachner, Arras, BC
Tim Collins, Fort St. John
Judy Madden, Dawson Creek, BC
Jill Copes, Cecil Lake, BC
Lori Vickers, Dawson Creek, BC
Greg Neave, Fort St. John, BC
Talon Gauthier, Dawson Creek, BC
Julie Robinson, Fort St. John, BC

Call to Order Chair Goodings called the meeting to order at 10 a.m.

VARY THE AGENDA: MOVED by Director Sperling, SECONDED by Director Rose,
That the agenda be varied to deal with D-1 at this time.

CARRIED.

DELEGATIONS:

D-1
Frank Leonard, ALC

The Chair introduced Mr. Frank Leonard, Chair and CEO of the Agricultural Land Commission. Mr. Leonard provided a brief outline of this background and his expectations for the Commission under his leadership. He expressed concern regarding the amount of work that the Commission is facing and the lack of personnel to needed to accomplish his mandate. He further advised that more than half of the 500 plus applications received annually originate from the Peace River Regional District. He encouraged the Regional District to lobby for more funding for the Commission to aide in the hiring new staff members that could perhaps be located in the Peace region to assist with processing applications. It was suggested that a planner and a compliance and enforcement officer would be of great value in this region.

The new regulations are available on the Provincial website but the commission's interpretation of the regulations are not expected to the posted to the Agricultural Land Commission's webpage until mid-October. Chair Goodings provided feedback that making application online or by email only would be difficult for many people in our region and encouraged Mr. Leonard to reconsider whether paper applications could still be accepted.

October 15, 2015

DELEGATION (continued):

D-1 (continued) Mr. Leonard is looking forward to the challenges he faces in his new position and collaborating with the Regional District to process applications in a timely manner. Chair Goodings thanked Frank Leonard, ALC Mr. Leonard for his attendance at the meeting and also expressed that she too is pleased to be working with Mr. Leonard.

Recess The meeting recessed at 10:55 a.m.

Reconvene The meeting reconvened at 11:09 a.m.

ADOPTION OF AGENDA:

September 10, 2015
Agenda

MOVED by Director Hiebert SECONDED by Director Sperling,
That the Electoral Area Directors' Committee agenda for the September 10, 2015 meeting, including items of New Business, be adopted:
Call to Order: Director Goodings to Chair the meeting
Director's Notice of New Business:
Adoption of Agenda:
Adoption of Minutes:
M-1 Electoral Area Directors' Committee Meeting Minutes of August 13, 2015.
Business Arising from the Minutes:
Delegations:
10 a.m. D-1 Frank Leonard, Chair and CEO, Agricultural Land Commission
Correspondence:
C-1 August 25, 2015 - Selina Robinson, MLA Opposition Spokesperson for Local Government - Invitation to Meet during UBCM.
C-2 August 31, 2015 - BC Rural Network Enews - BC Rural Network eNews Annual Meeting.
C-3 August 31, 2015 - Joe Breti, Alternate Director - Electoral Area 'D' - Compensation for Alternate Directors to Attend Meetings.
Reports
R-1 Discussion regarding Electoral Area Directors' Committee meeting dates (Terms of Reference attached).
R-2 September 1, 2015 - Kim Frech, Chief Financial Officer - Invasive Plant - Ministry and Other Agency Funding Background.
R-3 August 26, 2015 - Bruce Simard, General Manager of Development Services - Agricultural Advisory Committee Terms of Reference. (Referred from Regional Board)
R-4 August 27, 2015 - Fran Haughian, Manager of Communications - Communications and Public Engagement Plans for Referenda. (Referred from Regional Board)
R-5 Chris Cvik, Chief Administrative Officer - General Discussion - Effects of Rural Post Office Closures.
New Business:
NB-1 August 26, 2015 - Finance Committee - Select Standing Committee on Finance and Government Services - Annual Budget Consultation.
NB-2 Lighting at temporary bin locations
NB-3 Referral Process of Oil and Gas Commission Applications
Communications:
Diary:
Adjournment:

CARRIED.

ADOPTION OF MINUTES:

M-1
EADC meeting minutes of August 13, 2015

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee Meeting minutes of August 13, 2015 be adopted.
CARRIED.

CORRESPONDENCE:

C-2
BC Rural Networks

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommends to the Regional Board that staff research the feasibility of an electoral area directors becoming a member of the BC Rural Networks.

CARRIED.

C-3
Joe Breti Request for
Remuneration

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee recommends to the Regional Board that a letter be forwarded to Mr. Joe Breti, Electoral Area 'D' Alternate Director to advise him that the policy for remuneration for Alternate Directors to attend meetings will remain as is.

CARRIED.

REPORTS:

R-3
Agricultural Land
Commission Terms of
Reference

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Electoral Area Directors' Committee recommends to the Regional Board that, prior to the Regional Board adopting the Terms of Reference for the Agricultural Advisory Committee, the draft terms be referred to the Agricultural Advisory Committee, incorporating the following amendments:

- 1.1 strike the words 'via Electoral Area Directors' Committee' to read "To provide advice to the Regional Board on matters relating to, or influencing agriculture in the region";
- 1.2 remove the second bullet that states "regulatory bylaws pertaining to agriculture";
- 3.1 that 3.1 be replaced with the original wording, to read "The Committee is advisory and all recommendations will be forwarded to the Regional Board for consideration"; and
- 3.7 amend the wording to reflect that meetings are to be held alternately in Dawson Creek and Fort St. John to read: "Meetings shall be open and will be held alternately between the main office in Dawson Creek and the branch office in Fort St. John of the Peace River Regional District, unless otherwise arranged."

CARRIED.

Recess

The meeting recessed at 12:34 p.m. noon for lunch

Reconvene

The meeting reconvened at 1 p.m.

REPORTS (continued):

R-4
Communications and
Public Engagement Plans
for Referendums

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommends to the Regional Board that staff review the "Elections and Voting Procedures By-law No. 1825, 2008" for future voting opportunities, with a view to making changes to the mail voting criteria by amending the minimum distance a resident travels from 90 km to 50 km to read:

"persons who reside further than 50 kilometers away from their nearest voting place, as measured by road distance, are entitled to register and to vote by mail".

CARRIED.

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee recommends to the Regional Board that the Communications and Engagement Plan for the proposed Electoral Area B, C, and D Water Function Referendum be approved.

CARRIED.

REPORTS (continued):

R-4 (continued)
Communications and
Public Engagement Plans
for Referendums

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommends to the Regional Board that the
Communications and Engagement Plan for the proposed Electoral Area B, and C Sewer
Function Referendum be approved.

CARRIED.

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee recommends to the Regional Board that staff be
approved to proceed with the preparation of a brochure to inform the electorate regarding the
upcoming referendums, taking into account the recommended changes provided by the
Electoral Area Directors.

CARRIED.

NEW BUSINESS:

NB-1
Select Standing Committee
on Finance and
Government Services -
Annual Budget
Consultation

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommends to the Regional Board that the Chair
or her designate be authorized to attend the Select Standing Committee on Finance and
Government Service's "Budget 2015 Consultations Community Public Hearings" to take place
on Wednesday, September 30, 2015 in Dawson Creek and October 7, 2015 in Fort St. John (via
Skype or conference call) to advocate for increased funding to the Agricultural Land Commission
to facilitate the employment of more planners and compliance and enforcement officers to be
located in the Peace region.

CARRIED.

ADJOURNMENT:

The Chair adjourned the meeting at 2:35 p.m.

Karen Goodings, Chair

Barb Coburn, Recording Secretary