



PEACE RIVER REGIONAL DISTRICT

MAY BOARD MEETING MINUTES

DATE: May 29, 2014

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Goodings, Electoral Area 'B'
Director Bumstead, City of Dawson Creek
Director Hadland, Electoral Area 'C'
Director Jarvis, District of Taylor
Director Johansson, District of Hudson's Hope
Director Nichols, District of Chetwynd
Director Schembri, Electoral Area 'E'
Director Stewart, City of Fort St. John

Alternate Directors

Alternate Director Breti, Electoral Area 'D'
Alternate Director Kut, Village of Pouce Coupe

Absent

Director Ackerman, City of Fort St. John
Director Caisley, District of Tumbler Ridge
Director Hiebert, Electoral Area 'D'
Director Plowright, Village of Pouce Coupe

Staff

Chris Cvik, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Jo-Anne Frank, Corporate Officer
Bruce Simard, General Manager of Development Services
Fran Haughian, Communications Manager / Commission Liaison
Brenda Deliman, Recording Secretary

Others

Laurel Hadland
Andrea Dion, CJDC
Jonny Wakefield, Alaska Highway News
Trevor Hadland
Jill Earl, NE News

Delegations

D-1

Marilyn Shaman

D-2 TransCanada

Winter Ghostkeeper – Community Relations
David Kmet – Regional Manager, Prince George and LNG Land

Call to Order The Chair called the meeting to order at 10:05 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Goodings Water Stewardship Committee Recommendation
Board Appointments

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/14/05/01 (29)

MOVED by Director Stewart, SECONDED by Director Nichols,
That the Peace River Regional District Board agenda for the May 29, 2014 meeting,
including Director's new business and additional items for the agenda, be adopted as
amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Adoption of Minutes**
M -1 Regional District Meeting Minutes of May 15, 2014
5. **Business Arising from the Minutes**
6. **Delegations**

10:30 a.m.

- D-1 Marilyn Shaman
Re: ALR Exclusion Application 103/2014
Refer to R-9

Handout: Maps

11:30 a.m.

- D-2 TransCanada
Re: Prince Rupert Gas Transmission Project
Winter Ghostkeeper – Community Relations
David Kmet – Regional Manager, Prince George and LNG Land

Handout: May 28, 2014 – Project Update – power point presentation

7. Petitions

8. Correspondence

- C-1 May 9, 2014 - Tumbler Ridge Big Block Party Volunteer Group – Tumbler Ridge Big Block Party
C-2 May 21, 2014 – Pacific NorthWest Economic Region – 2014 Annual Summit
C-3 May 4, 2014 – Tomslake & District Recreation Commission – Tate Creek Community Centre Grant-In-Aid

Handout:

- C-4 May 27, 2014 – Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development – 2015 Canada Winter Games

9. Reports

- R-1 May 13, 2014 – Christina Wards, Assistant Treasurer – Credit Cards
R-2 May 12, 2014 – Kim Frech, Chief Financial Officer – Financial Report to May 12, 2014
R-3 May 15, 2014 – Kim Frech, Chief Financial Officer – Strategic Community Investment Funds
R-4 May 21, 2014 – Bruce Simard, General Manager of Development Services – North Peace Fringe Area OCP Review, Steering Committee Meeting Recommendation
R-5 May 13, 2014 – Jacqueline Burton – CGF Church, Request to Waive Application Fees
R-6 ALR Subdivision Application 096/2014 (Haddow)
R-7 ALR Subdivision Application 076/2014 (Taylor)
R-8 May 23, 2014 – Chris Cvik, Chief Administrative Officer – Independent Land Information and Advocacy Office Contract Renewal
R-9 ALR Exclusion Application 103/2014 (Shaman)
R-10 May 15, 2014 – Jo-Anne Frank, Corporate Officer – Proposed Policy for Release of Closed Meeting Resolutions

10. By-laws

- B-1 Zoning Amendment Bylaw No. 2052, 2013 (487161 BC Ltd)

