

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE: January 24th, 2017
TIME: 4:00 pm
PLACE: Rec Centre – Spruce Room

PRESENT: Dan Rose, Area E Director PRRD, Chair
Randy Rusjan, Director of Parks & Recreation
Melissa Millsap, Manager of Leisure Facility Services
Amanda Stewart, Recreation Programs Manager
Comm. Alec Brownlee
Comm. Merlin Nichols
Comm. Ernest Pfanner
Comm. Norma Tower
Comm. Sharon Sullivan
Doug Fleming, Chief Administrative Officer
Taria Brewster, Recording Secretary
Kim Frech, Chief Financial Officer, PRRD
Kevin Franson, Director of Financial Administration



ABSENT: Bryna Casey, Parks and Rural Recreation Coordinator, PRRD
Trish Morgan, Manager of Community Service, PRRD

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 3:58pm.

2. ADOPTION OF THE AGENDA & MINUTES:

MOVED by Comm. Nichols, SECONDED by Comm. Pfanner

THAT the Agenda for January 24th, 2017 be accepted.

CARRIED

MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT the minutes from December 20th, 2016 be accepted.

CARRIED

3. DELEGATION:

Nil

4. CORRESPONDENCE:

C1: PRRD Letter: Arena Floor Disposal – Received for Information.

5. REPORTS:

MOVED by Comm. Nichols, SECONDED by Comm. Phanner

THAT Reports R1 through R5 are received for approval.

CARRIED

R3: Amanda clarified the adult sports stat questioned at the previous meeting stating the correct number is 46 for the month of November.

R4: Kevin Franson clarified the R4 question asked at the previous meeting.

R5 Arena Project Update – Received for Information

6. NEW BUSINESS:

NB1: Peace River Regional District Report 2017 Financial Plan – presented by Kim Frech from the PRRD.

MOVED by Comm. Nichols, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission motion to table any decisions on financial plan until after the in-camera meeting.

CARRIED

IN-CAMERA MEETING:

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT regular Commission meeting be adjourned and move into in-camera meeting @ 4:40pm.

CARRIED

MOVED by Comm. Nichols, SECONDED by Comm. Brownlee

THAT the in-camera meeting be adjourned at 5:01pm and return to regular Commission meeting.

CARRIED

NB1: MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission requests a tax reduction to 10 cents between the three functions and that the remaining funds be put into Pool Reserves.

CARRIED

NB2: **World U-17 Hockey Challenge**

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission supports the concept, and partner with the District of Chetwynd to offer to host at least one World U-17 hockey game at the Chetwynd & District Rec Centre.

CARRIED

NB3: **Arena Dasher Board Disposal**

MOVED by Comm. Nichols, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission allow staff to dispose of the existing arena dasher board system once removed.

7. NEXT MEETING:

February 28, 2017 - 4:00 pm Chetwynd & District Rec Centre

8. ADJOURNMENT: Comm. Rose adjourned the meeting at 5:17pm



Dan Rose,
Chairperson



Amanda Stewart
Secretary