



PEACE RIVER REGIONAL DISTRICT

MARCH BOARD MEETING MINUTES

DATE: March 27, 2014

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT:

Directors

Chair Goodings
Director Caisley
Director Hiebert
Director Jarvis
Director Johansson
Director Kut
Director Nichols
Director Schembri

Alternate Directors

Alternate Director Christensen
Alternate Director Kenny
Alternate Director Sperling

Absent

Director Ackerman
Director Bumstead
Director Hadland
Director Stewart

Staff

Fred Banham, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Jo-Anne Frank, Corporate Officer
Kim Frech, Chief Financial Officer
Jeff Rahn, General Manager of Environmental Services
Fran Haughian, Communications Manager / Commission Liaison
Trish Morgan, Manager of Community Services
Brenda Deliman, Recording Secretary

Others

Hellmut P, Dawson Creek	Kory Pearson, Fort St. John
Greg Wilson, Fort St. John	Anne Clayton, Dawson Creek
Pam Tjepkema, Fort St. John	Ivan Carlson, Dawson Creek
Aaron Tjepkema, Fort St. John	Elaine Anselmi, Alaska Highway News
Jill Earl, Northeast News	Andrea Dion, CJDC

D-1 MNP

Loretta Lieverse

D-3 Spectra Energy

Franca Petrucci – Community Coordinator
Jay Morrison – Community Coordinator

D-4

Kevin Knoblauch

Call to Order

The Chair called the meeting to order at 10:12 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Johansson Report on Water Stewardship Committee Meeting

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/14/03/01 (27)

MOVED by Director Nichols, SECONDED by Director Johansson,
That the Peace River Regional District Board agenda for the March 27, 2014 meeting,
including Director's new business and additional items for the agenda, be adopted as
amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Adoption of Minutes**

M-1 Regional District Meeting Minutes of March 13, 2014

5. **Business Arising from the Minutes**
6. **Delegations**

10:15 a.m.

D-1 Peace River Regional District 2013 DRAFT Financial Statements
Loretta Lieveise – MNP (*Please refer to R-4*)

10:30 a.m.

D-2 Samuel Ranch Ltd.
Re: Zoning Amendment Bylaw No. 1924, 2011 (Samuel Ranch Ltd)
Jody Mather

11:30 a.m.

D-3 Spectra Energy
Re: Proposed Westcoast Connector Gas Transmission Project
Franca Petrucci – Community Coordinator
Ed Whitford – Community Coordinator

1:30 p.m.

D-4 Kevin Knoblauch
Re: River Valley Alluvial Floodplains

Handout: March 21, 2014 – Kevin Knoblauch – River Valley Alluvial Floodplains

7. **Petitions**

8. **Correspondence**

- C-1 March 11, 2014 – City of Fort St. John – Chances Gaming Centre, Substantial Change to Gaming License
- C-2 March 17, 2014 - Environmental Assessment Office – Peace Valley OSB Project, Working Group Invitation and Tentative Meeting Dates
- C-3 March 19, 2014 – Spectra Energy Transmission – U2112 Pine River Aerial Crossing

9. **Reports**

- R-1 March 3, 2014 - Karen Goodings, Chair, Electoral Area Directors' Committee - Recommendation from February 20, 2014 Electoral Area Directors' Committee Meeting
- R-2 March 19, 2014 – Fred Banham, Chief Administrative Officer, and Kim Frech, Chief Financial Officer – City of Fort St. John Boundary Extension, Revised March 2014
- R-3 March 20, 2014 – Jo-Anne Frank, Corporate Officer – Notice of Closed Session, March 27, 2014 Board Meeting
- R-4 March 20, 2014 – Kim Frech, Chief Financial Officer – 2013 Financial Statements (*Please refer to D-1*)
- R-5 ALR Non-Farm Use Application 053/2014 (Peace River Regional District)

RD/14/03/01 (27)
(continued)

Adoption of Agenda (continued)

9. Reports (continued)

R-6 Temporary Use Permit Application 030/2014 (Two Bit Developments Inc.)

