



## PEACE RIVER REGIONAL DISTRICT ELECTORAL AREA DIRECTORS' COMMITTEE MEETING MINUTES

DATE: November 20, 2014

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors: Karen Goodings, Electoral Area 'B' and Meeting Chair  
Arthur Hadland, Electoral Area 'C'  
Leonard Hiebert, Electoral Area 'D'

Staff: Chris Cvik, Chief Administrative Officer  
Shannon Anderson, Deputy Chief Administrative Officer  
Fran Haughian, Communications Manager / Commission Liaison  
Bruce Simard, General Manager of Development Services  
Jo-Anne Frank, Corporate Officer  
Barb Coburn, Recording Secretary

Guests: Joe Breti, Alternate, Electoral Area 'C'

ABSENT:

Directors: Jerrilyn Schembri, Electoral Area 'E'

Call to Order Chair Goodings called the meeting to order at 1:08 p.m.

ADOPTION OF AGENDA:

November 20, 2014 Agenda MOVED by Director Hiebert, SECONDED by Director Hadland,  
That the Electoral Area Directors' Committee agenda for the November 20, 2014 meeting, be  
adopted, including items of new business:  
Call to Order: Director Goodings to Chair the meeting  
Directors' Notice of New Business:  
Adoption of Agenda:  
Adoption of Minutes:  
M-1 Electoral Area Directors' Committee Meeting Minutes of October 16, 2014  
Business Arising from the Minutes:  
Delegations:  
Correspondence:  
C-1 November 17, 2014 letter from Bill Bentley, President BC South Peace River Stockmen's  
Association regarding PRRD Rural Water and Sewer Proposal and Alternate Approval Method.  
Reports:  
R-1 November 20, 2014 - Bruce Simard, General Manager of Development Services regarding Building  
Bylaw.  
R-2 November 17, 2014 - Bruce Simard, General Manager of Development Services regarding ALR  
Non-farm Use Application Referrals for Oil and Gas Activities 2013 ALC/OGC Delegation  
Agreement.  
R-3 November 16, 2014, Chris Cvik, Chief Administrative Officer regarding Sub-regional Water Function  
and Sub-regional Septage Handling Function.  
R-4 November 17, 2014, Fran Haughian, Communications Manager / Commission Liaison regarding  
Media Plan for Water and Sewer Meetings.  
R-5 November 17, 2014, Fran Haughian, Communications Manager / Commission Liaison regarding  
Mail-out Costs.  
New Business:  
NB-1 Section 18, *Local Government Act* regarding Fire Service  
NB-2 Bylaw Enforcement  
Diary:  
Adjournment:

CARRIED.

ADOPTION OF MINUTES:

M-1  
EADC Meeting Minutes of  
October 16, 2014

MOVED by Director Hadland, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee minutes of October 16, 2014 be adopted.

CARRIED.

REPORTS:

R-1  
Building Bylaw

Bruce Simard, General Manager of Development Services reviewed proposed "Building Bylaw No. 2131, 2014", explaining the changes noted as per the recent meetings held throughout the Regional District.

MOVED by Director Hiebert, SECONDED by Director Hadland,  
That staff attach all applicable forms as schedules to Building Bylaw No. 2131, 2014 prior to presenting the bylaw to the Regional Board for consideration.

CARRIED.

MOVED by Director Hadland, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommend to the Regional Board

1. That Building Bylaw No. 2131, 2014 be given three readings;
2. That Building Bylaw No. 2131, 2014 be adopted;
3. That a press release be issued regarding the adoption Building Bylaw No. 2131, 2014; and
4. That an information campaign (for 30 days) be approved to update the public about the status of building inspection, with a budget of up to \$7,500.

CARRIED.

R-2  
ALC/OGC Delegation  
Agreement

MOVED by Director Hadland, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommend to the Regional Board that referrals received for non-farm use permits under the 2013 ALC/OGC Delegation Agreement be conveyed to the appropriate Electoral Area Director with planning comments regarding the applicable OCP and zoning, for the Director to respond in the following ways:

1. concur with planning comments (referral response added then returned accordingly);
2. recommend approval with specific conditions; or
3. recommend NOT to approve and include reasoning.

CARRIED.

Recess  
Reconvene

The meeting recessed at 2:40 p.m.  
The meeting reconvened at 2:50 p.m.

REPORTS (CONTINUED):

R-3  
Sub-regional Water Function  
and Sub-regional Septage  
Handling Function

MOVED by Director Hiebert, SECONDED by Director Hadland,  
That the Electoral Area Directors' Committee recommend to the Regional Board that the Alternate Approval Process be abandoned and that the Regional District proceed with an Assent Vote process (referendum) in each Electoral Area to garner support to establish sub-regional sewer service areas and sub-regional water service areas.

CARRIED.

R-4 and R-5  
Media Plan for Water and  
Sewage Meetings; and  
Mail-out Costs

MOVED by Director Hiebert, SECONDED by Director Hadland,  
That the Electoral Area Directors' Committee receive the Media Plan for the Water and Sewage Meetings and the Mail-out Costs Report as presented.

CARRIED.

NEW BUSINESS:

NB-1  
Fire Services                      The Directors expressed concerns regarding proposed changes to the Fire Protection agreement with the City of Fort St. John.

MOVED by Director Hadland, SECONDED by Director Hiebert,  
That Administration investigates Section 18 of the *Local Government Act* as it pertains to  
cancellation of service agreements between the district and bordering municipalities.

CARRIED.

NB-2  
Bylaw Enforcement              MOVED by Director Hadland, SECONDED by Director Hiebert,  
That a discussion regarding bylaw enforcement infractions be held at the next Electoral Area  
Directors' Committee Meeting.

CARRIED.

Adjournment                      MOVED by Director Hiebert, SECONDED by Director Hadland,  
That the meeting adjourn.

CARRIED

The meeting adjourned at 4:05 p.m.

---

Karen Goodings, Chair

---

Barb Coburn, Recording Secretary