



# PEACE RIVER REGIONAL DISTRICT

## RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: May 22, 2014  
PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors Absent  
Director Goodings, Meeting Chair  
Director Hadland  
Director Hiebert  
Director Schembri

### Staff

Chris Cvik, CAO  
Shannon Anderson, Deputy CAO  
Kim Frech, Chief Financial Officer  
Trish Morgan, Manager of Community Services  
Bruce Simard, General Manager of Development Services  
Barb Coburn, Recording Secretary

Call to Order                      The Chair called the meeting to order at 1:45 p.m.

### DIRECTORS NOTICE OF NEW BUSINESS:

Shannon Anderson: Charlie Lake Sewer Upgrades

### ADOPTION OF AGENDA:

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MOVED by Director Hadland, SECONDED by Director Hiebert,  
That the Rural Budgets Administration Committee agenda for the May 22, 2014  
meeting, including Directors new business, be adopted as amended:

1. CALL TO ORDER: Director Goodings to Chair.
2. DIRECTORS' NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. MINUTES:  
M-1 Rural Budgets Administration Committee Meeting Minutes of March 20, 2014.
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
7. CORRESPONDENCE:  
C-1 April 13, 2014 Grant-in-Aid Funding Amendment from the Jackfish Community Association.  
C-2 April 24, 2014 letter from the Chetwynd Girls Club Volleyball regarding sponsorship toward travel to Provincials in Abbotsford.  
C-3 March 27, 2014 thank you letter from the BC Women's Institute.
8. REPORTS:  
R-1 May 16, 2014 report from Trish Morgan, Manager of Community Services, regarding the 2014 Area B & C Recreational & Cultural Grants-in-Aid Allocations.

ADOPTION OF AGENDA: continued

R-2 May 16, 2014 report from Trish Morgan, regarding the 2014 Area E West Recreational & Cultural Grants-in-Aid Allocations.

R-3 May 16, 2014 report from Trish Morgan, regarding the 2014 Sub-Regional Recreational & Cultural Grants-in-Aid Allocations.

R-4 April 2014 Financial Report.

9. **NEW BUSINESS:**

Handout:

NB-1 May 20, 2014 email from Urban Systems re: Charlie Lake Sewer Upgrades

10. **DIARY:**

11. **ADJOURNMENT:**

**CARRIED.**

ADOPTION OF MINUTES:

M-1  
March 20, 2014 RBAC  
Minutes

**ADOPTION OF MINUTES**

MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the Rural Budgets Administration Committee Meeting Minutes of March 20, 2014 be adopted.

**CARRIED.**

**BUSINESS ARISING:** None

**CORRESPONDENCE:**

C-1  
Jackfish Community  
Association Funding  
Amendment request

MOVED by Director Schembri, SECONDED by Director Hadland,  
That the Rural Budgets Administration Committee approve the April 13, 2014 Funding Amendment Application from the Jackfish Community Association requesting \$1,123.21 from its 2013 Grant-in-Aid funds to go toward furnace repairs in the Jackfish Community Hall.

**CARRIED.**

C-2  
Chetwynd Girls Club  
Volleyball sponsorship  
request

MOVED by Director Schembri, SECONDED by Director Hadland,  
That the Rural Budgets Administration Committee approve a \$300.00 Electoral Area E Youth Travel grant to the Chetwynd Girls Club Volleyball to go toward travel costs of attending the provincial tournament in Abbotsford, BC.

**CARRIED.**

REPORTS:

R-1                                    MOVED by Director Hadland, SECONDED by Director Hiebert,  
 2014 Area B & C                    THAT the Rural Budgets Administration Committee approve the 2014 Area B  
 Recreational & Cultural            Recreational and Cultural Grants-in-Aid allocations as follows:  
 Grants-in-Aid

Allocations

2014 Electoral Area 'B' Recreation and Cultural GIA	
Golata Creek Community Hall	\$15,895.17
Goodlow Community Club	\$22,830.00
King's Valley Christian Camp	\$18,100.00
Montney Recreation Commission	\$12,643.00
North Peace 4H District Council	\$6,390.00
North Peace Fall Fair	\$8,500.00
North Peace Historical Society	\$5,750.00
Fort St. John Gradfest	\$1,000.00
North Peace 4-H Senior Council	\$1,000.00
Area 'B' Rural Bursary	\$1,000.00
Youth Travel	\$1,500.00
Total	\$94,608.17

CARRIED.