Handouts: March 24, 2014 – City of Fort St. John – Response Summary

March 26, 2014 – Silvio Salustro – Letter of Objection

R-7 March 21, 2014 – Fran Haughian, Communications Manager / Commissions Liaison – NP

Airport Resolution of Support for NDI Funding Application

Handout: Northern Development Initiative Trust – Economic Diversification Infrastructure Funding Application

10. By-laws

B-1 2014 Financial Plan Bylaw No. 2109, 2014

Consideration of Third Reading and Adoption

a) March 20, 2014 report from Kim Frech, Chief Financial Officer

b) “2014 Financial Plan Bylaw No. 2109, 2014”

B-2 Zoning Amendment Bylaw No. 2108, 2014 (Carlson)

Consideration of Third Reading and Adoption

a) February 27, 2014 report from Kole A. Casey, South Peace Land Use Planner; and

b) “Zoning Amendment Bylaw No. 2108, 2014”

B-3 Official Community Plan Amendment Bylaw No. 2112, 2014 and Zoning Amendment Bylaw No. 2113, 2014 (Flatrock Community Cemetery Society)

Consideration of First and Second Readings

a) March 3, 2014 report from Johannes Bendle, North Peace Land Use Planner; and

b) “Official Community Plan Amendment Bylaw No. 2112, 2014” and

c) “Zoning Amendment Bylaw No. 2113, 2014”

B-4 North Peace Fringe Area Official Community Plan Amendment Bylaw No. 2115, 2014 and Zoning Amendment Bylaw No. 2116, 2014 (Peace Vale Dairy Farms Ltd.)

Consideration of First and Second Readings

a) March 17, 2014 report from Johannes Bendle, North Peace Land Use Planner; and

b) “North Peace Fringe Area Official Community Plan Amendment Bylaw No. 2115, 2014”; and

c) “Zoning Amendment Bylaw No. 2116, 2014”

11. Diary

a) Regional Diary

b) Strategic Plan

c) Agenda Preparations Schedule

d) Schedule of Events

12. New Business

13. Appointments

a) 2014 List of Board Appointments

14. Consent Calendar (for consideration and receipt)

MA-1 2014 Authentication of Parcel Tax Roll Meeting Minutes of March 13, 2014

CA-1 March 6, 2014 – Environmental Assessment Office – Proposed Kemess Underground Mine Project

CA-2 March 4, 2014 – BC Northern Real Estate Board – Building Code, Permit and Inspection Process

CA-3 March 13, 2014 – Director Hadland, Electoral Area ‘C’ – Proposed Gambling Expansion in Fort St. John

RA-1 Building Permit Report for February 2014

15. Notice of Motion (for the next meeting):

16. Media Questions (on agenda items and business discussed at the meeting)

17. Adjournment

CARRIED.

ADOPTION OF MINUTES:

M-1

ADOPTION OF MINUTES

RD/14/03/02 (27)

MOVED by Director Nichols, SECONDED by Director Kut,
That the Board Meeting Minutes of March 13, 2014 be adopted.

CARRIED.

REPORT:

R-4

March 20, 2014 - Kim
Frech, Chief Financial
Officer
(See D-1)

2013 FINANCIAL STATEMENTS

RD/14/03/03 (27)

MOVED by Director Nichols, SECONDED by Alternate Director Kenny,
That the Regional Board accepts the Draft Financial Statements as presented as the
Final Financial Statements and authorizes the Chair, Vice-Chair and Chief Financial
Officer to sign the Peace River Regional District 2013 Financial Statements.

CARRIED.

DELEGATION:

D-1

Loretta Lieverse - MNP
(See R-4)

PEACE RIVER REGIONAL DISTRICT 2013 DRAFT FINANCIAL STATEMENTS

Loretta Lieverse of MNP provided an overview of the Peace River Regional District
2014 Draft Financial Statements.

Director Jarvis entered the meeting at 10:45 a.m.

CORRESPONDENCE:

C-1

March 11, 2014 - City
of Fort St. John

CHANCES GAMING CENTRE - SUBSTANTIAL CHANGE TO GAMING LICENSE

RD/14/03/04 (27)

MOVED by Director Schembri, SECONDED by Director Kut,
That a letter indicating that the Board has no comment on the proposed change to
Chances Gaming Centre's gaming license be forwarded to the City of Fort St. John.

CARRIED.

C-2

March 17, 2014 -
Environmental
Assessment Office

**LOUISIANA-PACIFIC OSB LIMITED PARTNERSHIP - ENVIRONMENTAL
ASSESSMENT CERTIFICATE**

RD/14/03/05 (27)

MOVED by Director Jarvis, SECONDED by Director Johansson,
That the Director of Electoral Area 'C' be authorized to attend the Peace Valley OSB
Project meeting on April 8, 2014 or April 17, 2014 in Fort St. John.

CARRIED.

