



**PEACE RIVER REGIONAL DISTRICT
ELECTORAL AREA DIRECTORS' COMMITTEE
MEETING MINUTES**

DATE: July 16, 2015

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors: Karen Goodings, Director, Electoral Area 'B' and Meeting Chair
Brad Sperling, Director, Electoral Area 'C'
Leonard Hiebert, Director, Electoral Area 'D'
Dan Rose, Director, Electoral Area 'E'

Staff: Chris Cvik, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Bruce Simard, General Manager of Development Services
Fran Haughian, Communications Manager / Commission Liaison
Trish Morgan, General Manager of Community Services and Electoral Areas
Kim Frech, Chief Financial Officer
Jo-Anne Frank, Corporate Officer
Barb Coburn, Recording Secretary

Call to Order Chair Goodings called the meeting to order at 10 a.m.

ADOPTION OF AGENDA:

June 18, 2015 Agenda

MOVED by Director Sperling SECONDED by Director Rose,
That the Electoral Area Directors' Committee agenda for the June 18, 2015 meeting, including
items of New Business, be adopted:

Call to Order: Director Goodings to Chair the meeting

Director's Notice of New Business:

Adoption of Agenda:

Adoption of Minutes:

M-1 Electoral Area Directors' Committee Meeting Minutes of June 18, 2015.

Business Arising from the Minutes:

BA-1 Terms of Reference for the Agriculture Advisory Committee (to be provided at the meeting)

Delegations:

Correspondence:

C-1 June 2, 2015 - C3 Alliance Corp. - 2nd Annual Resource Breakfast Series at UBCM September 22
to 24, 2015

Reports:

R-1 July 6, 2015, Chris Cvik, Chief Administrative Officer - Romedo Spring update, for discussion

R-2 July 6, 2015, Chris Cvik, Chief Administrative Officer - Water Function possible locations of
potable water sites, for discussion

R-3 July 6, 2015, Chris Cvik, Chief Administrative Officer - Septage Function - possible timing of a
referendum in electoral areas B and C or in C only, for discussion (see attached calendar).

R-4 July 6, 2015, Chris Cvik, Chief Administrative Officer - Building Inspection - review of Board
resolution and general discussion on timing and next steps.

R-5 July 10, 2015, Jodi MacLean, Assistant Manager of Development Services - West Peace Fringe
Area Official Community Plan

R-6 July 9, 2015, Erin Price, Bylaw Enforcement Officer - Enforcement File Update.

New Business:

NB-1 Agricultural Land Commission procedure update

Communications:

Diary:

Adjournment:

CARRIED.

August 13, 2015

ADOPTION OF MINUTES:

M-1
EADC meeting minutes of
June 18, 2015

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee Meeting minutes of June 18, 2015 be adopted.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

BA-1
Agriculture Advisory
Committee
Recommendations

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee recommends to the Regional Board that the Terms of Reference for the Agriculture Advisory Committee be approved as presented by Bruce Simard, General Manager of Development Services.

CARRIED.

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee recommends to the Regional Board that a letter be forwarded to The Honourable Norm Letnick, Minister of Agriculture, with copies of the letter sent to MLA Peace River North Pat Pimm and MLA Peace River South Mike Bernier, requesting clarification regarding the recently announced BC Hydro \$20 million fund for the agricultural industry and further request that the fund be administered through the Peace River Regional District.

CARRIED.

CORRESPONDENCE:

C-1
2nd Annual Resource
Breakfast Series

Two people, either two directors or one director and one staff member will attend. Director Sperling expressed an interest in attending; also, Chris Cvik, Chief Administrative Officer and/or Trish Morgan, General Manager of Community and Electoral Area Services may be able to attend.

Recess

The meeting recessed at 12:10 noon for lunch

Reconvene

The meeting reconvened at 1:12 p.m.

REPORTS:

R-1
Romero Spring

The Directors were advised that Northern Health has revoked the Health Permit for Romero Spring; therefore, the Regional District is unable to provide potable or non-potable water from that facility. As a result, to comply with the *Health Act*, staff recommended that the facility be closed indefinitely. Should the water function referendum pass it is anticipated that, as part of the water infrastructure master plan, a new location would be investigated to replace this facility.

R-2 and R-3
Water and Septage
Referendums

Possible locations for potable water sites, possible timing of a referendum for septage and water functions, etc. Staff were requested to put together scenarios of costs, timing, locations and expectations for a septage function referendum in Electoral Areas B and C and bring the information back to a future Electoral Area Directors' Committee meeting for further discussion.

R-4
Building Permit
Referendum

The Directors also discussed the proposed building bylaw referendum. Staff are to put together a possible referendum question and a communication plan to bring back to a future Electoral Area Directors' Committee meeting for further discussion.

REPORTS (CONTINUED):

R-5
West Peace Fringe Area
Official Community Plan

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee recommends to the Regional Board that Larry Houley, Charlie Lasser, Stu Garland and Danita Drouin be appointed to the West Peace Fringe Area Official Community Plan Community Advisory Committee and that Ian Campbell be appointed as an alternate for Stu Garland.

CARRIED.

R-5 - continued
West Peace Fringe Area
Official Community Plan

It was suggested that the application period remain open until twelve members have been selected; but that no further advertising is to take place. The information will be on the PRRD website and promoted through Facebook, but there will be no more paid advertising.

NEW BUSINESS:

NB-1
Agricultural Land
Commission
Announcement

Bruce Simard, General Manager of Development Services advised the committee that he had received word that the Agricultural Land Commission is going completely paperless. This means that all applications and responses will be processed through a website. A computer with an email address is a necessity as each client; applicant and government agency will be required to register with BCeID to obtain a specific log-on identification in order to access information regarding any application.

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors' Committee recommends to the Regional Board that a letter be forwarded to the Agricultural Land Commission objecting to its paperless environment as there are several residents within BC that still do not have access to the internet and therefore do not have email addresses.

CARRIED.

ADJOURNMENT

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the meeting adjourn.

CARRIED

The meeting adjourned at 2:35 p.m.

Karen Goodings, Chair

Barb Coburn, Recording Secretary