Unallocated funds carried forward as surplus to GIA 2015     \$8,391.83

MOVED by Director Hadland, SECONDED by Director Hiebert,  
 THAT the Rural Budgets Administration Committee approve the 2014 Area C  
 Recreational and Cultural Grants-in-Aid allocations as follows:

2014 Electoral Area 'C' Recreation and Cultural GIA	
Charlie Lake Community Club	\$40,512.04
Lake Point Golf and Country Club	\$35,535.00
North Peace Fall Fair	\$8,500.00
North Peace Historical Society	\$5,750.00
Fort St. John Gradfest	\$1,000.00
Youth Travel	\$1,000.00
Area 'C' Rural Scholarship	\$1,000.00
Total	\$93,297.04

Unallocated funds carry forward as surplus to GIA 2015     \$18,727.96

CARRIED.

REPORTS: continued

R-2  
2014 Area E West  
Recreational & Cultural  
Grants-in-Aid

MOVED by Director Schembri, SECONDED by Director Hiebert,  
THAT the Rural Budgets Administration Committee approve the 2014 Area E West  
Recreational and Cultural Grants-in-Aid allocations as follows:

Allocations	Camp Emile Society	\$27,650.00
	Chetwynd Electric Eels	\$10,000.00
	Chetwynd & District Recreation Centre	\$2,500.00
	Chetwynd Rod & Gun Club	\$19,889.74
	Chetwynd Gymkhana Club	\$4,000.00
	Foothills Team Roping Club	\$8,000.00
	Jackfish Community Association	\$3,500.00
	Little Giant Figure Skating Club	\$4,400.00
	Little Prairie Heritage Society	\$14,405.00
	Pine Valley Seniors	\$4,800.00
	Youth Travel	\$3,005.26
	Area 'E' West Bursary	\$1,000.00
	Total	<hr/> \$103,150.00

CARRIED.

MOVED by Director Schembri, SECONDED by Director Hiebert,  
THAT the Rural Budgets Administration Committee approve the 2014 Area E West  
Recreational and Cultural Grants-in-Aid allocation in the amount of \$1000.00 to  
establish two (2) bursaries of \$500.00 each to be awarded to eligible recipients who will  
be graduating from Chetwynd Secondary School.

CARRIED.

MOVED by Director Schembri, SECONDED by Director Hiebert,  
THAT the Rural Budgets Administration Committee approve the Recreation and  
Cultural Grants-in-Aid Schedule M – Electoral Area E West Bursary as the guidelines to  
be followed to support the newly established post-secondary bursary; and, that this  
schedule be added to Section 6 – annual Grant Allocations, Item D of the Recreational  
and Cultural Grants-in-Aid Policy Statement.

CARRIED.

REPORTS: continued

R-3  
2014 Sub-Regional  
Recreational & Cultural  
Grants-in-Aid  
Allocations

MOVED by Director Hiebert, SECONDED by Director Schembri,  
THAT the Rural Budgets Administration Committee approve the 2014 Sub-Regional  
Recreational and Cultural Grants-in-Aid allocations as follows:

Bessborough Community Club	\$4,953.25
Cutbank Community Club	\$11,398.49
Dawson Creek Sportsman's Club	\$20,753.25
Dawson Creek Youth – The Ark	\$4,953.25
Doe River Recreation Commission	\$9,995.32
Farmington Recreation Commission	\$7,390.00
Groundbirch Recreation Commission	\$2,753.25
Kiskatinaw Fall Fair	\$14,453.25
McLeod Recreation and Social Service Society	\$18,550.64
Rolla Ratepayers Association	\$4,500.00
Sunset Prairie Recreation Commission	\$7,453.25
Swan Lake Enhancement Society	\$1,773.25
Tomslake Recreation Commission	\$20,750.00
Tomslake Community Cultural Association	\$3,453.25
Tupper Community Club	\$12,453.55
Post-Secondary Bursary	\$3,000.00
Annual Youth Travel	\$1,500.00
Total	<u>\$150,084.00</u>

CARRIED.

NEW BUSINESS:

NB-1  
Charlie Lake Sewer  
Upgrade

Shannon Anderson provided an update on the tendering process for the Charlie Lake  
Sewer upgrade. As tenders came in considerably over budget staff will provide a report  
to the Regional Board asking for retendering later in the year.

ADJOURNMENT

MOVED by Director Hadland, SECONDED by Director Schembri,  
That the meeting adjourn.

CARRIED.

The meeting adjourned at 3:00 p.m.