REPORTS:

R-1
March 3, 2014 – Karen
Goodings, Chair,
Electoral Area
Directors' Committee

RECOMMENDATION FROM FEBRUARY 20, 2014 ELECTORAL AREA DIRECTORS'
COMMITTEE MEETING – FARMER'S ADVOCATE FUNDING

RD/14/03/06 (27)

MOVED by Director Goodings, SECONDED by Director Nichols,
That the Provincial Government be requested to commit to funding toward the Farmer's
Advocate Office for a term of three years.

AMENDED BY THE FOLLOWING

RD/14/03/07 (27)

MOVED by Director Johansson, SECONDED by Director Hiebert,
That the word "three" be replaced with the words "four and a half".

CARRIED.

Motion as amended

RD/14/03/06 (27)

MOVED by Director Goodings, SECONDED by Director Nichols,
That the Provincial Government be requested to commit to funding toward the Farmer's
Advocate Office for a term of four and a half years.

CARRIED.

R-2
March 19, 2014 – Fred
Banham, Chief
Administrative Officer,
and Kim Frech, Chief
Financial Officer

CITY OF FORT ST. JOHN BOUNDARY EXTENSION – REVISED MARCH 2014

RD/14/03/08 (27)

MOVED by Alternate Director Sperling, SECONDED by Director Johansson,
That consideration of the City of Fort St. John's revised boundary extension application
be referred to the April 24, 2014 Regional Board Meeting.

CARRIED.

R-3

TABLE ITEM – R-3 CLOSED SESSION

RD/14/03/09 (27)

MOVED by Director Jarvis, SECONDED by Director Hiebert,
That item R-3 be tabled until the end of the meeting.

CARRIED.

REPORTS: (continued)

R-5
March 6, 2014

ALR NON-FARM USE APPLICATION 053/2014 (PEACE RIVER REGIONAL DISTRICT)

RD/14/03/10 (27)

MOVED by Alternate Director Sperling, SECONDED by Alternate Director Christensen, That the Regional Board support Non-Farm Use Application 053/2014 of the Peace River Regional District, to construct a 100 metre x 80 metre x 1 metre deep borrow pit to provide material to raise the berm surrounding the existing municipal sewage lagoon that is located at North 401.844 metres of Southeast ¼ of Section 5, Township 84, Range 19, W6M, PRD, excluding Plan PGP35009, and authorize the application to proceed to the Agricultural Land Commission as the proposal is consistent with the Official Community Plan and zoning.

CARRIED.

R-6
March 19, 2014

TEMPORARY USE PERMIT APPLICATION 030/2014 (TWO BIT DEVELOPMENTS INC.)

RD/14/03/11 (27)

MOVED by Director Goodings, SECONDED by Alternate Director Sperling, That further consideration of Temporary Use Permit Application 030/2014 of Two Bit Developments Inc. be referred to a future Board meeting once comments on the application have been received from MoTI, Northern Health, and the RCMP. Further, that a report from staff also be brought forward at that time that clarifies the Regional District's authority to enact a worker camp bed fee.

CARRIED.

Recess

The meeting recessed at 10:58 a.m.

Reconvene

The meeting reconvened at 11:14 a.m.

VARY AGENDA

RD/14/03/12 (27)

MOVED by Director Hiebert, SECONDED by Alternate Director Kenny, That the agenda be varied to deal with item B-2 at this time.

CARRIED.

B-2
February 27, 2014

ZONING AMENDMENT BYLAW NO. 2108, 2014 (CARLSON)

RD/14/03/13 (27)

MOVED by Director Hiebert, SECONDED by Director Schembri, That "Zoning Amendment Bylaw No. 2108 (Carlson), 2014" be read a third time this 27th day of March, 2014.

CARRIED.

BYLAWS: (continued)

B-2
(continued)

ZONING AMENDMENT BYLAW NO. 2108, 2014 (CARLSON) (continued)

RD/14/03/14 (27)

MOVED by Director Hiebert, SECONDED by Director Schembri,
That "Zoning Amendment Bylaw No. 2108 (Carlson), 2014" be adopted this 27th day of
March, 2014.

CARRIED.

B-4
March 17, 2014

NORTH PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN AMENDMENT
BYLAW NO. 2115, 2014 (PEACE VALE DAIRY FARMS LTD.)

RD/14/03/15 (27)

MOVED by Alternate Director Sperling, SECONDED by Alternate Director Christensen,
That "North Peace Fringe Area Official Community Plan Amendment Bylaw No. 2115,
(Peace Vale Dairy Farms Ltd.), 2014" be read a first time this 27th day of March, 2014.