Consideration of Third Reading and Adoption

- a) May 20, 2014 report from Kole A. Casey, South Peace Land Use Planner; and
- b) "Zoning Amendment Bylaw No. 2052, 2013"

RD/14/05/01 (29)
(continued)

Adoption of Agenda: (continued)

11. Diary

- a) Regional Diary
- b) Strategic Plan
- c) Agenda Preparations Schedule
- d) Schedule of Events

12. New Business

Handout:

NB-1 May 29, 2014 – Water Stewardship Committee – Recommendation from the May 29, 2014 Water Stewardship Committee Meeting

13. Appointments

- a) 2014 List of Board Appointments

14. Consent Calendar (for consideration and receipt)

MA-1 North Peace Fringe Area Official Community Plan Review Steering Committee Meeting
Minutes of May 12, 2014

CA-1 May 8, 2014 – BC Federation of Labour – Commitment to BC Shipbuilding Industry

CA-2 May 4, 2014 – Northern Health – Northern Health Community Consultation Report

CA-3 May 15, 2014 – City of Fort St. John – PRRD Public Sewer Station Handling Facility

RA-1 Building Permit Report for April 2014

15. Notice of Motion (for the next meeting):

16. Media Questions (on agenda items and business discussed at the meeting)

17. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/14/05/02 (29)

MOVED by Director Nichols, SECONDED by Director Jarvis,
That the Board Meeting Minutes of May 15, 2014 be adopted.

CARRIED.

CORRESPONDENCE:

C-2

May 21, 2014 – Pacific
NorthWest Economic
Region

PACIFIC NORTHWEST ECONOMIC REGION 2014 ANNUAL SUMMIT

RD/14/05/03 (29)

MOVED by Director Hadland, SECONDED by Director Schembri,
That up to two Directors be authorized to attend the Pacific Northwest Economic
Region 2014 Annual Summit on July 20-24, 2014 in Whistler, BC.

CARRIED.

C-3

May 4, 2014 –
Tomslake & District
Recreation
Commission

TATE CREEK COMMUNITY CENTRE GRANT-IN-AID

RD/14/05/04 (29)

MOVED by Alternate Director Breti, SECONDED by Director Schembri,
That the amount of \$10,000 be authorized from feasibility funds to investigate options
for establishing a Tate Creek community centre local service.

CARRIED.

VARY AGENDA

RD/14/05/05 (29)

MOVED by Director Hadland, SECONDED by Director Nichols,
That the agenda be varied to deal with item D-1 at this time.

CARRIED.

DELEGATION:

D-1
Marilyn Shaman

ALR EXCLUSION APPLICATION 103/2014 (SHAMAN)

The delegation provided information on ALR Exclusion Application 103/2014.

REPORTS:

R-1
May 13, 2014 –
Christina Wards,
Assistant

CREDIT CARDS

RD/14/05/06 (29)

MOVED by Director Stewart, SECONDED by Director Hadland,
That the Regional Board approve amending the current Credit Card policy as follows:

The Regional Board authorizes credit cards for the Department Heads /
Manager, with the limit listed, as follows:

Chief Administrative Officer, Chris Cvik	\$ 5,000
Deputy Chief Administrative Officer, Shannon Anderson	\$ 5,000
Chief Financial Officer, Kim Frech	\$20,000
Corporate Officer, Jo-Anne Frank	\$ 5,000
GM of Environmental Services, Jeff Rahn	\$ 5,000
GM of Development Services, Bruce Simard	\$ 5,000
Manager of Community Services, Trish Morgan	\$ 5,000
Charlie Lake Fire Department Manager, Terry Truchan	\$ 5,000

CARRIED.

RD/14/05/07 (29)

MOVED by Director Bumstead, SECONDED by Director Jarvis,
That staff be directed to bring forward a draft policy on guidelines for credit card use for
the Board's consideration.

CARRIED.

