

## CONTACTS

### Chair

Karen Goodings, Electoral Area 'B'

### Vice Chair

Wayne Hiebert, Electoral Area 'D'

### Directors

Arthur Hadland, Electoral Area 'C'

Tim Caton, Electoral Area 'E'

Evan Saugstad, District of Chetwynd

Mike Bernier, City of Dawson Creek

Bruce Lantz, City of Fort St. John

Lori Ackerman, City of Fort St John

Karen Anderson, District of Hudson's Hope

Lyman Clark, Village of Pouce Coupe

Fred Jarvis, District of Taylor

Larry White, District of Tumbler Ridge

### The Directors can be contacted through:

Peace River Regional District  
Box 810, 1981 Alaska Avenue  
Dawson Creek, B.C. V1G 4H8  
Telephone 250.784.3200 Fax: 250.784.3201  
Toll Free: 1.800.670.7773  
E-mail [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)

Peace River Regional District  
9505 - 100th Street  
Fort St. John, B.C. V1J 4N4  
Telephone 250.785.8084 Fax: 250.785.1125  
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(March 2010 )

Peace River Regional District  
Box 810, 1981 Alaska Avenue  
Dawson Creek, B.C. V1G 4H8

## GUIDELINES FOR PETITIONERS OR DELEGATIONS TO THE REGIONAL BOARD



**Peace River Regional District**  
**Box 810, 1981 Alaska Avenue**  
**Dawson Creek, BC. V1G 4H8**

# INTRODUCTION



**Dawson Creek Office of the  
Peace River Regional District**

Persons and groups may, and are encouraged to attend open meetings of the Board of the Peace River Regional District. For those persons wishing to address the Regional Board as recognized petitioners or delegations, the following guidelines have been established.

We ask for advance notice of your request to speak before the Board as the Regional Board Agendas are posted to the website:

[www.prrd.bc.ca](http://www.prrd.bc.ca)

one week prior to the scheduled meeting.



**Fort St. John Office of the  
Peace River Regional District**

# GUIDELINES

1. Send request letter to:

**Faye Salisbury, Corporate Officer  
Peace River Regional District  
Box 810, 1981 Alaska Avenue  
Dawson Creek, B.C. V1G 4H8**

or email letter to:

**[prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)**

to arrive no later than 10 days prior to the meeting a petitioner or delegation wishes to attend.

2. Keep in mind that presentation times fill up quickly, so it is to your advantage to request a time, well in advance of the meeting date.
3. The letter should state the subject matter and the name and address of the petitioners or spokesperson.
4. Attach any background material to your letter so these items can be included in the electronic agenda.
5. If you are unable to attach the background information, but would like to distribute it at the time of the meeting, we ask that you bring (20) copies.
6. Policy dictates that each delegation / spokesperson is allotted a maximum of 15 minutes for a presentation .
7. The Regional District will contact each delegation / petition spokesperson to arrange a mutually convenient time for appearing before the Regional Board on its regular meeting day and to determine if audio visual equipment will be required.

# APPEAL PROCESS for DEADLINES

On occasion, due to the shortness of time, it may not be possible for some petitioners or delegations to meet the guidelines of the Regional Board and an alternative date may have to be set. Persons wishing to appeal this policy may do so directly to the Chair of the Peace River Regional District through any of the telephone numbers provided on this brochure.

In the event an appeal is successful, the petitioner or spokesperson will be responsible for providing twenty (20) copies of any information to be handed out, either before or at the time of addressing the Regional Board

