



**MINUTES OF CIVIC PROPERTIES COMMISSION MEETING**

**DATE:** June 23, 2015  
**TIME:** 4:00 pm  
**PLACE:** Recreation Centre

**PRESENT:**

- Comm. Dan Rose, Chair
- Melissa Millsap, Manager of Leisure Facility Services
- Comm. Alec Brownlee
- Comm. Norma Tower
- Comm. Ernest Pfanner
- Tarla Brewster, Recording Secretary
- Doug Fleming, Chief Administrative Officer Arrived at 4:23pm

**ABSENT:**

- Randy Rusjan, Director of Parks & Recreation
- Comm. Sharon Sullivan
- Comm. Merlin Nichols
- Trish Morgan, Manager of Community Service, PRRD

**1. CALL THE MEETING TO ORDER:**

Comm. Rose called the meeting to order at 4:02 pm

**2. ADOPTION OF THE AGENDA & MINUTES:**

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner,  
 THAT the Agenda for June 23, 2015 be accepted.  
 CARRIED

**MINUTES FROM THE PREVIOUS MEETING:**

MOVED by Comm. Tower, SECONDED by Comm. Brownlee  
 THAT the minutes from May 5, 2015 be accepted  
 CARRIED

**3. DELEGATION/PRESENTATIONS:**

Nil

**4. CORRESPONDENCE:**

Nil

## 5. REPORTS:

MOVED by Comm. Tower, SECONDED by Comm. Pfanner

THAT Reports R1 through R3 be received.

R1:

Melissa reported that shutdown will be August 3<sup>rd</sup> – 22<sup>nd</sup>, 2015 Recreation Centre will open on the 24<sup>th</sup>

Wilma Richardson, Casual Rec Clerk 1

Haley McFarlane, WS Attendant

Larissa Ianson, AQ Supervisor from Duncan starts Aug. 21<sup>st</sup>

Elisah Beckie, AQ St 11 starts August 23<sup>rd</sup>

Pool Baffles – Inspection tomorrow, possibly over budget, will report back after inspection is complete.

CARRIED

## 6. NEW BUSINESS:

NB1:

**Waterpark**

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

Explanation: The Civic Properties Commission has received and heard information regarding waterparks from staff, and also entertained a presentation from Waterplay. The PRRD is planning to conduct a Recreation Facility Inventory and Assessment, to examine inventory and assess publically operated recreation facilities. The reason for the study was because of the number of requests that the local governments were receiving for new or upgraded facilities, and the challenges in managing current and aging facilities. This information will assist in decision making, prioritizing and focusing investment into recreation facility upgrades, replacements and construction. The Chetwynd and District Rec Centre will be facing some costly items, such as the refrigeration plant upgrade, and possible future arena floor replacement. The pool will also likely require a future retrofit of its filter room, and associated piping. The Rec Centre exterior grounds will also require landscape development and completion, including drainage and paving considerations.

Recommended Motion;

That the Civic Properties Commission consider deferring further consideration of a waterpark, until the above noted items can be considered for completion, and planning as to how they will be funded;

- AND FURHTER THAT;** The Civic Properties Commission wait for the completion of the Regional District's Recreation Facility Inventory and Assessment, as a condition to defer further water park considerations;
- AND FURTHER THAT;** The Civic Properties Commission considers budgeting funds in 2016, for an exterior grounds conceptual design;
- AND FURTEHRTHAT;** If the Civic Properties Commission still wishes to consider the pool patio as a possible location for a waterpark, that the Civic Properties Commission consider budgeting funds in 2016 to conduct a geotechnical survey of the proposed location, to ensure its suitability.

CARRIED

**NB2:  
Ice User Agreement**

MOVED by Comm. Brownlee, SECONDED by Comm. Tower

THAT the Civic Properties Commission approves the implementation of the proposed Ice User Agreement.

CARRIED

**NB3:  
Ice, Halls Increase**

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission approves a 5% increase for arena ice, halls and meeting rooms. This will not include drop in rates for public skating.

CARRIED

**NB4:  
Tennis Courts Fencing**

MOVED by Comm. Rose to table until more information on cleanup and decision on appropriate way to let all clubs have a chance on obtaining them.

**NB5:  
Wave Machine Computer**

MOVED by Comm. Tower, SECONDED by Comm. Pfanner

THAT the Civic Properties Commission approve the work to be done by Whitewater and \$5000 to be taken from pool reserves at the end of the year if needed.

CARRIED

**NB 6:  
Dawson Creek Junior Canucks**

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the Dawson Creek Junior Canucks are charged the same rate as they would be charged in Dawson Creek for hockey practices and Junior Game. This rate being \$90.48 per hour for practices and \$473.24 for games.

CARRIED

**NB7:  
Amend the Multi Pass Rate**

MOVED by Comm. Pfanner, SECONDED by Comm. Tower,

THAT the Civic Properties Commission approves the amended rates for the pool multi-visits and passes based on the drop-in amount.

~~CARRIED~~

**7. NEXT MEETING:**

July 28<sup>th</sup>, 2015 Pine Room Chetwynd & District Rec. Centre

**8. ADJOURNMENT:** Comm. Rose adjourned the meeting at 5:05 pm



Dan Rose  
Chairperson



Tarla Brewster  
Secretary