R-2
May 12, 2014 – Kim
Frech, Chief Financial
Officer

FINANCIAL REPORT TO MAY 12, 2014

RD/14/05/08 (29)

MOVED by Director Bumstead, SECONDED by Alternate Director Kut,
That the Regional Board accept the Financial Report as presented for the period ending
May 12, 2014.

CARRIED.

REPORTS:

R-3
May 15, 2014 – Kim
Frech, Chief Financial
Officer

STRATEGIC COMMUNITY INVESTMENT FUNDS

RD/14/05/09 (29)
MOVED by Director Nichols, SECONDED by Director Schembri,
That the Regional Board accept the Strategic Community Investment Funds report as
presented.

CARRIED.

VARY AGENDA

RD/14/05/10 (29)
MOVED by Director Hadland, SECONDED by Director Johansson,
That the agenda be varied to deal with item R-9 at this time.

CARRIED.

R-9
May 16, 2014

ALR EXCLUSION APPLICATION 103/2014 (SHAMAN)

RD/14/05/11 (29)
MOVED by Director Hadland, SECONDED by Director Bumstead,
That the Regional Board support ALR Exclusion Application 103/2014 of Marilyn
Shaman, to exclude Lot 2, Section 23, Township 83, Range 19, W6M, PRD, Plan
26881 from the Agricultural Land Reserve in order to subdivide into residential lots, and
authorize the application to proceed to the Agricultural Land Commission.

CARRIED.

R-4
May 21, 2014 – Bruce
Simard, General
Manager of
Development Services

**NORTH PEACE FRINGE AREA OCP REVIEW, STEERING COMMITTEE MEETING
RECOMMENDATION**

RD/14/05/12 (29)
MOVED by Director Hadland, SECONDED by Director Nichols,
That suitable, qualified consultants be invited to submit a Request for Proposal for a full
review and update of the North Peace Fringe Area Official Community Plan.

CARRIED.

R-5
May 13, 2014 –
Jacqueline Burton

CGF CHURCH – REQUEST TO WAIVE APPLICATION FEES

RD/14/05/13 (29)
MOVED by Director Schembri, SECONDED by Alternate Director Breti,
That the request from CGF Church to waive application fees be referred to the Rural
Budgets Administration Committee for consideration of a grant-in-aid.
OPPOSED: Director Bumstead and Alternate Director Breti

CARRIED.

REPORTS:

R-6
May 20, 2014

ALR SUBDIVISION APPLICATION 096/2014 (HADDOW)

RD/14/05/14 (29)

MOVED by Alternate Director Breti, SECONDED by Director Johansson, That the Regional Board support ALR Subdivision Application 096/2014 of Brian R. Haddow, to subdivide an 11 hectare (27 acre) parcel from the remainder quarter section that is divided by a creek on the west side and a tree line on the south side at Lot 1, Section 24, Township 78, Range 16, W6M, PRD, Plan 28507, for the owner's retirement residence, and authorize the application to proceed to the Agricultural Land Commission as the proposal is consistent with the Official Community Plan.

CARRIED.

CORRESPONDENCE:

C-4 Handout
May 27, 2014 –
Honourable Coralee
Oakes, Minister of
Community, Sport and
Cultural Development

2015 CANADA WINTER GAMES LUNCHEON

RD/14/05/15 (29)

MOVED by Director Nichols, SECONDED by Director Hadland, That Chair Goodings be authorized to attend the 2015 Canada Winter Games luncheon to be held on June 1, 2014 at the Canada Games House in Prince George, BC.

CARRIED.

REPORTS:

R-7
May 21, 2014

ALR SUBDIVISION APPLICATION 076/2014 (TAYLOR)

RD/14/05/16 (29)

MOVED by Director Schembri, SECONDED by Director Nichols, That the Regional Board support ALR Subdivision Application 076/2014 of James C. and Lori A. Taylor, to subdivide the Northwest ¼ of Section 26, Township 78, Range 19, W6M, PRD, except Plans CG611, 32084 and 17041 into two parts as divided by the railroad tracks, and authorize the application to proceed to the Agricultural Land Commission as the Proposal is consistent with the Official Community Plan.