CARRIED.

RD/14/03/16 (27)

MOVED by Alternate Director Sperling, SECONDED by Alternate Director Christensen,
That "North Peace Fringe Area Official Community Plan Amendment Bylaw No. 2115,
(Peace Vale Dairy Farms Ltd.), 2014" be read a second time this 27th day of March,
2014.

CARRIED.

ZONING AMENDMENT BYLAW NO. 2116, 2014 (PEACE VALE DAIRY FARMS LTD.)

RD/14/03/17 (27)

MOVED by Alternate Director Sperling, SECONDED by Alternate Director Christensen,
That "Zoning Amendment Bylaw No. 2116 (Peace Vale Dairy Farms Ltd.), 2014" be
read a first time this 27th day of March 2014.

CARRIED.

RD/14/03/18 (27)

MOVED by Alternate Director Sperling, SECONDED by Alternate Director Christensen,
That "Zoning Amendment Bylaw No. 2116 (Peace Vale Dairy Farms Ltd.), 2014" be
read a second time this 27th day of March 2014.

CARRIED.

BYLAWS: (continued)

B-4
(continued) NORTH PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN AMENDMENT
BYLAW NO. 2115, 2014 AND ZONING AMENDMENT BYLAW NO. 2116, 2014
(PEACE VALE DAIRY FARMS LTD.)

RD/14/03/19 (27)

MOVED by Alternate Director Sperling, SECONDED by Director Jarvis,

- a) That Public Hearings for “North Peace Fringe Area Official Community Plan Amendment Bylaw No. 2115, (Peace Vale Dairy Farms Ltd.), 2014” and “Zoning Amendment Bylaw No. 2116 (Peace Vale Dairy Farms Ltd.), 2014” be held pursuant to the *Local Government Act*; and
- b) That the holding of the Public Hearings be delegated to Director of Electoral Area ‘C’.

CARRIED.

REPORT:

R-7
March 21, 2014 – Fran NORTH PEACE AIRPORT RESOLUTION OF SUPPORT FOR NORTHERN
Haughian, DEVELOPMENT INITIATIVE FUNDING APPLICATION
Communications
Manager / Commission
Liaison

RD/14/03/20 (27)

MOVED by Director Jarvis, SECONDED by Alternate Director Christensen,
That the Regional Board support the North Peace Airport Society application to the Northern Development Initiative Trust (NDI) for economic development funding assistance in expanding the North Peace Airport parking facilities.

CARRIED.

BYLAWS:

B-1
March 20, 2014 2014 FINANCIAL PLAN BYLAW NO. 2109, 2014

RD/14/03/21 (27)

MOVED by Director Nichols, SECONDED by Director Schembri,
That “2014 Financial Plan Bylaw No. 2109, 2014” be read a third time this 27th day of March, 2014.

CARRIED.

RD/14/03/22 (27)

MOVED by Director Nichols, SECONDED by Alternate Director Kenny,
That “2014 Financial Plan Bylaw No. 2109, 2014” be adopted this 27th day of March, 2014.

CARRIED.

BYLAWS: (continued)

B-3
March 3, 2014

OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2112, 2014 (FLATROCK
COMMUNITY CEMETERY SOCIETY)

RD/14/03/23 (27)

MOVED by Director Goodings, SECONDED by Director Hiebert,
That "Official Community Plan Amendment Bylaw No. 2112 (Flatrock Community
Cemetery Society), 2014" be read a first time this 27th day of March 2014.

CARRIED.

RD/14/03/24 (27)

MOVED by Director Goodings, SECONDED by Director Schembri,
That "Official Community Plan Amendment Bylaw No. 2112 (Flatrock Community
Cemetery Society), 2014" be read a second time this 27th day of March 2014.

CARRIED.

ZONING AMENDMENT BYLAW NO. 2113, 2014 (FLATROCK COMMUNITY
CEMETERY SOCIETY)

RD/14/03/25 (27)

MOVED by Director Goodings, SECONDED by Director Nichols,
That "Zoning Amendment Bylaw No. 2113 (Flatrock Community Cemetery Society),
2014" be read a first time this 27th day of March, 2014.

CARRIED.

RD/14/03/26 (27)

MOVED by Director Goodings, SECONDED by Director Jarvis,
That "Zoning Amendment Bylaw No. 2113 (Flatrock Community Cemetery Society),
2014" be read a second time this 27th day of March, 2014.

