



Box 810, 1981 Alaska Avenue, Dawson Creek, BC V1G 4H8 Telephone: (250) 784.3200 Fax: (250) 784.3201

Toll Free: 1.800.670.7773

9912 - 106th Avenue, Fort St. John, BC V1J 2N9 Telephone: (250) 785.8084 Fax: (250) 785.1125

Receipt #: \_\_\_\_\_

# Application for Development

<b>1.</b>		<b>FEES</b>
	9 Official Community Plan Amendment	\$1,000.00
	9 Zoning Amendment	\$ 650.00
	9 Official Community Plan and Zoning Amendment combined	\$1,050.00
	9 Temporary Commercial Use / Temporary Industrial Use Permit	\$ 350.00
	9 Development Permit	\$ 165.00
	9 Development Variance Permit	\$ 165.00

**2. Please print**

Property Owner's Name	Authorized Agent of Owner (if applicable):
Address of Owner	Address of Agent
City / Town / Village	City / Town / Village
Postal Code	Postal Code
Telephone Number:	Telephone Number:
Fax Number:	Fax Number:
e-mail address:	e-mail address:

**3.**

Full legal description of each property under application	Area of each lot
	ha./ acres
	ha. / acres
	ha./ acres
	Total area ha./ acres

4. Civic address or location of property: \_\_\_\_\_

5. **Particulars of proposed amendment**

Please "check" the box(es) that apply(ies) to your proposal.

9 Official Community Plan (OCP) amendment:  
Existing OCP designation: \_\_\_\_\_  
Proposed OCP designation \_\_\_\_\_  
Text amendment: \_\_\_\_\_

9 For a Zoning amendment:  
Existing zone: \_\_\_\_\_  
Proposed zone \_\_\_\_\_  
Text amendment: \_\_\_\_\_

9 Development Variance Permit: - describe proposed variance request:  
\_\_\_\_\_  
\_\_\_\_\_

9 Temporary Commercial Use Permit (describe proposed use):  
\_\_\_\_\_

9 Temporary Industrial Use Permit: (describe proposed use):  
\_\_\_\_\_

9 For a Development Permit: By-law No. \_\_\_\_\_ Section: \_\_\_\_\_

6. Describe the existing use and buildings on the subject property:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Describe the existing land use and buildings on all lots adjacent to and surrounding the subject property:

- a) North \_\_\_\_\_
- b) East \_\_\_\_\_
- c) South \_\_\_\_\_
- d) West \_\_\_\_\_

8. Describe the proposed development of the subject property, attach a separate sheet if necessary:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Reasons and comments in support of the application, attach a separate sheet if necessary:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The following information is required. Failure to provide any of the following may delay the application.**

1. A copy of the **proof of ownership**. [For example: Certificate of Title or recent Tax Assessment] for the subject property or properties.
2. A **Sketch Plan** of the subject property, showing:
  - the legal boundaries and dimensions of the subject property;
  - boundaries, dimensions and area of any proposed lots (if subdivision is being proposed);
  - the location of permanent buildings and structures on the subject property, with distances to property lines;
  - the location of any proposed buildings, structures, or additions thereto, with distances to property lines;
  - the location of any existing sewage disposal systems;
  - the location of any existing or proposed water source; and
3. Additional or more detailed information may be requested by the Regional District following review of your application.

**If the Regional District believes it to be necessary for the property boundaries and the location of buildings and structures to be more accurately defined, a plan prepared by a British Columbia Land Surveyor may be required.**

I / We hereby declare that the information provided in this application is, to the best of my / our knowledge, true and correct in all respects, and I / we enclose the required fee with this application.

Signature of Owner/s:	
Signature of Owner/s:	
Date:	

**Agent's Authorization**

Should the property owners elect to have someone act on their behalf in submission of this application, the following must be signed by **all property owners**.

I / We	and	hereby authorize
(name)	to act on my/our behalf in respect of this application.	
Address of agent:		
Telephone:	Fax:	Email:

\_\_\_\_\_  
Signature of Owner/s

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner/s

\_\_\_\_\_  
Date