CARRIED.

R-8
May 23, 2014 – Chris
Cvik, Chief
Administrative Officer

**INDEPENDENT LAND INFORMATION AND ADVOCACY OFFICE CONTRACT
RENEWAL**

RD/14/05/17 (29)

MOVED by Director Hadland, SECONDED by Director Johansson, That the Regional Board renew the agreement between the Peace River Regional District (PRRD) and Aspen Grove Property Services for a further one-year term from August 1, 2014 to July 31, 2015, for the provision of Independent Land Information & Advocacy Services.

CARRIED.

REPORTS: (continued)

R-8 (continued) INDEPENDENT LAND INFORMATION AND ADVOCACY OFFICE CONTRACT RENEWAL (continued)

RD/14/05/18 (29)

MOVED by Director Nichols, SECONDED by Director Johansson,
That Administration provide a report to the Regional Board prior to year-end with options if a cost sharing agreement between the Peace River Regional District (PRRD) and the Ministry of Energy, Mines and Petroleum Resources (MEMPR) who are a funding partner for the Independent Land Information & Advocacy Office cannot be reached.

CARRIED.

R-10 PROPOSED POLICY FOR RELEASE OF CLOSED MEETING RESOLUTIONS

May 15, 2014 – Jo-
Anne Frank, Corporate

RD/14/05/19 (29)

MOVED by Director Johansson, SECONDED by Director Stewart,
That the report of the Corporate Officer dated May 15, 2014, regarding a proposed policy be received and; that the Policy for Release of Closed Meeting Resolutions be adopted as presented.

CARRIED.

BY-LAW:

B-1 ZONING AMENDMENT BYLAW NO. 2052, 2013 (487161 BC LTD)

May 20, 2014

RD/14/05/20 (29)

MOVED by Alternate Director Breti, SECONDED by Director Schembri,
That "Zoning Amendment Bylaw No. 2052 (487161 BC Ltd), 2013" be read a third time this 29th day of May, 2014.

OPPOSED: Director Hadland

CARRIED.

RD/14/05/21 (29)

MOVED by Alternate Director Breti, SECONDED by Director Nichols,
That "Zoning Amendment Bylaw No. 2052 (487161 BC Ltd), 2013" be adopted this 29th day of May, 2014.

OPPOSED: Director Hadland

CARRIED.

Recess The meeting recessed at 11:24 a.m.

Reconvene The meeting reconvened at 11:30 a.m.

DELEGATION:

D-2
TransCanada

PRINCE RUPERT GAS TRANSMISSION PROJECT

The delegation provided an update on the Prince Rupert Gas Transmission Project.

Winter Ghostkeeper –
Community Relations

Topics of discussion included:

- Project scope
- Routing
- Anticipated project timeline
- Community benefits
- Community infrastructure and services

David Kmet – Regional
Manager, Prince
George & LNG Land

A question and answer period ensued. Topics of discussion included:

- River crossing
- Volumes
- Compensation package
- Safety and integrity of pipeline
- Indemnification clause

The TransCanada power point presentation is available for viewing on the cover of the May 29, 2014 agenda on the Regional District website as item D-2.

<http://prrd.bc.ca/board/agendas/2014/2014-09-5322326525/AGENDA.html>

Recess

The meeting recessed for luncheon at 12:30 p.m.

Reconvene

The meeting reconvened at 1:05 p.m.

REGIONAL DIARY:

ITEM 2: PROVINCIAL FINANCE COMMITTEE MEETING

RD/14/05/22 (29)

MOVED by Director Schembri, SECONDED by Director Bumstead,
That 'Item 2 – Provincial Finance Committee Meeting' comments of September 26,
2013 and October 10, 2013 be removed from the Regional Diary.

CARRIED.

ITEM 3: INTERPROVINCIAL / INTERMUNICIPAL MEETING

RD/14/05/23 (29)

MOVED by Director Schembri, SECONDED by Alternate Director Breti,
That 'Item 3 – Interprovincial / Intermunicipal Meeting' be removed from the Regional
Diary.

