

**MINUTES OF CIVIC PROPERTIES COMMISSION MEETING**

DATE May 31, 2016  
TIME: 4:00 pm  
PLACE: Recreation Centre



**PRESENT:** Dan Rose, Chair  
Randy Rusjan, Director of Parks & Recreation  
Melissa Millsap, Manager of Leisure Facility Services  
Amanda Stewart, Recreation Programs Manager  
Comm. Merlin Nichols arrived @ 4:15 pm  
Comm. Norma Tower  
Comm. Alec Brownlee arrived @ 4:15pm  
Comm. Sharon Sullivan  
Tarla Brewster, Recording Secretary

**ABSENT:**  
Doug Fleming, Chief Administrative Officer in  
Comm. Ernest Pfanner  
Trish Morgan, Manager of Community Service, PRRD  
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD

**1. CALL THE MEETING TO ORDER:**

Comm. Rose called the meeting to order at 4:18pm

**2. ADOPTION OF THE AGENDA & MINUTES:**

MOVED by Comm. Brownlee, SECONDED by Comm. Nichols

THAT the Agenda for May 31, 2016 be accepted.

CARRIED

**MINUTES FROM THE PREVIOUS MEETING:**

MOVED by Comm. Nichols, SECONDED by Comm. Tower

THAT the minutes from April 26, 2016 be accepted

CARRIED

**3. DELEGATION:**

Nil

Civic Properties Commission

4. CORRESPONDENCE: Nil

5. REPORTS:

MOVED by Comm. Brownlee, SECONDED by Comm. Tower

THAT Reports R1 through R4 are received for approval.

6. NEW BUSINESS:

**NB1:**

**Infrastructure Program**

MOVED by Comm. Brownlee, SECONDED by Comm. Nichols,

THAT the Civic Properties Commission approve staff to proceed with application process and to obtain letters of support for the Canada 150 Community Infrastructure Program grant to attach to application.

CARRIED

**NB2:**

**Pool Safety Concerns**

MOVED by Comm. Tower, SECONDED by Comm. Brownlee

THAT the Civic Properties Commissions approves the work required to address the pool deck tile and gutter concern as well as replace the pool expansion joint caulking and to take \$25,000 dollars from the \$50,000 dollars originally allocated and approved for the shower tile replacement.

And

THAT the remaining \$25,000 dollars be brought forward in a future budget for consideration for the repairs/replacement of the pool shower tiles.

CARRIED

**NB3:**

**Curling Brine Headers**

MOVED by Comm. Brownlee, SECONDED by Comm. Sullivan

THAT Civic Properties Commission takes \$73,000 dollars less \$1400 dollars which was approved in the 2016 arena capital allocated for the replacement of the curling brine headers and mains and reallocate those funds to the 2017 arena capital project and have the heads replaced at that time.

CARRIED

Civic Properties Commission

**NB3:**  
**Genie Lift:**

MOVED by Comm. Nichols, SECONDED by Comm. Tower

THAT Commission takes \$2000 dollars in approved 2016 capital from the Cottonwood kitchen counter top and reallocate those funds for the outstanding balance of \$16,913 for the Genie.

CARRIED

**7. NEXT MEETING:**

May 31, 2016 - 4:00 pm Pine Room Chetwynd & District Rec. Centre

**8. ADJOURNMENT:** Comm. Brownlee adjourned the meeting at 4:43 pm

DAN ROSE

Larry Houley,  
Chairperson



Tarla Brevster  
Secretary

