

**MINUTES OF CIVIC PROPERTIES COMMISSION MEETING**

DATE: July 28, 2015  
TIME: 4:00 pm  
PLACE: Recreation Centre

**PRESENT:**

Comm. Dan Rose, Chair  
Randy Rusjan, Director of Parks & Recreation  
Melissa Millsap, Manager of Leisure Facility Services  
Comm. Sharon Sullivan  
Comm. Alec Brownlee  
Comm. Norma Tower  
Comm. Ernest Pfanner  
Amanda Stewart, Recreation Programs Manager  
Tarla Brewster, Recording Secretary  
Doug Fleming, Chief Administrative Officer Arrived at 4:23pm

**ABSENT:**

Comm. Merlin Nichols  
Trish Morgan, Manager of Community Service, PRRD

**1. CALL THE MEETING TO ORDER:**

Comm. Rose called the meeting to order at 4:02 pm

**2. ADOPTION OF THE AGENDA & MINUTES:**

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner,

THAT the Agenda for July 28, 2015 be accepted.

CARRIED

**MINUTES FROM THE PREVIOUS MEETING:**

MOVED by Comm. Pfanner, SECONDED by Comm. Tower

THAT the minutes from June 23, 2015 be accepted

CARRIED

**3. DELEGATION/PRESENTATIONS:**

Nil

**4. CORRESPONDENCE:**

Nil

5. REPORTS:

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT Reports R1 through R4 be received for approval.

CARRIED

6. NEW BUSINESS:

**NB1:**

**Minor Hockey Request  
Weather Provision**

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission amend the existing weather clause to include a road advisory cancellation notice of games, issued to teams only by the league president, but only allow a 50% reduction. A follow-up will be done at the end of the season.

CARRIED

**NB2:**

**Minor Hockey Request  
Cancellation Policy**

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT the Civic Properties Commission not approves a 48 hour ice cancellation during playoff weekends leaving the current ice cancellation policy in place.

CARRIED

**NB3:**

**Request for Decision**

MOVED by Comm. Tower, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission take from pool reserves at the end of the year if required, \$6700 to cover the replacement cost of the pool's shower domestic hot water boiler hear exchanger.

CARRIED

7. NEXT MEETING:

August 25th, 2015 Pine Room Chetwynd & District Rec. Centre

8. ADJOURNMENT: Comm. Tower adjourned the meeting at 4:50 pm



Dan Rose  
Chairperson



Tarla Brewster  
Secretary

September 3, 2015