



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: July 17, 2014

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors
Director Hiebert, Meeting Chair
Director Hadland
Director Schembri

Absent
Director Goodings

Staff
Chris Cvik, CAO
Kim Frech, Chief Financial Officer
Jill Rickert, Community Services Coordinator
Diana Mitchell, Recording Secretary

Call to Order The Chair called the meeting to order at 1:48 p.m.

DIRECTORS NOTICE OF NEW BUSINESS:

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

MOVED by Director Hadland, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee agenda for the July 17, 2014
meeting, including handouts, be adopted as amended:

1. CALL TO ORDER: Director Hiebert to Chair
2. DIRECTORS' NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. MINUTES:
M-1 Rural Budgets Administration Committee Meeting Minutes of June 19, 2014.
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
7. CORRESPONDENCE:
 - C-1 July 7, 2014 information and letter from the Dawson Creek Art Gallery requesting \$5,000 to assist the Gallery in continuing programs and promoting a creative community.
 - C-2 June 19, 2014 Funding Amendment from the North Peace 4-H District Council requesting \$887.60 from its 2013 Grant-in-Aid funds to go toward the purchase of livestock panels.
 - C-3 July 2, 2014 Electoral Area D Electrical Extension Grant Application from Amanda Fossum.
 - C-4 *Referred from the June 19, 2014 RBAC Meeting.*
June 23, 2014 correspondence and application from the Hudson's Hope Library requesting funds toward renovations of the library.
 - C-5 June 20, 2014 and June 25, 2014 letters; and media release regarding request for funds toward the proposed Chetwynd Medical Clinic.

ADOPTION OF AGENDA: continued

7. CORRESPONDENCE: (continued)
July 11, 2014 Grant Request Application from the Clearview Arena Society.
C-7 June 7, 2014 letter from Megan Smith requesting a Youth Travel Grant toward her travel to the Nationals and Canadian Finals rodeo.
C-8 *Handout:* Clearview Arena Review.
8. REPORTS:
R-1 Financial Report – June 2014.
R-2 *To be handed out:*
Report from Community Services regarding a grant for North Peace Search and Rescue Human Extraction Transportation System recertification.
9. NEW BUSINESS:
10. DIARY:
11. ADJOURNMENT:

CARRIED.

ADOPTION OF MINUTES:

M-1
June 19, 2014 RBAC
Minutes

ADOPTION OF MINUTES

MOVED by Director Hadland, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee Meeting Minutes of June 19, 2014 be adopted.

CARRIED.

BUSINESS ARISING:

CORRESPONDENCE:

C-1
Dawson Creek Art
Gallery Funding
Request

MOVED by Director Hiebert, SECONDED by Director Hadland,
That the Rural Budgets Administration Committee approve a \$1,500 Electoral Area D Grant, from Grants to Community Organizations, to the Dawson Creek Art Gallery to assist in continuing programs at the Gallery.

CARRIED.

C-2
NP 4-H District Council
Funding Amendment

MOVED by Director Hadland, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee approve the Funding Amendment request from the North Peace 4-H District Council to use \$887.60 from its 2013 Grant-in-Aid funds to go toward costs of signage to label livestock panels and purchase of locks.

CARRIED.

C-3
Electrical Extension
Grant – Amanda
Fossum

MOVED by Director Hiebert, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee approve an Electoral Area D Electrical Extension Grant for Amanda Fossum in the amount of \$1,974.33.

CARRIED.

CORRESPONDENCE: continued

- C-4
Hudson's Hope Library
Funding Request
MOVED by Director Schembri, SECONDED by Director Hadland,
THAT the Rural Budgets Administration Committee approve a \$6,800 Electoral Area B
Fair Share (Municipal Facilities) Grant to go toward renovations, specifically disability
accessibility projects, at the Hudson's Hope Library.
CARRIED.
- C-5
District of Chetwnd –
Proposed Medical
Clinic Funding Request
MOVED by Director Schembri, SECONDED by Director Hadland,
That the Rural Budgets Administration Committee approve a \$100,000 Electoral Area E
Fair Share Commitment toward the proposed Chetwynd Medical Clinic.
CARRIED.
- C-6
Clearview Arena
Society Grant Request
MOVED by Director Schembri, SECONDED by Director Hadland,
That the Rural Budgets Administration Committee approve a \$7,768.26 Gas Tax Grant
to cover costs of retrofitting the water system at the Clearview Arena.
CARRIED.
- C-7
Youth Travel Grant –
Megan Smith
MOVED by Director Schembri, SECONDED by Director Hadland,
That the Rural Budgets Administration Committee approve a \$500 Electoral Area B
Youth Travel Grant payable to the Northern BC High School Rodeo Association, to go
toward costs of Megan Smith's travel to the Nationals and Canadian Finals rodeos.
CARRIED.
- C-8
Clearview Arena
Review
MOVED by Director Hadland, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee approve an Electoral Area B Fair
Share Grant of up to \$75,000 to go toward repairs of the crawl space at the Clearview
Arena.
CARRIED.

REPORTS:

- R-1
Financial Report
Receive.
- R-2
NP Search and
Rescue re: Grant
MOVED by Director Schembri, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee approve a one-time grant of \$750
each from Electoral Areas B, C, D and E Fair Share, for a total of \$3,000, to the North
Peace Search and Rescue group to assist with the costs associated with Human
External Transportation System training and requalification.
CARRIED.

ADJOURNMENT

- MOVED by Director Hadland, SECONDED by Director Schembri,
That the meeting adjourn.
CARRIED.
- The meeting adjourned at 2:15 p.m.