

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE August 23, 2016
TIME: 4:00 pm
PLACE: Recreation Centre



PRESENT: Dan Rose, Chair
Randy Rusjan, Director of Parks & Recreation
Melissa Millsap, Manager of Leisure Facility Services
Amanda Stewart, Recreation Programs Manager
Comm. Ernest Pfanner
Comm. Sharon Sullivan
Comm. Alec Brownlee
Tarla Brewster, Recording Secretary

ABSENT: Comm. Merlin Nichols
Comm. Norma Tower
Doug Fleming, Chief Administrative Officer
Trish Morgan, Manager of Community Service, PRRD
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:04 pm

2. ADOPTION OF THE AGENDA & MINUTES:

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT the Agenda for August 23, 2016 be accepted.

CARRIED

MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the minutes from June 28 & July 26, 2016 be accepted

CARRIED

3. DELEGATION:

Success by 6 April Whyte and Luisa Surerus gave a presentation on Indoor Playground.
Received for information.
Comm. Rose asked about square footage needed.

4. CORRESPONDENCE:

Rec Centre Kitchen Fire

Report attached:

Comm. Pfanner asked if system in place for future.

MOTIONED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT Comm. Rose requested staff to bring information back to Commission after the Director of Parks & Recreation has met with Val Kibsey, owner of Simply Perfect Catering. Comm. Pfanner suggested on future preventative maintenance on equipment cleaning set out so this may possibly be avoided in the future.

CARRIED

5. REPORTS:

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT Reports R1 through R4 are received for approval.

R1: Comm. Pfanner asked on Fire Standards for muster areas and if this should be posted in the Rec. Centre. To be discussed with the Fire Chief and Comm. Pfanner to bring back to the next meeting.

R3: MOTIONED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT the Rec Centre support the Terry Fox Run to be organized through the Rec Centre with the understanding that there is no cost recovery.

CARRIED

NEW BUSINESS:

NB1:

Minor Hockey Request

MOTIONED BY Comm. Brownlee, SECONDED by Comm. Sullivan

THAT the Civic Properties Commission approves the request to display the photo in the area identified.

CARRIED

Civic Properties Commission

**NB2:
Revised Cancellation Policy**

MOVED BY Comm. Brownlee, SECONDED by Comm. Pfanner

THAT Civic Properties Commission approves the revised cancellation policy.

CARRIED

**NB3:
Facility Passes Policy**

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT the Civic Properties Commission approves the revised pass sale policy with the changes to delete a) i.

CARRIED

7. NEXT MEETING:

October 4th, 2016 - 4:00 pm Pine Room Chetwynd & District Rec. Centre

8. ADJOURNMENT: Comm. Rose adjourned the meeting at 5:26pm



Dan Rose,
Chairperson



Tarla Brewster
Secretary