

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE January 26, 2016
TIME: 4:00 pm
PLACE: Recreation Centre

PRESENT:

Comm. Dan Rose, Chair
Randy Rusjan, Director of Parks & Recreation
Melissa Millsap, Manager of Leisure Facility Services
Amanda Stewart, Recreation Programs Manager
Comm. Merlin Nichols Arrived At 4:22 pm
Comm. Alec Brownlee
Comm. Norma Tower
Comm. Ernest Pfanner
Comm. Sharon Sullivan
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD
Doug Fleming, Chief Administrative Officer Arrived at 4:22pm
Kim Frech, Chief Financial Officer, PRRD
Tarla Brewster, Recording Secretary

ABSENT:

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:18pm

2. ADOPTION OF THE AGENDA & MINUTES:

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the Agenda for January 26, 2016 be accepted.

CARRIED

MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Tower, SECONDED by Comm. Brownlee

THAT the minutes from Dec 15, 2015 be accepted

CARRIED

3. DELEGATION:

Nil

4. CORRESPONDENCE:

NII

5. REPORTS:

MOVED by Comm. Brownlee, SECONDED by Comm. Nichols

THAT Reports R1 through R4 are received for approval.

CARRIED

6. NEW BUSINESS:

NB1:

2016 Provisional & Capital Budget

MOVED by Comm. Nichols, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission approves the Refrigeration plant upgrade which includes the chiller & condenser, as well as the replacement of the arena floor and boards. This will proceed in 2017 at a maximum cost of \$2 million dollars to be funded from reserves and other funding sources.

CARRIED

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission approves the 2016 - 2020 Financial Plan: Chetwynd Leisure Centre (Pool) budget; Chetwynd Recreation Centre (Arena) budget; and Chetwynd Recreation Complex (Expansion Project) budget, with the capital amendments to the proposed 2017 budget, to be forwarded for inclusion in the Peace River Region District 2016 – 2020 Financial Plan

CARRIED

NB2:

TAMARACK HALL:

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT the Civic Properties Commission approve the use of the Tamarack Hall at a 50% rate for youth ice events providing it is available.

AND

THAT the user group be responsible for set up and clean up after use.

CARRIED

Civic Properties Commission

NB3:

CLARIFICATION ON DOCTORS:

THAT the Civic Properties Commission approves discount policy #10 be revised with;

All Doctors, Nurse practitioner & Locums working in the community will have Free Use of the gym and leisure pool including the after hour's access. It is the responsibility of the Chetwynd Physician Welcoming and Retention Committee to provide the names to the Manager of Leisure & Facility Services.

CARRIED

7. NEXT MEETING:

February 24, 2016 4:00 pm Pine Room Chetwynd & District Rec. Centre

8. ADJOURNMENT: Comm. Tower adjourned the meeting at 5:25 pm



Dan Rose
Chairperson



Tarla Brewster
Secretary