CARRIED.

STRATEGIC PLAN:

ADVOCACY: WATER SUSTAINABILITY ACT - INPUT

RD/14/05/24 (29)

MOVED by Director Hadland, SECONDED by Director Stewart,

That the Advocacy portion of the Strategic Priorities Chart be amended to reflect that the need for a regional liquid waste / solid waste function is to be investigated, and, that a regional water function be investigated.

CARRIED.

ADVOCACY: NATURAL GAS CONSTRAINTS – CLEAN ENERGY ACT

RD/14/05/25 (29)

MOVED by Director Hadland, SECONDED by Director Jarvis,

That the Honourable Rich Coleman, Minister of Energy and Mines, Honourable Bill Bennett, Minister of Energy and Mines, and Premier Christy Clark, be invited to meet with the Board to discuss diversifying domestic use of natural gas and that the Regional Board pay travel expenses.

CARRIED.

ADVOCACY: MEDICAL SERVICES

RD/14/05/26 (29)

MOVED by Director Nichols, SECONDED by Director Hadland,

That a line item be placed in the 2015 Financial Plan with an amount allocated for the recruitment of medical professionals, further that this Resolution be forwarded to 2015 budget deliberations.

CARRIED.

NEW BUSINESS:

NB-1 Handout
May 29, 2014 – Water
Stewardship
Committee –
Recommendation from
the May 29, 2014
Meeting

GW SOLUTIONS AQUIFER STUDY

RD/14/05/27 (29)

MOVED by Director Johansson, SECONDED by Director Nichols,

That the Regional Board endorse GW Solutions Inc.'s revised work plan and grant application for submission to the Real Estate Foundation of British Columbia.

CARRIED.

APPOINTMENTS:

UPDATE TO BOARD APPOINTMENTS

RD/14/05/28 (29)

MOVED by Director Bumstead, SECONDED by Director Hadland,
That the Regional Board approve the following changes to the 2014 appointments for
the Regional District Standing Committees, Operational Committees, and Legislation /
Bylaw Appointments:

Policing Committee:

- Rescind appointment of Director Gerta Kut
- Appoint Councillor Andre Lavoie

Operational Committees

Invasive Plant Committee – PRRD:

- Rescind appointment of Director Karen Goodings

Regional Parks Committee:

- Amend 'Director Kut' to read 'Alternate Director Kut'

Legislation / Bylaw Appointments

Dawson Creek / Pouce Coupe Fire Management Committee:

- Rescind appointment of Mayor Kut
- Appoint Mayor William Plowright

South Peace Economic Development Commission:

- Rescind appointment of Councillor Kut
- Appoint Councillor Colleen Evans

Emergency Management Committee:

- Rescind appointment of Fred Banham, CAO
- Appoint Chris Cvik, CAO

CARRIED.

CONSENT CALENDAR

RD/14/05/29 (29)

MOVED by Director Nichols, SECONDED by Director Schembri,
That the May 29, 2014 Consent Calendar be received.

CARRIED.

CONSENT CALENDAR: (continued)

CA-3
May 15, 2014 – City of
Fort St. John

PEACE RIVER REGIONAL DISTRICT PUBLIC SEWER STATION HANDLING
FACILITY

RD/14/05/30 (29)

MOVED by Director Schembri, SECONDED by Director Stewart,
That authorization be given for Electoral Area 'B' and 'C' Directors to attend a meeting
with City of Fort St. John representatives to discuss the Peace River Regional District's
request for the City of Fort St. John to continue providing a public sewer dumping
service for rural residents past the December 31, 2014 deadline date.

CARRIED.

ADJOURNMENT

RD/14/05/31 (29)

MOVED by Alternate Director Kut, SECONDED by Director Bumstead,
That the meeting adjourn.

CARRIED.

The meeting adjourned at 2:04 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on May 29, 2014 in the Regional District Office Board Room, Dawson Creek, BC.

Karen Goodings, Chair

Jo-Anne Frank, Corporate Officer