CARRIED.

OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 2112, 2014 AND ZONING
AMENDMENT BYLAW NO. 2113, 2014 (FLATROCK COMMUNITY CEMETERY
SOCIETY)

RD/14/03/27 (27)

MOVED by Director Goodings, SECONDED by Alternate Director Christensen,

- a) That Public Hearings for "Official Community Plan Amendment Bylaw No. 2112 (Flatrock Community Cemetery Society), 2014" and "Zoning Amendment Bylaw No. 2113 (Flatrock Community Cemetery Society), 2014" be held pursuant to the *Local Government Act*; and
- b) That the holding of the Public Hearings be delegated to Director of Electoral Area 'B'.

CARRIED.

Agenda Preparation
Schedule

REGIONAL BOARD MEETING – OCTOBER 9, 2014

RD/14/03/28 (27)

MOVED by Director Schembri, SECONDED by Director Nichols,
That the October 9, 2014 Regional Board meeting be held in Chetwynd, BC.

CARRIED.

SCHEDULE OF EVENTS

It was agreed that the Tomslake 75th Anniversary celebration on August 1-4, 2014 be added to the Schedule of Events.

DELEGATION:

D-3
Spectra Energy

PROPOSED WESTCOAST CONNECTOR GAS TRANSMISSION PROJECT

The delegation provided an update on the proposed Westcoast Connector Gas Transmission Project. Topics included:

Franca Petrucci -
Community
Coordinator

- Environmental Protection
- Route Refinements
- Marine Environment
- Environmental and Engineering Field Studies
- Compressor Stations

Jay Morrison -
Community
Coordinator

A question and answer period ensued. Topics discussed included:

- Noise
- Worker Camps

NEW BUSINESS:

NB-1

REPORT ON WATER STEWARDSHIP COMMITTEE MEETING

RD/14/03/29 (27)

MOVED by Director Johansson, SECONDED by Director Nichols,
That, on behalf of the Board, the Water Stewardship Committee be authorized to prepare a response to the Province of BC commenting on water pricing option principles.

CARRIED.

NB-2

PROVINCIAL GOVERNMENT CUTBACKS TO NORTHERN LIGHTS COLLEGE
CAMPUSES

RD/14/03/30 (27)

MOVED by Director Caisley, SECONDED by Alternate Director Christensen,
That Laurie Rancourt, Northern Lights College President, South Peace MLA Mike Bernier, and North Peace MLA Pat Pimm, be invited to attend a Regional Board Meeting to discuss cuts in Northern Lights College programs.

CARRIED.

Director Caisley left the meeting at 12:07 p.m.

Recess The meeting recessed for luncheon at 12:08 p.m.

Reconvene The meeting reconvened at 1:02 p.m.

CONSENT CALENDAR

RD/14/02/31 (27)

MOVED by Alternate Director Christensen, SECONDED by Director Kut,
That the March 27, 2014 Consent Calendar be received.

CARRIED.

REPORT:

R-3
March 20, 2014 - Jo-
Anne Frank, Corporate
Officer

NOTICE OF CLOSED SESSION

RD/14/03/32 (27)

MOVED by Director Jarvis, SECONDED by Alternate Director Christensen,
That permission be granted to resolve to a closed meeting, pursuant to Section 90(1) of
the *Community Charter* which states that a part of a (Board) meeting may be closed to
the public if the subject matter being considered relates to or is one or more of the
following:

- “(a) personal information about an identifiable individual who holds or is being
considered for a position as an officer, employee or agent of the
municipality or another position appointed by the municipality;” and
- “(i) the receipt of advice that is subject to solicitor-client privilege, including
communications necessary for that purpose;”

CARRIED.

Recess The meeting recessed to a closed session at 1:10 p.m. and all members of the public
left the room.

Reconvene The Chair recalled the regular Board meeting to order at 1:37 pm

DELEGATION:

D-4
Kevin Knoblauch

RIVER VALLEY ALLUVIAL FLOODPLAINS

The delegation presented information on the importance of preserving the River Valley alluvial floodplains as this resource contributes substantially to the economic, food security, and health benefits of the region.

ADJOURNMENT

RD/14/03/33 (27)

MOVED by Director Nichols, SECONDED by Alternate Director Kenny,
That the meeting adjourn.

CARRIED.

The meeting adjourned at 2:18 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on March 27, 2014 in the Regional District Office Board Room, Dawson Creek, BC.

Karen Goodings, Chair

Fred Banham, Chief Administrative Officer