



**PEACE RIVER REGIONAL DISTRICT
Special Rural Budgets Administration Committee Meeting**

A G E N D A

Thursday, July 24, 2014

Regional District Office Boardroom, Dawson Creek, BC

1. **CALL TO ORDER:**

2. **ADOPTION OF AGENDA:**

3. **REPORTS:**

R-1 July 21, 2014 report from Shannon Anderson, Deputy CAO, regarding "Three Phase Power Extension for Charlie Lake Sewer Treatment System."

R-2 July 23, 2014 report from Diana Mitchell, Executive Assistant, regarding wording for grants recognition.

4. **ADJOURNMENT:**



Peace River Regional District REPORT

To: The Rural Budgets Administration Committee

Date: July 21, 2014

From: Shannon Anderson, Deputy CAO

Subject: Three Phase Power Extension for Charlie Lake Sewer Treatment System

RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve a Gas Tax grant of up to \$500,000, to provide funds for the extension of three phase power to the Charlie Lake sewage treatment plant.

BACKGROUND/RATIONALE: As you are aware the Charlie Lake sewer system is in the midst of upgrades to provide capacity to the system for the next 15 to 20 years. The lagoon system phase of the upgrades, contemplates the installation of sewer mix tanks and aeration system, all of which could have been powered with single phase power. The proposed budget was \$100,000.

Recently the Board has given staff direction to complete a feasibility study to provide a sewage handling facility that is to replace the City of Ft St John's facility that currently offers sewer and septage receiving services. The PRRD replacement facility contemplates installing and tying to the existing Charlie Lake lagoon treatment system. With this in mind it has become apparent that with the extra load of the Sewage receiving facility that we will require three phase power.

Presently we are in the midst of a BC Hydro application for a single phase extension. It is critical to provide the change in direction now so that works can be completed in time for construction and operations. From past projects BC Hydro has taken eight months to a year to process applications. As we have initiated an application already, we can simply provide a change in service requirements and continue on in the approval and design process without substantial loss of time.

STRATEGIC PLAN RELEVANCE: Charlie Lake Sewer upgrades and public sewage handling facility projects have been identified

FINANCIAL CONSIDERATION(S): Works associated with sewer upgrades are an allowable use of Gas Tax funds. Previously the Rural Budgets Administration Committee approved a \$2,000,000 gas tax grant for the Charlie Lake Lagoon upgrade

COMMUNICATIONS CONSIDERATION(S):

OTHER CONSIDERATION(S): Although single phase was suggested on the original lagoon upgrade design, it was very close to the maximum load allowed by BC Hydro, thus leaving no power capacity for any future equipment upgrade or site expansion. Engineers indicate that, aside from the added future capacity if three phase power is implemented, that the plant as a whole will operate more efficiently and reduce the cost of electrical equipment being considered using single phase.

Staff Initials: *SA* *SA*

Dept. Head: *Kim Freck*

CAO: *Chiruk*

Page 1 of 1

July 24, 2014



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: July 23, 2014

From: Diana Mitchell, Executive Assistant

Subject: Grants - Wording for recognition

Following approval, by the Rural Budgets Administration Committee, of a grant for a club or an organization, notification of the grant is sent to the organization and, according to policy, recognition of the contribution is asked for.

Following is the standard wording that has been used:

According to policy, grant recipients must recognize the Regional District for its contribution through display of a certificate or plaque of appreciation; and a joint press release.

Proposal: To change the standard wording

Options:

- 1) According to policy, grant recipients must recognize the Regional District for its ***Electoral Area B contribution*** through display of a certificate or plaque of appreciation; and a joint press release.
- 2) According to policy, grant recipients must recognize the Regional District for its ***Electoral Area B Fair Share*** contribution through display of a certificate or plaque of appreciation; and a joint press release.
- 3) According to policy, grant recipients must recognize the Regional District for its ***Fair Share grant*** through display of a certificate or plaque ***in appreciation of the Electoral Area B contribution***; and a joint press release.

Staff Initials: *D Mitchell*

Dept. Head: *Kim Frech*